

Town of Danville
Approved Selectboard Minutes
May 18, 2017
Danville Town Hall (6:00 pm)

Board Members Present: Douglas Pastula, Kellie Merrell and Eric Bach

Board Members Absent: Ken Linsley and Angelo Incerpi

Also Present: Keith Gadapee, Wendy Somers, Audrey DeProspero, and Bradley Smith

1. **Call to Order** - Meeting was called to order by Chairman Douglas Pastula at 6:00 pm.
2. **Additions to the Agenda** -
 - Joe's Pond Sampling
3. **Approve the minutes for:**
 - a) **Regular meeting of May 4, 2017** - *Motion by Eric Bach, 2nd by Kellie Merrell to approve minutes of May 4, 2017 as written. All in favor.*
4. **Visitors**

Lee Beattie – school lighting (not in attendance)

Bradley Smith – see Section 7 (k)
5. **Town Clerk's Report (Wendy Somers)**
 - Windswept Development – seeking the Selectboard's acceptance of laying out and order laying out Highways Windswept Development. The revised document needs signature of the Selectboard. The Selectboard previously approved but asked to have another attorney review, which has been done, and now the document needs Selectboard signature. The Selectboard signed the document.
 - Sewer Monthly Reports - Jim Brimblecombe has requested to have permission to sign off on the monthly sewer reports. The Selectboard previously gave Wendy Somers signature authority. The Board asked Wendy if she was okay with the change. Wendy noted she was in favor of having Jim Brimblecombe be authorized signer.

Motion by Eric Bach, 2nd by Kellie Merrell to give Jim Brimblecombe signature authority to sign off on monthly reports and provide Wendy Somers a copy of reports for records. All in favor.
 - 2nd Mailing - The second Delinquent Dog Notice post cards have been mailed to residents.
6. **Highway Report (Keith Gadapee)**
 - Scrap Steel Fund - Keith noted he was allowed to spend monies out of the Scrap Steel Fund to purchase special tools for the shop. He has found a tool that he thought would be useful to his department and sought Selectboard approval.

Motion by Kellie Merrell, 2nd by Eric Bach to approve the withdrawal of funds from the Scrap Steel Fund and to approve Keith Gadapee to purchase a tool with the Scrap Metal Fund Monies. All in favor.

- Hydro Seeder – The Hydro Seeder Program is underway. The hydro seeder has arrived and the Highway Department is learning how to use it. The machine is shared with three other towns and they are now all trained.
- Road grading – two graders out and they have almost completed the rental usage which is coming up on hours and will be returned soon.
- Bridge project – The bridge project is underway. They are recycling the old beams and the bridge project is scheduled to start in June.

7. Issues and Information (All)

(a) **Delinquent Tax Collector Policy** – Doug Pastula suggested to wait until they had a full Board to further discuss. Selectboard had some concerns and questions and wanted to further discuss.

(b) **Update on Green Up Day** – Doug Pastula noted they received over \$1,300 in donations which was more than they had received in the past.

Kellie Merrell thought it was a useful service and a good one to provide to the town.

Eric Bach covered the noon to 3 shift and noted most people left a donation.

Keith Gadapee noted the bags left on the roadside on Thursday had mostly been picked up on Friday by the school so there were not many for him to go around and collect.

(c) **Rules of Procedure** – Board chose to hold off on this discussion till a later date.

(d) **Draft RFP for TC Security** – Consensus of the Board was to have the request for proposal put up on Front Porch Forum (Kelly), Facebook (Eric) and have Audrey work with Keith to find three local contractors to discuss proposal of work with.

(e) **ATV Special Wording for Special Issuance** – Selectboard previously reviewed letter and were okay with changes and distribution of letter.

(f) **Revisions to Snowmobile Ordinance** – Snowmobile club will not be meeting until fall so this agenda item will be discussed at a later date.

(g) **Bike and Ped Grant** – Reimbursement program funded by the state with an 80/20 match for community needs to solve walking and/or cycling access or safety problems. Application deadline is July 14th. The town has previously done a scoping study in 2014. Further review and discussions will be done.

(h) **Animal Control Ordinance** – Candace Dane previously suggested to change Section E (change 10 days, to 7 days). Audrey DeProspero checked with VLCT who recommended following a ten day timeframe. Selectboard requested to have this agenda item put on the next agenda so a full board could discuss.

(i) **Cemetery RFP** – Item to be put on Selectboard's next agenda.

(j) **Correction to NVDA Town Representative Appointment term** – *Motion by Eric Bach, 2nd by Kellie Merrell to appoint Ken Linsley as Town Representative to NVDA for a two (2) year term, 2017-2019. All in favor.*

(k) **Bradley Smith, Boy Scout, Approval for Eagle Project** – Bradley Smith previously attended a Selectboard meeting to discuss his Eagle Scout project that he would like to do. Today he came before the Selectboard to discuss what his project was. He would like to build a bike station and bike rack on the Rail Trail near the old Rail Station. He showed examples of bike racks and noted he would be putting a pad underneath the bike rack to secure the structure making it permanent. Funds for the project would come from him raising money and possibly using money from the Recreation Fund. The location of the structure was discussed and decision was the board and he would walk the area and decide where an appropriate location of the bike station would be. Bradley needed the Selectboard to sign the Beneficiary Approval Section of his Eagle Project.

Motion by Kellie Merrill, 2nd by Eric Bach to approve Doug Pastula to sign the Beneficiary Approval section of Bradley Smith's Eagle Project. All in favor.

(l) **Joe's Pond Sampling** – Kellie Merrell noted sampling of Joe's Pond water would be done Memorial Day to Labor Day for E.coli testing.

Doug Pastula thanked Kellie for the work she had done in the past and presently, noting it was a good job.

8. **Financials: Orders to review and sign** - Financials signed.

9. **Adjourn** - *Motion by Eric Bach, 2nd by Kellie Merrell to **adjourn**. All in favor.*

Adjourned at 7:09 pm.

Minutes taken by Audrey DeProspero submitted May 19, 2017 at 11:22 pm.