

TOWN OF DANVILLE
APPROVED SELECTBOARD MEETING MINUTES
OCTOBER 20, 2016
Danville Town Hall (7:00 PM)

BOARD MEMBERS PRESENT: Michael Walsh, Douglas Pastula, Angelo Incerpi, Ken Linsley, Kellie Merrell

ALSO PRESENT: Keith Gadapee, Jeff Merrell, Virginia Incerpi, Gary and Barb Fontaine, Lisa MacDowell, Josephine Guertin.

(1) CALL TO ORDER: Michael Walsh, Chair, called the meeting to order at 7:14 PM.

(2) ADDITIONS TO THE AGENDA

(A) Trunk or Treat to be held at Hill Street Park on October 31, 2016: Michael Walsh asked permission, on behalf of Lyndsey Farnsworth from the School PTG, to have the event.

- *A motion was made by Ken Linsley and seconded by Michael Walsh to approve the use of Hill Street Park by the School to hold the Trunk or Treat event on October 31st. All in favor.*

(B) An email was read from Attorney Warren Coleman regarding appealing the Wastewater Treatment Facility Permit issued by the State:

- *A motion was made by Ken Linsley and seconded by Doug Pastula to acknowledge that Paul Olander and Randy Bean will be assisting the Town of Danville, at no cost, with their technical expertise in discussions with the State and in the course of an appeal of the DEC Wastewater Permit issued to the Town on September 28, 2016 and that they are both authorized to work with the attorneys hired by the Town. All in favor. Kellie Merrell recused herself.*

(C) The board offered appreciation to the volunteers who worked at the Stump Dump during the summer: Henry Coe, Richard Diefenbach and Marty Pollard.

- *A motion was made by Angelo Incerpi and seconded by Doug Pastula to send a letter of appreciation and thanks to these volunteers. All in favor.*

(D) It was noted that Richie Benoit has completed his mowing contract for the Green and Cemeteries.

(E) Keith reminded the board that a letter of appreciation was going to be sent to VASA upon completion of their construction project on Partridge Lane and the Water Andric. That project is now complete. The board had reached a consensus at their September 15th meeting to send this letter upon completion.

(3) APPROVAL OF MINUTES

October 6, 2016 Minutes were reviewed. *A motion was made by Doug Pastula and seconded by Angelo Incerpi to accept the minutes as written. All in favor.*

(4) HIGHWAY REPORT (Keith Gadapee)

(A) The crew is transitioning to winter hours (eight-hour days, five days per week).

(B) The work manual was reviewed. The consensus of the board was to have Keith present it to the crew, and bring it back to the board for approval at the November 3rd meeting if there are no changes to be made.

(C) Kerry O'Brien will be on the November 17th agenda to discuss the Planning Grant.

(D) One of the trucks was transported on a hook to be serviced due to an electrical issue.

(5) ISSUES AND INFORMATION (Mary Currier)

(A) The Route 2 Agreement was presented for signing. As a notary was not present, the document could not be signed.

- *A motion was then made by Ken Linsley and seconded by Angelo Incerpi to have Michael Walsh sign the Route 2 Agreement with the State in front of a notary, on behalf of the Selectboard. All in favor.*

- (B) OSHA Summary of Penalties for Inspection was reviewed. There were seven violations between the Town Hall and the Town Garages. Keith informed the board that he had already put in a call to a State agency regarding the violations.
- *A motion was made by Ken Linsley and seconded by Angelo Incerpi to have Keith write a letter to OSHA within the 20-day appeal period contesting the violations cited at the Town Garages. All in favor.*
 - *A motion was then made by Angelo Incerpi and seconded by Ken Linsley to authorize the expenditures to change hardware on all doors that are in violation and ask Mary to call OSHA with a plan explaining that, in order to be in compliance with the Town's purchasing policy, we need time to advertise a request for proposals to do the work; and ask them if, after we comply with these violations, there is any relief from the proposed penalties. All in favor.*
 - *A motion was then made by Michael Walsh and seconded by Doug Pastula to authorize paying the penalty to OSHA if need be. All in favor.*
- (C) The sample survey for interest in Zero-Sort Recycling was given to the board to review for the November 3rd meeting.
- (D) The discussion continued on replacing the heat and smoke detectors in the Town Hall. Doug Pastula spoke to Richard DeGreenia and he agrees that it is possible to eliminate some of the detectors rather than replacing them. This will be reviewed again to establish which ones may be removed and considered during budget planning.
- (E) Security System cameras were discussed again. The consensus of the board was to have Doug Pastula research and develop a plan for installation of new cameras inside and outside the Town Hall and vaults.
- (F) Josephine Guertin retired as Animal Control Officer after serving for 20 years. Her last day will be December 31st. Josephine has volunteered to train the new officer during the transition period, once one has been appointed. The board expressed their gratitude to Josephine for her years of service to the Town.
- *A motion was made by Doug Pastula and seconded by Ken Linsley to regretfully accept Josephine's letter of resignation and send a letter of appreciation for her dedicated service over the past 20 years. All in favor.*
- (G) The Conservation Commission report stated that they repaired and upgraded a section of trail leading to the newly constructed bridges. They also reported that the invasive phragmites re-growing in the fen area will need to be professionally cut and sprayed again next spring.
- (H) Mary reported that the TA Grant was submitted on Thursday, October 13th for restoration of the railroad station. The grant is for \$300,000 and the local match is \$75,000.
- (I) A meeting with Kate Whitehead, Secretary of the Planning Commission is scheduled for Thursday, October 27th to discuss scheduled projects for the commission.
- (J) Mary requested reimbursement for mileage to attend the Friends of the LVRT annual meeting in Jeffersonville on November 9th.
- *A motion was made by Doug Pastula and seconded by Kellie Merrell to approve covering the cost of mileage for Mary to attend the LVRT meeting on the 9th. All in favor.*

(6) FINANCIALS -All orders were reviewed and signed.

(7) ADJOURNMENT

At 8:52 PM a motion was made by Angelo Incerpi and seconded by Ken Linsley to adjourn. All in favor.

Respectfully Submitted,

Mary L. Currier
Clerk of the Board