

**TOWN OF DANVILLE**  
**APPROVED SELECTBOARD MEETING MINUTES**  
March 3, 2016  
Danville Town Hall (6:00 PM)

**CALL TO ORDER:** Michael Walsh, Chair, called the meeting to order at 6:00 PM. Michael Walsh opened the meeting by welcoming newly elected board member Kellie Merrell. He then thanked Craig Vance for his many years of dedicated service to the Selectboard.

**BOARD MEMBERS PRESENT:** Michael Walsh, Doug Pastula, Ken Linsley, Angelo Incerpi, Kellie Merrell.

**ALSO PRESENT:** Keith Gadapee, Wendy Somers, Sharon Daniell, Barb and Gary Fontaine, Craig Vance, Kristin and Robert Barany, Stacy Edgar, Henrietta Splain, Kathy Oberle, Carol Ottinger, Julie Grenier, Ann Halstead, Nancy Guinan, Jeff Frampton, Deb and Lyn Bixby, Judith and Jerry Rankin, Lisa MacDowell, Jeff Merrell, Virginia Incerpi, Caleigh Cross (Caledonian-Record).

**ADDITIONS TO THE AGENDA:** Site visit by Public Service Board *and* request for two executive sessions.

**APPOINTMENTS:**

- The first appointments were for Clerk of the Board, Selectboard Chair and Selectboard Vice-Chair.
  - A motion was made by Ken Linsley and seconded by Doug Pastula to appoint Mary Currier as Clerk of the Board for a one-year term. All in favor.
- Michael Walsh turned the meeting over to Doug Pastula and asked for nominations for Selectboard Chair:
  - A motion was made by Ken Linsley and seconded by Angelo Incerpi to appoint Michael Walsh as Chair of the Board for a one-year term. All in favor.
- Doug then turned the meeting back over to Michael Walsh, who asked if there were any nominations for Vice-Chair:
  - A motion was made by Michael Walsh and seconded by Angelo Incerpi to appoint Doug Pastula as Vice-Chair of the Board. Ken Linsley added that Selectboard meetings are held the first and third Thursday of each month at 6:00 PM at the Town Hall. All in favor.
- The board then reviewed the list of remaining officers to be appointed.
  - A motion was made by Doug Pastula and seconded by Kellie Merrell to appoint the following Town Officers for the following terms:
    - Animal Control Officer, Josephine Guertin (2017);
    - Conservation Commission, David Houston (2017);
    - Development Review Board, Rob Balivet and Susan Pekala (2017);
    - Dog List, Town Clerk's Office (2017);
    - E-911 Coordinator, Jeremy McMullen (2017);
    - Emergency Management Coordinator, Peggy Cochran (2017);
    - Fire Chief, Troy Cochran (2017);
    - First Constable, Josephine Guertin (2017);
    - Green-Up Committee, Shannon Pelletier (2017);
    - NEKWMD Representative, James Ashley (2017)
    - Planning Commission Members, James Ashley (2019), Walter Smith (2019), Vince Foy (2017);
    - Pound Keeper, Laurie Speicher (2017)
    - Sexton(s) of Cemeteries, Josephine Guertin, Louise Lessard (2017);
    - Surveyor of Wood and Lumber, Selectboard (2017);
    - Town Service Officer, Rev. Douglas Carter (2017). The board voted all in favor.

## **VISITORS**

Craig Vance was present to share his concerns regarding future ATV negotiations. Walt Smith was scheduled to attend but was unable to be present because of another responsibility. He did submit an email conveying his thoughts to the Selectboard that Mary read aloud. Craig stated that this email reflected his feelings as well. After much discussion, the consensus of the board was to have two other representatives from both sides continue the negotiations with Mary Currier present as mediator. Each side agreed to provide new representatives as soon as possible to resume negotiations.

## **MINUTES**

- February 18, 2016 Meeting Minutes were reviewed.
  - A motion was made by Doug Pastula and seconded by Ken Linsley to approve the minutes as written. All in favor.
- February 22, 2016 Special Budget Hearing Meeting Minutes were reviewed.
  - A motion was made by Ken Linsley and seconded by Doug Pastula to approve the minutes as written. All in favor.

## **TOWN REPORT (Wendy Somers)**

- Three bids for line of credit were submitted:
  - 1<sup>st</sup> – Passumpsic Bank for \$700,000 @ 1.19% fixed
  - 2<sup>nd</sup> – Union Bank for \$700,000 @ 0.85% fixed
  - 3<sup>rd</sup> – Community Bank \$700,000 @0.95% fixed
- A motion was made by Ken Linsley and seconded by Doug Pastula to accept the bid from Union Bank at 0.85% for the tax anticipation note. All in favor.
- A liquor license for Goodfella’s Restaurant was presented to the board for approval.
  - A motion was made by Ken Linsley and seconded by Angelo Incerpi to approve the liquor license for Goodfella’s Restaurant. All in favor.
- An update on the vote count was presented as follows:
  - Town General Budget:
    - Yes – 573
    - No – 121
    - Blank – 12 (Total 706)
  - Town Highway Budget:
    - Yes – 577
    - No – 113
    - Blank – 16 (Total 706)
  - Northeast Kingdom Waste Management District Budget
    - Yes – 501
    - No – 181
    - Blank – 9 (Total 691)

## **HIGHWAY REPORT (Keith Gadapee)**

- Keith asked if the board would like to continue with the same practice of obtaining price lists from general contractors in case of emergencies. The consensus of the board was to do so.
- Keith asked to put sand out to bid and have bids received by April 7<sup>th</sup>. The board approved.
- Keith reported that the highway department made two small insurance claims.
- The two new crew members attended a free safety training workshop offered by Vermont Local Roads today.

- Keith requested permission to lease an additional grader to more efficiently maintain gravel roads during the summer. The consensus of the board was to allow the highway department to lease the grader as long as there was a clear understanding of the town's responsibility for any maintenance and repairs.

### **ISSUES AND INFORMATION (Mary Currier)**

- Town officers were appointed. (As listed above.)
- Two re-appointment forms were submitted for signatures for Robert Balivet and Susan Pekala to the Development Review Board. Mary explained this was for organizational purposes only and that all appointments would be asked to sign a similar form for the term and board or commission for which they are volunteering.
  - A motion was made by Ken Linsley and seconded by Angelo Incerpi to have Michael sign the re-appointment forms on behalf of the board for purposes of record keeping. All in favor.
- Mary will attend the Northeast Kingdom Waste Management District meeting on Tuesday, March 8<sup>th</sup>.
- Information gathered during the dog census and a draft letter were reviewed. Letters will go out to dog owners next week, reminding them to license their dogs on or before April 1<sup>st</sup>.
- Mary contacted Denis Chamberlin at CFW Electric regarding replacing the bulbs in the lampposts around the Green. To date, they have not been replaced.
- Mary informed the board that the Public Service Board would like to conduct a site visit of the proposed solar project at 611 Route 2 East. They asked that the Selectboard identify vantage points for viewing purposes, create an itinerary, allow for safe crossing of Route 2, should that be necessary, and choose one of the following dates for the site visit:
  - Thursday, March 24<sup>th</sup>
  - Monday, March 28<sup>th</sup>
  - Tuesday, March 29<sup>th</sup>
- The consensus of the board was that Monday, March 28<sup>th</sup> would be the best day. Mary will inform the PSB and notify Selectboard members of the time and itinerary.
- Doug Pastula reminded the board that a motion was needed to allow Kellie Merrell to spend money to attend a Selectboard Institute workshop.
  - A motion was made by Doug Pastula and seconded by Angelo Incerpi to allow Kellie Merrell to attend the Selectboard Institute Workshop on March 12<sup>th</sup> and to have Wendy Somers pay for it with funds from the Selectboard account. The cost is \$90. All in favor.

### **FINANCIALS**

- All orders were reviewed and signed.

### **EXECUTIVE SESSION**

- At 7:42 PM a motion was made by Ken Linsley and seconded by Angelo Incerpi to enter into Executive Session to discuss a personnel issue, inviting Keith Gadapee and Mary Currier.
  - At 7:58 PM the board came out of Execution Session with no action taken.
- At 8:00 PM a motion was made by Doug Pastula and seconded by Kellie Merrell to enter into Executive Session to discuss a personnel issue, inviting Wendy Somers and Sharon Daniell.
  - At 8:55 PM the board came out of Executive Session with no action taken.

### **ADJOURNMENT**

At 8:57 PM a motion was made by Doug Pastula and seconded by Ken Linsley to adjourn. All in favor.

Respectfully Submitted,  
Mary L. Currier, Clerk of the Board