

TOWN OF DANVILLE
APPROVED SELECTBOARD MEETING MINUTES
February 18, 2016
Danville Town Hall (6:00 PM)

CALL TO ORDER

Michael Walsh, Chair, called the meeting to order at 6:00 PM.

BOARD MEMBERS PRESENT

Michael Walsh, Craig Vance, Doug Pastula, Ken Linsley, Angelo Incerpi.

ALSO PRESENT

Keith Gadapee, Barb and Gary Fontaine, Jefferson Tolman, Jim Brimblecombe and Leslie Parker (Utility Partners), Caleigh Cross (Caledonian-Record).

ADDITIONS TO THE AGENDA

- Three streetlights out around the Green
- Position Paper from the Planning Commission

VISITORS

Jefferson Tolman from Utility Partners:

- presented the proposed contract renewal for Utility Partners;
- provided the maintenance budget and LP gas cap explanation;
- addressed the maintenance issue with the pump bases in need of replacement;
- presented an itemized list of recommended Capital Improvements and Status of existing equipment;
- recommended rolling over this year's surplus of \$1,977;
- reported on a site visit to Middlebury wastewater treatment facility to view their aerated lagoon system mixer and recommended that Danville not invest in one at this time, as it would not be efficient or cost effective.
 - A motion was made by Doug Pastula and seconded by Craig Vance to accept the new proposed contract with Utility Partners commencing March 1, 2016 through February 28, 2021, and to have Michael Walsh sign the contract on behalf of the board. All in favor.
 - A motion was then made by Craig Vance and seconded by Angelo Incerpi to roll over the \$1,977 surplus from maintenance and LP gas into this year's budget. All in favor.

MINUTES

- February 4, 2016 Meeting Minutes were reviewed.

A motion was made by Ken Linsley and seconded by Craig Vance to accept the minutes with the following additions to be made:

- page one under Visitors,
 - o second line should read: "Sunday, March 27, 2016 for a *Community* Easter Service";
 - o fourth line should read: "June 20-24th *Community* Vacation Bible...";
- page two under Issues and Information,
 - o next to last sentence should read: "*were reviewed, noting that both letters sent by the Selectboard to the PSB were received.*"
 - o The following sentence should be added: "*The DRB reviewed the project in relation to the intent of our zoning bylaws and raised questions as per their December 2, 2015 letter forwarded to the PSB.*" All in favor.

HIGHWAY REPORT (Keith Gadapee)

- Firewood bids were opened:
 - Arnie Withers at \$128 per cord for 22 cord log length.
 - Paul Bedor at \$140 per cord for 24 cord log length.
 - A motion was made by Angelo Incerpi and seconded by Craig Vance to accept the bid from Arnie Withers for \$128 per cord for 22 cord long length, totaling \$2,816.
All in favor.
- The Work Manual was reviewed. The consensus of the board was to have Keith work toward developing a plan to get the crew on a 40-hour workweek rather than the current 42 ½ workweek.
 - A motion was made by Craig Vance and seconded by Doug Pastula to approve and sign the Highway Work Manual with future recommended changes and a plan for next budget year.
- Keith shared that he has hired Aren Keene as the new road crew member.

ISSUES AND INFORMATION (Mary Currier)

- The Fast Track Analysis for BDE Danville Lazar Solar 500 kW Project was discussed.
- Northeast Kingdom Waste Management District (NEKWMD) Annual reports for the recycling center and stump dump were discussed.
- Resignations from Barb Machell as Green-Up Committee Chair and Steve Parker as Tree Warden were presented. The board asked that letters of appreciation be sent to each.

ADDITIONS TO THE AGENDA

- Ken Linsley addressed the three street lights out around the green. The consensus of the board was to contact CFW Electric to have these bulbs replaced.
- Doug Pastula addressed the ATV Position Paper received by the Planning Commission. The consensus of the board was that they did not request this specific letter from the commission, but will include it in the letters from concerned citizens regarding the ATV issue.

FINANCIALS

- All orders were reviewed and signed.

EXECUTIVE SESSION

At 7:16 PM Craig Vance made the motion to enter into Executive Session to discuss a personnel issue, inviting Keith Gadapee and Mary Currier.

At 7:27 PM the board came out of execution session with no action taken.

- A motion was made by Craig Vance and seconded by Ken Linsley to adopt and sign the revised health insurance policy for full-time employees. All in favor.

ADJOURNMENT

At 7:29 PM Craig Vance made the motion to adjourn. Doug Pastula seconded the motion. All in favor.

Respectfully Submitted,

Mary L. Currier
Clerk of the Board