

Town of Danville  
Selectboard Minutes  
April 20, 2017  
Danville Town Hall (6:00 pm)

**Board Members Present:** Douglas Pastula, Ken Linsley, Angelo Incerpi, Kellie Merrell and Eric Bach

**Also Present:** Keith Gadapee, Wendy Somers, Audrey DeProspero, Virginia Incerpi, Gary Fontaine, Barb Fontaine and Ken Munding

**Call to Order** - Meeting was called to order by Chairman Douglas Pastula at 6:00 pm.

1. **Additions to the Agenda** - Doug noted information will be added under #7.

Ken – Interpretation of ATV ordinance  
Ken – Planning Grant for Town Forest  
Wendy – VOSHA  
Kellie – Zero Sort Recycle  
Doug – Signing of Sheriff’s Contract  
Doug – US Census  
Ken Munding – Farmer’s Market

2. **Approve the minutes for:**

- a) **Regular meeting of April 6, 2017** - Motion by Ken Linsley, 2<sup>nd</sup> by Angelo Incerpi to approve minutes of Regular meeting of April 6, 2017 with corrections to page 2, paragraph 5, 7 and 16, and page 3 paragraph 6.
- b) **Emergency meeting of April 11, 2017** - Motion by Ken Linsley, 2<sup>nd</sup> by Eric Bach to approve the April 11, 2017 meeting minutes as written. Kellie Merrell recused herself. All in favor

3. **Visitors**

Ken Munding requested the use of the Park and Town Green for the Caledonia Farmer’s Market on Wednesdays starting June 12<sup>th</sup> until the second week of October from 7:30 am until 2:00 pm. They would carry out their trash and pick up the area before leaving as they have done in the past.

Motion by Angelo Incerpi, 2<sup>nd</sup> by Ken Linsley to approve the request to use the Park/Green subject to submission of an insurance Certificate. All in favor.

4. **Town Clerk’s Report (Wendy Somers)**

- Update on Snow Machine Ordinance: Angelo has given the ordinance to Allen Towle who has given it to club members to review.
- May 3<sup>rd</sup> Town Hall closed because the Annual Town Clerk Conference will be held at Danville Town Hall. Half the state is coming and they will be using the upstairs and downstairs of Town Hall. Another conference will be held in Rutland.
- Act 46 vote is scheduled for June 20<sup>th</sup> from 8:00 am – 7:00 pm, requested vote to be at Town Hall and not at school.
- Sharon Daniell will be sending out Delinquent Dog Post Cards in May and Warrant will go out in June.

## 5. Highway Report (Keith Gadapee)

- Investigated removing the building on lot beside Town Hall. Has spoken with three contractors regarding demolition and has been informed that he needs to check for hazardous material due to new state laws which requires a test which costs \$700-\$800 dollars for testing of multiple materials. Depending on the findings, company will need to come in and remove before demolition can be done. No price for demolition as of yet but it is forthcoming. Two weeks prior to demolition the Town will need to notify the VT Department of Health to let them know (there is no fee) but report findings may be requested. Landfill will also need reports of findings. The power and phone line will need to be removed and he wondered who would be doing that and how much leeway was needed.

Ken Linsley spoke to Doug Morton of NVDA who noted if they let the lot be used by Park N Ride then most of those costs may be covered by the State of Vermont.

- Discussion with VTrans about maintenance agreement on Route 2 and Park. Since Town contributes 20% they will sweep around the island and curb to prevent sediment from going into lagoon.
- Curb Cut Approval for Aaron & Patricia Loura on Peacham Road. A larger diameter pipe is requested due to the amount of water.

Motion by Ken Linsley, 2<sup>nd</sup> by Angelo Incerpi to approve the Curb Cut request. All in favor.

- Has information from last Thursday's eventful day and if Board has questions they could see him.

Ken Linsley noted the Town had an EAP Program and suggested Keith make sure his guys were aware of it.

Doug Pastula and Keith Gadapee discussed where material for roads had been hauled from. Noted was 100% was coming out of quarry.

## 6. Issues and Information (All)

- (a) **Mowing Specifications and advertisement** – 3 bids received; one from Benoit Landscaping and two from Kittredge Construction. Bids opened and reviewed.

Motion by Ken Linsley, 2<sup>nd</sup> by Angelo Incerpi to award 2017 Mowing bid to Benoit Landscaping in the amount of \$10,200.

- (b) **Rules of Procedure** – to be reviewed at next meeting.

- (c) **Appointment for Emergency Management Coordinator & Assistant (Mike Walsh/Glenn Herrin)** – Motion by Angelo Incerpi, 2<sup>nd</sup> by Kellie Merrell to appoint Michael Walsh as Emergency Management Coordinator and Glen Herrin as Assistant. All in favor.

- (d) **Appointment of Town Officer Evangelyn Morse (2020) to Conservation Commission** Motion by Angelo Incerpi, 2<sup>nd</sup> by Kellie Merrell to appoint Evangelyn Morse to Conservation Commission for a term to expire in 2020. All in favor.

- (e) **Appointment of Town representation to NVDA** – Motion by Doug Pastula, 2<sup>nd</sup> by Kellie Merrell to appoint Ken Linsley to be Town Representative to NVDA. This is an annual appointment to expire in 2017. All in favor. Noted was the last time the town had economic representation was back in 2002.

- (f) **Town Plan review update and schedule** – Board has sent back comments to Planning Commission and are waiting on Jeff Paquet to schedule hearing.
- (g) **NBRC Grant Application conference call 4/10/17** – Kellie Merrell noted Alison Low put together a conference call with Karen from NVDA who reviews grants. The call seemed favorable with regards to the town's application meeting criteria and was very competitive. Eric Bach noted the Chair of the Lamoille Valley Rail Trail (LVRT) is interested in writing a support letter for the grant.
- (h) **Streetlights – Agreement with Efficiency Vermont on conversion to LED's** – Ken Linsley presented the Board with a handout from Efficiency Vermont. Handout was in regards to Green Mountain Power changing out lights to LEDs. There would be a savings of \$1,300 a year and no cost to the Town. There are a total of 50 street lights leased to the Town of Danville however the few around the Town Green the Town owns and they will need to work a separate deal for those lights to be changed out. The cost for those would be \$1,500-\$2,000 but they would get money back from Efficiency Vermont. Board discussed RFP.

Motion by Ken Linsley, 2<sup>nd</sup> by Angelo Incerpi to have Doug Pastula sign agreement for Green Mountain Power to come in and change out lights. All in favor.

Consensus of the Board is to have Ken Linsley draw up an RFP to get three properly insured contractors in town.

- (i) **Schedules for Green Up day @ Stump Dump** – Volunteers for May 6<sup>th</sup> are:  
Ken Linsley 8 am–10 am, Doug Pastula 10am–12 (noon) and Eric Bach 12 (noon)–3 pm.
- (j) **Revisions to Animal Control Ordinance** – Board reviewed Section 6.  
Motion by Ken Linsley, 2<sup>nd</sup> by Eric Bach to modify Animal Control Ordinance in accordance with Candace Dane's suggestions.
- (k) **Updates NPDES permit appeal** – On April 10<sup>th</sup> technical people representing Danville along with Ken Linsley met with officials from ANR. They met without attorneys. They presented reasons why they thought ANR took the wrong tact. Discussion was very productive and by mutual agreement, the Court proceedings were stopped and they are now waiting for ANR to come back with proposals.
- (l) **Danville Green Gardens discussions – Consensus is to develop a request for proposal.**  
Motion by Angelo Incerpi, 2<sup>nd</sup> by Ken Linsley to authorize Audrey DeProspero to put together an RFP for gardens and trimming on the green to include Hill Street and the Town would consider a multiyear proposal. All in favor.

7. **Financials: Orders to review and sign** - Financials signed.

8. **Adjourn** - Motion by Angelo Incerpi, 2<sup>nd</sup> by Eric Bach to **adjourn**. All in favor. Adjourned 8:34 pm.