

**TOWN OF DANVILLE**  
APPROVED SELECTBOARD MEETING MINUTES  
June 18, 2015  
Danville Town Hall Conference Room (6:00 PM)

**CALL TO ORDER**

Michael Walsh, Chair, called the meeting to order at 6:00 PM.

**ADDITIONS TO THE AGENDA**

- Wastewater System and Potable Water Supply Permit Fees
- Renewal Reminder Notice from FCC for Wireless Radio Service

**BOARD MEMBERS PRESENT:**

Michael Walsh, Craig Vance, Doug Pastula, Ken Linsley and Angelo Incerpi.

**ALSO PRESENT:**

Keith Gadapee (Road Foreman), Barb and Gary Fontaine, Jeff Frampton and John Blackmore.

**VISITORS:**

- John Blackmore presented the revised 2015 Commercial Insurance Service Overview for the town.
  - Doug Pastula made the motion to accept the quote for insurance renewal from Sawyer Ritchie agency with the premium amount of \$43,044.
  - Motion was seconded by Ken Linsley, voted on and passed.

Michael Walsh asked Mary to add reviewing the budget for insurance to the agenda for the next meeting.

**MINUTES**

- June 4, 2015 Meeting Minutes were reviewed. A motion was made by Ken Linsley to accept the minutes as written. The motion was seconded by Angelo Incerpi, voted on and passed.

**TOWN CLERK REPORT**

- Wendy was not present but informed Mary that the audit went well during the week of June 8<sup>th</sup>. Randall Northrop from Corrette & Associates will present audit results at the July 2<sup>nd</sup> meeting.

## **HIGHWAY REPORT (Keith Gadapee)**

- Keith had an offer of \$300 for the body and wing of the old truck.
  - Doug Pastula made the motion to allow Keith to sell the old truck and wing for \$300 as is, where is, because he is getting more than scrap value for it.
  - The motion was seconded by Ken Linsley, voted on and passed.
- Painting the 928H Cat Loader was revisited. Keith provided figures for doing the work from three different companies which included hours to complete and moving expenses.
  - Craig Vance made the motion to accept the estimate from AutoSaver Group in St. Johnsbury for \$21,160. Ken Linsley seconded the motion. There was discussion about hours to complete the work and cost for trucking the loader; Keith said he would drive the loader to St. Johnsbury. The importance of going with a local business was pointed out.
  - The board voted 4-1 in favor of the motion.
- The bridge replacement on Rte. 15 in Walden has been postponed until July. The state awarded Danville up to \$1000 for road issues associated with this replacement.
- Paving projects were revisited: Cedar Lane, Sugar Ridge, Windswept Drive, Meadow Drive and the west end of Keiser Pond Road. The consensus of the board was to pave them in this order: in-town roads (Sugar Ridge & Cedar Lane); Meadow Drive, Keiser Pond Road (west end) and Windswept Drive.
- Keith hosted a training at the garage on Rivers and Roads. Those attending had the opportunity to go to Bruce Badger Memorial Highway where a new guardrail has been installed by the severely eroded area.

## **ISSUES AND INFORMATION (Mary Currier)**

- Mary presented the only bid that was received from advertising repairs to the Town Hall Clock Tower. Michael Walsh then recused himself from discussion and voting. The bid, opened by Angelo Incerpi, was from Michael K. Walsh & Son, Builders with estimated costs as follows: materials \$1,200; labor \$2,640; lift rental \$1,500. Total estimated price is \$5,340. Angelo Incerpi made the motion to accept the estimate to repair the clock tower from Michael K. Walsh & Son for \$5,340.
    - The motion was seconded by Doug Pastula, voted on and passed.
- The board asked that it be noted that only one bid was received from the advertisement and the repair is extremely necessary, as it continues to leak.
- Craig reported that VASA has hired sheriffs to patrol the roads and ticket ATV traffic not complying with traffic laws and town ordinances. Michael Walsh added that he spoke with Kirk Fenoff regarding traffic from campground on weekends and suggested posting a town ordinance at the campground.
  - Future plans for recycling and waste disposal were discussed. Mary and Ken met with David Gilderdale from the State and Ron Gauthier (LVRT) to discuss the current fast trash hauler parking on State property (LVRT trail). The consensus was to have a board member ask Dan LeCour to park elsewhere, so as not to block the trail on Saturday mornings.

Costs were reviewed from Casella and Myers for both zero-sort recycling and waste disposal for three town sites: Town Hall, Town Garages and possible new location for town residents. There was much discussion on several points: level of service provided to the town; accessibility; extended hours; fees; time frame; traffic flow; volume of recycling; size of dumpsters; necessary construction and landscaping to accommodate needs, involvement with NEKWMD, etc.

The consensus of the board was to ask Mary to contact Bob Larose to seek his input on the volume of recycling currently being collected. The consensus of the board was to begin recycling and waste collection at both the town hall and town garage immediately and continue the discussion at the next meeting with Bob Larose and NEKWMD.

- Mary asked the board who was responsible for maintaining the trees on the Green, as caterpillars have been sited around the base of the trees, and they have not been mulched this year. The consensus of the board was to have Mary contact David Houston at the Conservation Commission.
- Mary met with William Fitzpatrick from Shelter Construction on June 11<sup>th</sup> to assess five buildings in preparation for the energy audits: town hall, both town garages, North Danville Community Center and the Danville Fire Station (exterior only, as they were did not have access to inside).
- Wastewater System and Potable Water Supply Permit Fee increases were presented.
- The renewal reminder notice from FCC for wireless radio was presented. The board advised Mary to direct this to Wendy Somers so she can determine the school's percentage of use and complete and file the necessary form.

## **FINANCIALS**

- All orders were reviewed and signed.

## **OTHER BUSINESS**

At this time Jeff Frampton asked how he should bring issues to the attention of the board, and Michael Walsh, making an exception to the rule for Additions to the Agenda, allowed Jeff to address the following:

- Jeff asked that the town consider creating an email list that would link to cell phones, informing people of meetings and agenda items. The board pointed out that the selectboard agenda is posted on the website at [danvillevermont.org](http://danvillevermont.org), as well as the Town Hall, Post Office and at Marty's 1<sup>st</sup> Stop. It was noted that it would be a matter of maintenance and there was no decision made.
- Jeff then told the board they might want to revisit their policy regarding installing signs on private roads. There was discussion about the policy for such signs, and that they are available to order through the town and the town will install them if the homeowner purchases the sign.

**EXECUTIVE SESSION**

At 8:13 PM Craig Vance made the motion to enter into Executive Session for purposes of discussing organizational structures, inviting Keith Gadapee.

The motion was seconded by Ken Linsley, voted on and passed.

At 8:39 PM Craig Linsley made the motion to exit Executive Session. The motion was seconded by Angelo Incerpi, voted on and passed with no action taken.

**ADJOURNMENT**

At 8:40 PM Craig Vance made the motion to adjourn; motion was seconded by Doug Pastula, voted on and passed.

Meeting Adjourned.

Respectfully Submitted,

Mary L. Currier  
Clerk of the Board