

**TOWN OF DANVILLE**  
APPROVED SELECTBOARD MEETING MINUTES  
May 7, 2015  
Danville Town Hall Conference Room (6:00 PM)

**CALL TO ORDER**

Michael Walsh, Chair, called the meeting to order at 6:00 PM.

**ADDITIONS TO THE AGENDA**

- Class of '65 Requesting Use of North Danville School for Reunion
- LVRT Meeting Announcement

**BOARD MEMBERS PRESENT:**

Michael Walsh (Chair), Craig Vance (Co-Chair), Ken Linsley, Angelo Incerpi.

**ALSO PRESENT:**

Wendy Somers (Town Clerk), Keith Gadapee (Road Foreman), Barb and Gary Fontaine, Jim Ashley (NEKWMD), Don and Dooley Mandich.

**VISITORS:**

- Jim Ashley on behalf of Northeast Kingdom Waste Management District:
  - Informed the board there was a request from a townspeople to dispose of several railroad ties at Bulky Waste Day that had been used as a retaining wall. Due to the large quantity of debris, the consensus of the board was to have the individual rent their own roll-off to dispose of the debris;
  - Shared recyclable items being accepted and study being done by NEKWMD;
  - Reported that Danville had 414 tons of recycling in 2014;
  - Suggested hours for recycling be extended.
- The Dooley brothers asked permission to use the bandstand to play music. The consensus of the board was to have them seek out a local group to sponsor them, as the policy allows only non-profit organizations who are fully insured to use the Green. The board added that this policy also includes the beach at Joe's Pond.

**MINUTES**

- April 16, 2015 Meeting Minutes were reviewed. A motion was made by Ken Linsley to accept the minutes as written. The motion was seconded by Angelo Incerpi, voted on and passed.

**TOWN CLERK REPORT (Wendy Somers)**

- As a follow-up to the last meeting, Wendy reported the final figures received from the Bike/Ped Grant Funds did confirm the town's 10% cost share.
- The auditors will be on site the week of June 8<sup>th</sup>.

## **HIGHWAY REPORT (Keith Gadapee)**

- Keith asked about the Wood Dump and who controls it and what are the hours? The consensus of the board was that he would manage it and leave it open 24 hours following Bulky Waste Day, with his crew checking it regularly.
- Green-Up Day was a success; Keith had a question about disposal cost of tires that were picked up on Green-Up Day; the consensus of the board was for the town to pay for those and for the highway department to pay for any of their old tires; Keith is to use his discretion on splitting the disposal cost.
- Selling the old truck #7 (that has since been replaced) was discussed.
  - Craig Vance made the motion to advertise for bids on the cab and chassis and to have the highway department scrap the extra parts; and have sealed bids to the Town Hall offices by 3:00 on May 21, 2015;
  - Motion was seconded by Angelo Incerpi, voted on and passed.
- Keith is meeting with the representative from Charlebois tomorrow and wanted to know if the check for the new truck would be ready at that time; Mary confirmed that it was included in the financials and will be signed tonight.
- Paving Grant information was presented;
  - Ken Linsley made the motion for the board to sign The Annual Financial Plan for Town Highways;
  - Motion was seconded by Craig Vance, voted on and passed.
- The Annual Municipal Show for Highway Departments is May 15<sup>th</sup> at the Barre Auditorium; there is a fee. The consensus of the board was to have those crew members who are interested attend.
- Keith is meeting with another overhead door representative; he asked if two quotes would be sufficient, as he is having difficulty securing three quotes. The consensus of the board was that two quotes would suffice.
- Keith reported that 4-wheelers were tearing up the freshly graded road in North Danville. The consensus of the board was to have Keith call the State Police.
- Keith received an email that the State has opened the Bike/Ped Grant application process and the deadline is July 17<sup>th</sup>.
- Mary is assisting Keith in constructing a spreadsheet for all town roads by name, length, class and researching all discontinued roads and legal trails.
- Mary asked if there was any progress on the Peacham Road speed signs. Keith reported that his understanding is that a subcontractor is taking care of installing the signs. He will call his contact at the State office and confirm this at the next meeting.

## **ISSUES AND INFORMATION (Mary Currier)**

- Maintenance of the monuments on the Green were discussed. Ken Linsley showed a slab that had fallen off one of them. Mary will contact the Vermont Arts Council to address having the monuments repaired.
- Bids were opened for mowing on the Green:
  - Bram Maintenance based in West Danville at \$7,460
  - Adam Kendall based in Lunenburg at \$3,400
  - Brent Gadapee based in Danville at \$1,815
  - Michael Minshell based in Kirby at \$2,200
  - Patriot Landscape (Jeff Badore) based in Hardwick at \$3,300
  - Donald Lamont based in Danville at \$2,600
  - Don Woods based in Danville at \$2,310
    - Craig Vance made the motion to accept the bid from Brent Gadapee to mow the Danville Green as per specs for the quoted amount of \$1,815.
    - Motion was seconded by Ken Linsley, voted on and passed.
- An energy audit bid was shared: Shelter Construction, LLC, based in Plainfield submitted a quote for performing comprehensive energy audits on five town buildings for \$750. Mary shared that they recently completed renovations on the Plainfield Town Hall. Wendy said she knows the Town Clerk there.
  - Ken Linsley made the motion to ask Wendy to contact the Plainfield Town Clerk to ask about their renovation and to have Mary contact Shelter Construction to perform the energy audits if Wendy gets positive feedback.
  - Motion was seconded by Angelo Incerpi, voted on and passed.
- Greeters for Bulky Waste Day were scheduled.
- There was discussion regarding scheduling volunteers for the recycling center.
- There is still no signed contract from Dan LeCour at TDL Waste Services.
- The Danville Town Band requested use of the Green for concerts at 6:30-7:30 PM on Sunday, June 14<sup>th</sup> and Sunday August 16<sup>th</sup>.
  - Angelo Incerpi made the motion to allow the Town Band to use the Green for concerts on Sunday, June 14<sup>th</sup> and Sunday August 16<sup>th</sup> from 6:00-8:00 PM, allowing for set-up and break-down;
  - Motion was seconded by Ken Linsley, voted on and passed.
- Mary presented a Notice of Intent for Windswept Properties for Stormwater Discharges Associated with Construction Activity on Low Risk Sites.
- The ATV club was on Bruce Brink's property stating that the Selectboard gave them permission to do work on a road that was supposedly discontinued in 1940. Mary is working to create an accurate list of discontinued town highways. Craig will speak with the ATV club about where they are doing their work.
- Mary asked about Route 2 Project "As Built" maps from the State; consensus was to have Mary contact Kenneth Robie from the State to inquire about them.

- Mary shared information from the in-house staff meeting she facilitated on April 23<sup>rd</sup>:
  - The clock tower is leaking and is in need of immediate repair;
  - The double doors upstairs need to be replaced with locking fire doors;
  - The vault door downstairs needs work;
  - Office doors should have locks on them;
  - Security cameras are needed in the vaults and throughout the lobbies.
    - The consensus of the board was to have Michael Walsh look into repairing the tower, replacing locks and checking the vault door, and to have Mary research security cameras and installation.
- An email from Dan and Sue LaPointe was shared regarding the issue of there being no weight limit signs on Calkins Camp Road. Keith has already addressed this.
- Mary informed the board that there is an informational meeting of the Friends of the Lamoille Valley Rail Trail on Saturday, May 16<sup>th</sup> at 9:30 AM at the trailhead at the intersection of Bay Street and South Main.
- Craig Vance shared that Dale Lynaugh asked permission to use the North Danville School for a 50<sup>th</sup> Class Reunion on Saturday, August 15<sup>th</sup>. The consensus of the board was to allow use of the school for the reunion as long as there was no alcohol being consumed on school grounds.

#### **FINANCIALS**

- All orders were reviewed and signed.

#### **EXECUTIVE SESSION**

At 8:46 PM Craig Vance made the motion enter into Executive Session to discuss a highway department personnel issue; motion was seconded by Ken Linsley, voted on and passed.

At 9:04 PM the board came out of Executive Session with no action taken.

#### **ADJOURNMENT**

At 9:05 PM Craig Vance made the motion to adjourn; motion was seconded by Angelo Incerpi, voted on and passed.

Meeting adjourned.

Respectfully Submitted,

Mary L. Currier  
Clerk of the Board