

**TOWN OF DANVILLE**  
APPROVED SELECTBOARD MEETING MINUTES  
January 21, 2016  
Danville Town Hall (6:00 PM)

**CALL TO ORDER**

Michael Walsh, Chair, called the meeting to order at 6:00 PM.

**ADDITIONS TO THE AGENDA**

- Visitor Troy Cochran re: Fire Department Budget
- PSB Resuming Review of Application for BDE Danville Lazar Solar Project
- Approving the Special Meeting Minutes from January 21, 2016

**BOARD MEMBERS PRESENT:**

Michael Walsh, Craig Vance, Doug Pastula, Ken Linsley, Angelo Incerpi.

**ALSO PRESENT:**

Wendy Somers, Keith Gadapee, Troy, Peggy and Tasha Cochran, Caleigh Cross (Caledonian-Record), Martin Larrabee, Kerry O'Brien, Chris Walsh, Jim Ashley.

**VISITORS**

- Kerry O'Brien from the Caledonia County Natural Resources Conservation District reported on projects developing in town: Road Erosion Inventory; Water Andric culvert replacement, debris jam and potential weir removal; and monitoring the timber crib dam breach on Sleepers River. Ms. O'Brien emphasized that these projects are fully funded and come at no cost to the town. She is also working with Keith Gadapee on these projects.
  
- Troy Cochran, Fire Chief, expressed concern about the capital equipment fund line changing from \$35,000 to \$20,000. He feels the amount should stay at \$35,000. The consensus of the board was to keep the line item at \$20,000, anticipating that any new equipment purchases would be a combination of current funds, bonding and capital reserve funds as appropriate.

**MINUTES**

- January 7, 2016 Meeting Minutes were reviewed.

A motion was made by Craig Vance and seconded by Doug Pastula to accept the minutes as written. All in favor.

- January 11, 2016 Special Meeting Minutes were reviewed.

A motion was made by Doug Pastula and seconded by Angelo Incerpi to accept the minutes as written. All in favor.

### **TOWN REPORT (WENDY SOMERS)**

- Two liquor licenses were presented for approval.
  - A motion was made by Craig Vance and seconded by Doug Pastula to approve the liquor license renewal for the Creamery Restaurant. All in favor.
  - A motion was then made by Doug Pastula and seconded by Ken Linsley to approve the liquor license renewal for Marty's 1<sup>st</sup> Stop. All in favor.
- A list of requested appropriations was submitted for the warning of town meeting.
  - A motion was made by Ken Linsley and seconded by Angelo Incerpi to approve the list of appropriations to be warned for town meeting. All in favor.

### **HIGHWAY REPORT (Keith Gadapee)**

- Keith shared that he has hired Bryan Pal as a new road crew member to begin work on Monday, January 25<sup>th</sup>.
- Keith presented a letter of resignation from crew member David Bedor whose last day will be January 31<sup>st</sup>.
  - A motion was made by Ken Linsley and seconded by Angelo Incerpi to accept David's resignation with a letter to be sent thanking him for his time serving on the road crew. All in favor.
- Keith spoke about filling the position now left vacant and told the board that the Interview Committee met and will be advertising to fill that position.
- There was discussion about whether or not the town had a cell phone policy.
- The Highway Department Work Manual was reviewed. Changes were made.
  - A motion was made by Craig Vance and seconded by Ken Linsley to approve and sign the work manual with the changes made. All in favor.

### **ISSUES AND INFORMATION (Mary Currier)**

- The ATV Mediation is scheduled for Wednesday, January 27, 2016 at 10:00 AM in the conference room with Mary Currier mediating.
- The town was not awarded any funds from the Transportation Alternative Program grant applied for in October for restoration of the railroad station.
- Paul Tomasi (Northeast Kingdom Waste Management District) met with Mary to review the specifications for developing a new recycling facility in town. Jim Ashley added his notes from recent meetings with the NEKWMD.
- Mary will be meeting with Jefferson Tolman (Utility Partners) on Thursday, January 28<sup>th</sup>, to review information from Efficiency Vermont regarding an aerated lagoon system for the wastewater treatment facility. Ken Linsley will also attend.

### **FINANCIALS**

- All orders were reviewed and signed.

## **EXECUTIVE SESSION**

- At 8:10 PM Craig Vance made the motion to enter into executive session for the purpose of discussing salaries and wages, inviting Mary Currier. The motion was seconded by Doug Pastula. All in favor.

Mary left the executive session at 8:40 PM and Wendy Somers was invited in. Wendy left the executive session at 9:10 PM and Keith Gadapee was invited in. Keith left the executive session at 9:30 PM.

- At 10:40 PM the board came out of executive session with no action taken.
- A motion was made by Michael Walsh and seconded by Ken Linsley to give the following raises to town employees and that they be retroactive:
  - A 2.5 % increase in pay for Keith Gadapee, Wendy Somers, Linda Leone and Bob Larose; a 2.5% increase to the adjusted hourly rate of pay for Sharon Daniell totaling \$18.13 per hour based on a 35-hour work week; Mary Currier will be at the hourly rate of \$25.00; Bill Bailey will get a \$.21 increase per hour and the balance of the highway crew (with the exception of any newly hired employees) will get a \$.41 increase per hour. All in favor.
- A motion was made by Doug Pastula and seconded by Craig Vance to approve the following budget figures for the General Fund: Taxes to be raised of \$363,821 and Total Expenditures of \$549,811. All in favor.
- A motion was made by Doug Pastula and seconded by Craig Vance to approve the following budget figures for the Highway Fund: Taxes to be raised of \$933,827 and Total Expenditures of \$1,491.383. All in favor.

## **ADJOURNMENT**

At 10:45 PM Craig Vance made the motion to adjourn. Ken Linsley seconded the motion. All in favor.

Respectfully Submitted,

Mary L. Currier  
Clerk of the Board