

TOWN OF DANVILLE
APPROVED SELECTBOARD MEETING MINUTES
April 16, 2015
Danville Town Hall Conference Room (6:00 PM)

CALL TO ORDER

Michael Walsh, Chair, called the meeting to order at 6:01 PM.

ADDITIONS TO THE AGENDA

- Mowing the Danville Green
- Jim Ashley re: Bulky Waste Day
- Josephine Guertin re: cemeteries
- Computer for Listers
- Request for Time Off
- Adoption of LEOP and NIMS
- LVRT Brandings
- Speed Limit Sign at School Crosswalk

BOARD MEMBERS PRESENT:

Michael Walsh (Chair), Doug Pastula, Ken Linsley, Angelo Incerpi.

ALSO PRESENT:

Wendy Somers (Town Clerk), Josephine Guertin, Barb and Gary Fontaine, Eric Bach, Mary Cote, Jim Ashley, Donald Lamont and Ellen Gershun (SunCommon).

VISITORS:

- Eric Bach and Mary Cote asked permission, on behalf of the Chamber of Commerce, to use the Danville Green for Danville Fair on Friday, August 7th (4-11PM) and Saturday, August 8th (10 AM-10 PM). They also asked permission to set up on Wednesday, August 5th immediately following the Farmer's Market. They would use the same parade route as last year, get sheriffs, and file necessary permits. They also asked permission to allow for open containers and will file all necessary paperwork. They asked to have Peacham Road closed to traffic from the stoplight to the intersection of Park Street to allow for more rides to be set up.
 - Doug Pastula made the motion to approve their requests contingent on consulting with the fire chief with respect to placing rides on Peacham Road between Route 2 and Park Street.
 - Motion was seconded by Angelo Incerpi, voted on and passed.
- Donald Lamont was present to discuss renewing his contract for mowing the 11 cemeteries. He presented figures based on mowing the majority of cemeteries 18 times, which totaled more than the budgeted figure of \$6500. Any restoration to fences or headstones will be contracted separately.
 - Ken Linsley made the motion to extend the contract with Donald Lamont to mow the 11 town cemeteries for the amount of \$6500.
 - Motion was seconded by Angelo Incerpi, voted on and passed.

- Josephine Guertin shared that she used to mow the cemeteries and that, because some of them are near farms, the grass does need mowing quite often. She said she could be available to trim trees in the cemeteries if needed.
- Ellen Gershun from SunCommon presented information on the company's residential and commercial solar arrays. She left information and asked about attending town functions such as Autumn on the Green. Ken Linsley gave her Cheryl Linsley's phone number as the contact.
- Jim Ashley presented a flyer for Bulky Waste Day. There was discussion as to whether the date was May 2nd or 9th. Mary provided minutes from two meetings stating that the board had decided on the 9th and that date had been given to Corey Raymond at NEKWMD some time ago. Jim will get in touch with NEKWMD to confirm the date of Bulky Waste Day for May and let Mary know.

MINUTES

- April 2, 2015 Meeting Minutes were reviewed. A motion was made by Angelo Incerpi to accept the minutes as written. The motion was seconded by Ken Linsley, voted on and passed.

TOWN CLERK REPORT (WENDY SOMERS)

- Wendy presented a liquor license for Diamond Hill Store. The board reviewed it. Ken Linsley made the motion to approve the liquor license for Diamond Hill Store and have the board sign it. Motion was seconded by Angelo Incerpi, voted on and passed. The license was signed and returned to Wendy.
- Wendy presented a liquor license for Hastings' Store. The board reviewed it. Ken Linsley made the motion to approve the liquor license for Hastings' Store. Motion was seconded by Doug Pastula, voted on and passed. The license was returned to Wendy.
- Wendy shared that the Bike/Ped Grant Funds were received in the amount of \$22,953. The board questioned why it was not the 100% refund of \$25,500. Wendy stated that there was a 10% Cost Share that was deducted. The board asked Wendy to research the conditions of the grant and report back to them.
- Wendy received the final breakdown of property taxes and the school paid the town a \$52,487.38 refund.

ISSUES AND INFORMATION – Mary Currier

- The bid for energy audits was advertised in the Caledonian-Record on Friday, April 10th and Saturday, April 11th.
- Mary contacted Johnathan Croft at the State regarding the Legal Trails and he confirmed that LT-1 (.88 miles) would be left on the Town Highway Map this year.
- Mary is working with Toby Balivet to identify the remaining ancient roads that the town will maintain as legal trails. They will be included on the mileage certificate in January 2016.
- The contract for Waste Services was sent to Dan LeCour at TDL Waste Services on Thursday, April 9, 2015 for him to review.

- A letter from Downs, Rachlin and Martin was shared regarding VTel Wireless applying for a certificate of public good to co-locate wireless telecommunication equipment at an existing facility located at 428 Swett Road.
- Mary is researching Vermont Statutes regarding updating the sewer ordinance.
- Letters for review were presented:
 - Barb and Gary Fontaine asked for a letter confirming the board's decision on the sewer hook-up they inherited from Gerald and Betty Hutchins.
 - Angelo Incerpi made the motion to accept and sign the letter; motion was seconded by Doug Pastula, and the board voted 3-1 to accept it.
 - Steve Larrabee asked for a letter stating the town will accept responsibility for the road at his Windswept Properties once it is built to the town's satisfaction.
 - Ken Linsley made the motion to accept the letter, adding that the road be built in accordance with town standards for class 3 roads and after consultation with the Road Foreman and approval by the selectboard; motion was seconded by Angelo Incerpi, voted on and passed. Mary will amend the letter for the board to sign.
 - Lloyd Bartner requested a letter (on behalf of his sister, Fern) stating the value of the 3.249 acres on Highland Avenue that Fern has offered to donate to the town. After consulting with the listers, Mary determined the value at \$29,700.
 - Doug Pastula made the motion to accept and sign the letter; motion was seconded by Angelo Incerpi, voted on and passed.
 - A letter stating that the board has reviewed and does support the Danville School Pathway Program was presented to the attention of Jeremy White.
 - Ken Linsley made the motion to accept and sign the letter; motion was seconded by Angelo Incerpi, voted on and passed.
- Michael Walsh stated that the listers needed a new computer and he authorized that during the week, as it was a timely decision.
 - Ken Linsley made the motion to support the purchase of a new computer for the listers; motion was seconded by Angelo Incerpi, voted on and passed.
- Mary requested time off at the end of April: Tuesday, Wednesday and Thursday (28, 29, 30). The board appreciated her notifying them in advance and for asking permission before taking time off. They suggested that she leave a voice mail and automatic email reply stating that she will be out of the office those days.
- Mary thanked Gary Fontaine for replacing the faucet in the conference room. Wendy thanked him for repairing the toilet in the front office's bathroom.
- Mary presented an updated Local Emergency Operations Plan (LEOP) for approval.
 - Ken Linsley made the motion to approve the LEOP; motion was seconded by Angelo Incerpi, voted on and passed.

- Mary presented the completed National Incident Management System (NIMS) for Michael Walsh to sign.
 - Doug Pastula made the motion to approve the NIMS and have Michael Walsh sign it; motion was seconded by Angelo Incerpi, voted on and passed. Michael reviewed the document, signed it and returned it to Mary.
- Ken Linsley shared information regarding LVRT branding and trails maps.
- Mowing the Danville Green was discussed. Ken Linsley shared pictures of the areas along Route 2 to be mowed and maintained.
 - Doug Pastula made the motion to authorize Mary to advertise for mowing and trimming on the Danville Green and other designated areas. Interested parties should contact Mary Currier at 684-3426. Walk-throughs can be scheduled, if interested. Bids will be due by 4 PM on Wednesday, May 6th. All applicants must have general liability insurance; motion was seconded by Ken Linsley, voted on and passed.
- Angelo Incerpi inquired about board members attending the re-dedication of the Danville Post Office on Saturday, April 18th. Three board members stated they would be attending.

FINANCIALS

- All orders were reviewed and signed.

ADJOURNMENT

- At 7:50 PM Ken Linsley made the motion to adjourn; motion was seconded by Angelo Incerpi, voted on and passed.

Meeting adjourned.

Respectfully Submitted,

Mary L. Currier
Clerk of the Board