

Town of Danville
Selectboard Minutes

October 5, 2017

Danville Town Hall (6:00 pm)

Board Members Present: Doug Pastula, Angelo Incerpi, Kellie Merrell and Eric Bach

Also Present: Wendy Somers, Keith Gadapee, Gary Fontaine and Barb Fontaine

Absent: Ken Linsley

Meeting was called to order by Chairman Doug Pastula at 6:00 pm.

1. Doug Pastula noted **additions to the agenda** from board members and the public.
 - o Fuel Oil RFPs – Audrey DeProspero
 - o Recycling Center – Kellie Merrell
 - o Guardrails and Junkyard – Barb Fontaine
2. *Motion by Angelo Incerpi, 2nd by Kellie Merrell to approve minutes of the Regular meeting of September 21, 2017 as written. All in favor.*
3. Visitors – Barb Fontaine inquired if guardrails were going to be installed in North Danville Village on the right hand side of the road.

Keith Gadapee noted the area is an inside corner and now looks different because of the new road, however he will take into consideration the possibility of adding a guardrail.

Doug Pastula noted they could look at the area and possibly consider it for the budget.

Barb Fontaine noted there is a house across from Evergreen heading in the direction of Peacham that is a mess and looks like a junk yard.

Doug Pastula noted they could look at the location closer. There are two different ways to look at it from: a health perspective and an ordinance perspective.

Eric Bach discussed the Health Officer standpoint.

4. **Town Clerk** Wendy Somers reported the following:
 - Notification on a Road Cut for 265 Partridge Lane. It does not require signatures of the Selectboard. The project has been completed and Keith Gadapee has inspected it.
 - NEKWMD (Northeast Kingdom Waste Management District) sent an FYI email to let the Town know that HHW (Household Hazardous Waste) is not acceptable from residents at the recycle center.
 - Records Management Policy and Schedule – she has reviewed and plans to adopt the State model plan regarding destroying documents.
 - She has been working on Financial Policies.
 - Received rough draft of the Audit for review and will have it for the Selectboard at their next meeting.

5. **Highway Foreman Keith Gadapee** reported the following:

- Long Structures Inspection – received a report which comes in every two years. The Danville bridge #37 on TH #56 (Class 3) over Joe's Brook, has been found in fair condition but in need of work. An appointment with the engineer has been booked to look at this bridge to discuss the repair of the corrosion. The letter received needs Selectboard signatures by November 25th which is 60 days from the receipt of the letter. He hopes to hire a welder to patch the two spots on the bridge. The problem can probably be fixed this fall or this winter.

Doug Pastula noted this was not unusual. It is a normal procedure for bridges to be inspected.

- Covered bridge (historic bridge) – abutment is a little shaky. He plans to bring the engineer by the bridge to view the grout that is cracked and in need of repair. He will keep a close eye on the bridge and possibly need to reduce the traffic on it.
- Warranties for truck – discussion postponed until the next Selectboard meeting.
- Extended Highway Ad to October 18th. Would like to hold a Special Meeting on the 26th of October to make a decision on the candidates.
- Capital Equipment fund has the grader scheduled to be traded in. He would like to hold a conversation on Truck #8 as it is a 2002 and is deteriorating. The Capital Plan is really good but the six wheeler (Truck #8) was not put on the plan. He would like Truck #8 to be considered during the budget season.
- Rebidding on the Joe's Brook Bridge will be done in November or December. The earlier bids submitted were turned down.
- Grant for ANR pilot program – they were approved for \$18,000 and the first site chosen, McDowell Road, has been completed and they did not use the full amount so they have chosen a second site, Woods Hill Road off of Kittredge Road, to replace the culvert and do some ditch work in the area to use the full amount of the grant.
- Town Garage lighting – possible RFP forthcoming because the town garage lighting fixtures do not work and need replacement.

6. **Issues and Information (All)**

- (a) RFPs Cemetery Maintenance** – Eric Bach – reviewed the three proposals received for tree removal in the Stanton Cemetery, Bennet Cemetery and Ward Cemetery: Alexander Tree total \$11,000, Classen's Tree Service total \$8,700 and Leach Tree Service total \$8,632 with notation of a Maple increasing the price by \$2,300 if taken.

Motion by Eric Bach, 2nd by Angelo Incerpi to accept proposal from Classen's Tree Service for \$8,700 for Stanton, Bennet and Ward Cemeteries. Vote 3-0-0. (Doug Pastula abstained).

- (b) Town Hall repairs** – Audrey DeProspero – RFP (Request for Proposal) will be going out this coming week.
- (c) 60 Route 2 W** – Audrey DeProspero – Clay Point received results from the Wednesday, September 13 comprehensive asbestos inspection and inspection for Universal/Household Hazardous Waste materials of the building located at 60 Route 2 W next door to Town Hall. Asbestos was confirmed to be present in the joint compound associated with the sheet rock in much of the house. Also, there is vermiculite attic insulation behind the knee walls in the 2 west rooms on the 2nd floor. Other confirmed asbestos containing materials include: Sink Undercoating Material - Kitchen Sink; Vinyl Floor Tile - 2nd Floor Bathroom; Adhesive associated with decorative wallboard - 2nd Floor Bathroom; and Built-up Roofing Material - under newer metal roofs at north & south sides of the building. A written report will be forthcoming by November 1st along with a preliminary abatement budget for planning purposes.

- (d) **Danville Band** – Audrey DeProspero – The Danville Band will be hosting their Harvest Concert on October 29th and they are requesting permission to put up a 4x6 banner a week prior to their concert on the Green which is similar to their other banners they put up for their other concerts.

Motion by Angelo Incerpi, 2nd by Kellie Merrell to authorize the Danville Band to put up a 4x6 banner. Vote 3-0-0. (Doug Pastula abstained).

- (e) **Access Mobility** – Audrey DeProspero – There is a current contract on the Lift at Town Hall with Access Mobility which is expiring and they are asking the Town to sign another three year contract with them. The previous contract was signed by Mike Walsh and the contact was Mary Currier.

The Selectboard discussed the contract and questions were found to need answers. Audrey DeProspero is to go back to Access Mobility with a list of Selectboard comments and questions and report back to the Selectboard on October 19th.

- (f) **North Shore Road – TH#106 – Discussion** – Doug Pastula – discussed criteria submitted by Ken Linsley.

Angelo Incerpi discussed centralized development, 82 miles of back roads, developing criteria and having a ‘no more’ on Class 3 roads. He thought if you start reclassifying Class 4 roads, then you encourage development. He recommended not to take on any more Class 3 roads.

Kellie Merrell had opinions on ‘policies’ but does not want to influence the Selectboard on their decision regarding the reclassification of North Shore Road and has recused herself from the discussion and decision of North Shore Road.

Doug Pastula thought they should wait until Ken Linsley returned to make any decisions.

Eric Bach wondered if a Class 3 road status would change the way a home is taxed and how many houses would have to change to full time status for it to be cost neutral. He does not see other roads around the pond wanting to be upgraded. He thought people accessed the pond through the North Shore Road more than other roads and emergency vehicles would have a better access to that area.

Angelo Incerpi did not think the upgrade would serve a purpose for the general public.

- (g) **Fuel Oil RFP** – Audrey DeProspero – An RFP (Request For Proposal) for the contract for 2017-2018 heating season for approximately 5,000 gallons for fuel oil for Town facilities was responded to by four companies. Bourne’s Energy fixed price \$2.45, CN Brown fixed price \$2.0945, Dead River fixed price \$2.15 and Fred’s Energy fixed price \$2.289.
Motion

Motion by Angelo Incerpi, 2nd by Kellie Merrell to accept CN Brown proposal for fixed price \$2.0945 payable within 30 days from date of delivery. Vote 3-0-0. (Doug Pastula abstained).

- (h) **Recycling Center** – Kellie Merrell – would like to work on a plan for the recycling in Town and the Railroad Station building. She would like to get the people who were involved with the grant for the Railroad Station and Walter McNeil Jr who is now on board of NEKWMD. She would like to get a project moving forward to see if there is a solution for both the recycling and the building the recycling is currently in. She noted St. Johnsbury had a zero sort recycling center and Peacham was also doing zero sort. She would like to meet with someone from Waste Management to further discuss what they could do with recycling.

Doug Pastula thought it was a good idea. He noted he had a discussion with Bob Larose regarding recycling and they both thought they should go to zero sort.

Eric Bach favors zero sort recycling.

Consensus of the Selectboard was for Kellie Merrell to work on the recycling subject and the building which currently holds recycling.

7. **Financials: Orders to review and sign** – Financials signed.
8. **Adjourn** - *Motion by Angelo Incerpi, 2nd by Kellie Merrell to **adjourn at 7:50 pm**. All in favor.*

Minutes taken by Audrey DeProspero submitted October 6, 2017 at 11:53 pm.