

Town of Danville  
Selectboard Minutes  
July 6, 2017  
Danville Town Hall (6:00 pm)

**Board Members Present:** Doug Pastula, Ken Linsley, Angelo Incerpi and Eric Bach  
**Absent:** Kellie Merrell

**Also Present:** Keith Gadapee, George Baxter, Gary Fontaine and Barb Fontaine

**Meeting was called to order** by Chairman Doug Pastula at 6:00 pm.

1. Doug Pastula noted **additions to the agenda** from board members and the public.

- George Baxter
- Barb Fontaine
- Executive Session – Legal Matter

2. *Motion by Angelo Incerpi, 2nd by Ken Linsley to approve **minutes** with noted changes of the **Regular meeting of June 15, 2017**. All in favor.*

3. *Motion by Ken Linsley, 2nd by Angelo Incerpi to approve **minutes** with noted changes of the **Special meeting of June 23, 2017**. All in favor.*

**4. Visitors**

George Baxter spoke of Ordinance 1007-F regarding reimbursement for tickets written on paved roads. A portion of the revenue is to come back to the Town. He inquired if the Selectboard planned to escrow the funds for furthering future patrols.

Selectboard discussed receiving a portion of the revenue and possibly increasing the line item to add additional patrols. They thanked Mr. Baxter for helping put this ordinance in place.

Barb Fontaine discussed the culvert in N. Danville being replaced, seeing the Matthew's trucks hauling gravel and inquired if others were involved in a bid process.

Keith Gadapee noted Matthew's was the lowest bidder.

**5. Town Clerk** (Wendy Somers) – no Town Clerk Report in Wendy's absence.

**6. Highway Foreman** Keith Gadapee reported the following:

- Bid proposals Bridge #4 (bridge work) on Joe's Brook Road. Two bids received: Winterset Inc. for \$115,000 and JP Sicard Inc. for \$83,056. The estimated cost for the bridge work is \$77,000. The grant was awarded in 2017 but the work does not need to be completed until 2018. The state may be able to reassess the grant estimate and possibly increase the \$77,000 but Keith will need to contact them for further discussion.

*Motion by Angelo Incerpi, 2nd by Eric Bach to authorize Doug Pastula to make the decision after Keith Gadapee hears from the State and to authorize Keith Gadapee to accept lowest bid after discussing with the consulting engineer. All in favor.*

- Financial Orders – Town Highway 78 Bridge. The large culvert at the intersection of Trestle Road and Penny Lane and the 50 foot span bridge work is 99.9% done. He encouraged the Selectboard to pay the bill. This bridge may be able to be posted at a higher rating. Wood deck bridges normally are rated at 8 ton for general public to cross however, the engineer noted this bridge could have a higher rating. If the bridge does receive a higher rating then it can go on the list with other bridges in the area that persons with overweight permits can use. At the present time this is just information for the Selectboard to think about and no decision is required to be made.
- Stream – Pat Ross from ANR highly recommended the Town to spend time removing debris from the stream in the area of the Town Highway 78 Bridge to get the river a little more stable and to protect the river from a debris jam. This work has been completed. The old tube that was previously there was able to have a 40 foot section cut out of it and will be used by the Town of Groton.
- Upstream from the bridge is a Class 4 road and a slide has taken half the road away. The area has been marked with cones as it is a hazard. The road is utilized as a recreation trail and is impassible by anything other than a four wheeler, motorcycle, person or horse. This area will need to be looked into for fixing or closing the road. The State law for a Class 4 road is that it needs to be maintained as passable but it does not indicate passable by what.
- Road Cut Application - powerline into resident's lot. They are digging across Partridge Lane which is a Class 3 road and the road will need to be returned to Class 3 status.

*Motion by Angelo Incerpi, 2nd by Eric Back to approve the Application for the Highway Cut Permit. All in favor.*

- Curb Cut Permit - new driveway at the intersection of Danville Peacham Road and Old County Road. The curb cut is not in a good spot and Keith wants to further discuss the design with the owners. He is concerned with the safety issues of the location of the cut.
- Painting Crosswalks – The State of Vermont will do at a cost which will reduce the state aid to the town. He recommends to stretch out to private companies as well as surrounding towns.

## **7. Issues and Information (All)**

**(a) Rules of Procedure** – Doug Pastula discussed the VLCT Model Rules of Procedure for Municipal Bodies and suggested that all Selectboard members review.

**(b) Cemetery Maintenance** – Ken Linsley has planned a walk thru with Dave Houston of the cemeteries to mark trees and then get a quote on the trees that need to be removed.

**(c) Insurance** – Official Vote by Selectboard authorizing Doug Pastula to sign Insurance paperwork.

*Motion by Ken Linsley, 2nd by Angelo Incerpi to authorize Doug Pastula to sign Noyle Johnson Group Insurance Consent to Rate Application, Policy Disclosure and Statement of Value forms. All in favor.*

**(d) Municipal Roads Grant** – Official Vote Authorizing Doug Pastula to sign Letter of Intent

*Motion by Eric Bach, 2nd by Angelo Incerpi to authorize Doug Pastula to sign Letter of Intent to Participate in the RPC/DEC Municipal Roads Grant-In-Aid Pilot Project. All in favor.*

**(e) 60 Route 2 W** – Ken Linsley has cleared brush but cannot locate the pins for the building next door to Town Hall. He will need more significant metal detector.

**(f) Animal Control Ordinance** – official vote adopting changes. Selectboard has seen the changes to the Animal Control Ordinance and previously approved the changes on different dates however VLCT has a newer system to use rather than a public hearing. If the Selectboard takes an official vote adopting all changes on the same date, the proposed ordinance will be entered into the minutes of tonight's meeting and then the next step is a public notice which will be done by the attached document and be posted in the newspaper indicating the changes to the ordinance and publically posted. By doing this a public hearing is not required. This ordinance will become effective 60 days following the date of adoption (Sept 4) unless a valid voter backed petition is filed within 44 days following the date of adoption which then calls for a special meeting to disapprove of the ordinance.

*Motion by Angelo Incerpi, 2nd by Ken Linsley to approve Animal Control Ordinance changes as noted in Notice of Amendment of Animal Control Ordinance. All in favor.*

**(g) Informational Gathering** – Community Restorative Justice Center. Selectboard discussed previous meeting with (CRJC) Community Restorative Justice Center (Susan Cherry) on 6/1 and decided that if CRJC would like to host an Informational Gathering with the residents of the Town of Danville they are welcome to do such, but the Selectboard does not need to be involved. CRJC is welcome to use a public facility in the town if they would like.

**(h) N. Danville 4th of July sign** – official vote authorizing sign to be placed on green. Selectboard decided that an official vote was not required.

**(i) Windswept Properties road name** – (Upper Windswept Drive). Steve Larrabee has requested to name the Windswept Properties Development to "Upper Windswept Drive" to coincide with their development.

Eric Bach discussed a Danville street called Windswept Drive and the possibility of EMS confusing the two streets because of similar names (Windswept Drive and Upper Windswept Drive).

Selectboard discussed having three houses built on the area before a street sign could be posted.

Audrey DePropsero to contact Steve Larrabee and ask for him to make other suggestions for street names.

**(j) Declining health of trees on West side of Upper Green** – Ken Linsley discussed the tree fund and possibly using the money to replace the trees. He will talk to Dave Houston to get his opinion.

**(k) Training Notice - NEKWMD** – Training is August 1st for operators, attendants and volunteers for improving safety and reducing waste at rural transfer stations.

Ken Linsley will contact Paul Tomasi to see if they need to get involved.

**(l) Grant Announcement FY2018** – State of Vermont has Building Communities Grant Programs funded for the year 2018 for three grants administered by the Department of Buildings and General Services for construction and capital improvement to support and strengthen Vermont towns and regions.

Ken Linsley thought this was a way to get extra money for the Railroad Station.

Selectboard suggested for Audrey DeProspero to look into this program.

**(m) 2017 State Government Municipal Day** – There are three workshops for Vermont's local officials: Friday, September 15th in Montpelier, Tuesday, September 19th in St. Johnsbury, and Friday, September 22 in Rutland Registration is required.

**8. Financials: Orders to review and sign** - Financials signed.

**9. Executive Session** - *Motion by Angelo Incerpi, 2nd by Ken Linsley to go into Executive Session for Legal Matters.*

7:21 pm Selectboard entered Executive Session then returned at 7:35 pm. No action was taken.

**10. Adjourn** - *Motion by Ken Linsely, 2nd by Angelo Incerpi to adjourn at 7:35 pm. All in favor.*

Minutes taken by Audrey DeProspero submitted July 7, 2017 at 11:00 am.