

Town of Danville
Selectboard Minutes
July 20, 2017
Danville Town Hall (6:00 pm)

Board Members Present: Doug Pastula, Ken Linsley, Angelo Incerpi, Kellie Merrell and Eric Bach

Also Present: Wendy Somers, Keith Gadapee, Mary Cote, Bradley Smith, David Hare and Ken Munding

Meeting was called to order by Chairman Doug Pastula at 6:00 pm.

1. Doug Pastula noted **additions to the agenda** from board members and the public.
 - o Wood Dump
 - o Hill Street Park Issue
2. *Motion by Ken Linsley 2nd by Angelo Incerpi to approve **minutes** with noted changes of the **Regular meeting of July 6, 2017**. All in favor.*
3. **Visitors**

David Hare – request on behalf of the Danville United Methodist Church the use of the Green and bandstand on Sunday, July 30th from 9:30 a.m. to 11:30 a.m. for Church Services.

Motion by Ken Linsley, 2nd by Angelo Incerpi to approve use of the Green on July 30th from 9:30-11:30. All in favor.

Bradley Smith – discussion on bike rack and bench for Eagle Project at the recycling center near the Rail Trail. He sought the Selectboard's opinion of the bike rack as there are two options: pressure treated wood or metal. He could build one out of pressure treated wood or purchase a pre fab one. All materials are being donated by outside sources. He discussed the safety aspects, the costs for each and their longevity. He favored building the pressure treated bike rack as it would allow the Boy Scouts to learn and use their skills.

Motion by Eric Bach, 2nd by Ken Linsley to authorize up to \$420 based on the estimated cost to come out of the Recreation Fund to purchase or build a bike rack at the discretion of the Boy Scouts and the location to be determined based on a site visit. All in favor.

4. **Attendees**

(Mary Cote – Chamber of Commerce) - Request to respond to an email received by resident regarding Hill Street Park and Fair Workers. Mary Cote would like the Selectboard to consider having the Staff of the Fair utilize the area (60 Rte 2 W) next door to Town Hall to park their bunk house and campers on from Thursday until Sunday during the time of the Fair.

Selectboard discussed the use of the area, noting the no alcohol and no tobacco rule on Town property and suggested Mary Cote discuss this with Steve Cobb, the abutter to the property.

Consensus of the Selectboard is to approve Mary Cote's request (use of the area next to Town Hall) pending her conversation with the abutter, Steve Cobb.

(Ken Munding – Farmers Market) – Request to change the time of the Farmers Market. Ken Munding would like to change the current 9 a.m. to 1 p.m. schedule of the Farmers Market on the Town Green to 2 p.m. until 6 p.m. starting in September to increase visitor participation.

Motion by Angelo Incerpi, 2nd by Kellie Merrell to approve the time change request for the Farmers Market (2-6 pm) pending liability insurance approval. All in favor.

5. **Town Clerk** (Wendy Somers)

- Received message from Sue Cherry of Community Restorative Justice Center regarding her inability to attend tonight's Selectboard meeting.
- Signature of Selectboard: Curb cut previously approved by Selectboard for road cut has been inspected: Elizabeth Dorries, Calkins Camp Road (recording of original permit) and Certificate of Compliance and Inspection for Renewable Generation, LLC. (Solar farm on Red Barn Road).
- Approval of Tax Rate

Motion by Ken Linsley, 2nd by Angelo Incerpi to approve the 2017 Tax Rates as follows: for Municipal Residential and Non-Residential at 0.1379 and for Residential and Non-Residential Highway at 0.3164 and for Residential Education at 1.5421 and for Non-Residential Education at 1.4808 for Residential Total of 1.9964 and Non-Residential Total of 1.9351. All in favor.

- **Highway Foreman Keith Gadapee**

- Bid opening from the last meeting – he went to the state to see if there were any additional dollars and there is not. He discussed with engineer and their decision is to put it out for bid again this fall (October – November) for next spring.
- Follow up to last meeting's discussion on the Class 4 Road which has slid into the river – the area has been coned off and he suggested the Selectboard visit the area.
- Webinar for Municipal Grant for Stormwater – will attend.
- Engineer willing to write document granting special permission to cross bridge (Town Highway 78 Bridge) at higher rating.
- No information on line striping
- Curb Cut discussion from last meeting (2156 Old County Road) – met with new owner, and they've decided to tear up the permit. It is limited access with a narrow path which the owner is willing to drive down a ditch and put up a gate for him to cross to gain access to his farm field.
- Paving complete.
- Working on writing an RFP for removal of hazardous from house next door to Town Hall.

- **Issues and Information (All)**

- (a) **Rules of Procedure** – Doug Pastula discussed thought this was a good thing and suggested for the Selectboard to review and approve. He thought it was a way for them to formalize what they were doing. He thought Section 5 they could change a bit to add wording that would allow for flexibility and allow the Selectboard to reserve the right to change the sequence and schedules.

Angelo Incerpi and Eric Bach had concern with #6 and suggested tweaking the wording there also.

- (b) **Cemetery Maintenance** – Ken Linsley and Dave Houston have identified and marked the trees which need to be removed. A discussion with abutting landowners will be needed due to property lines. Eric Bach has taken on the task of discussion with land owners.
- (c) **Wood Dump** – Ken Linsley is seeking a volunteer for the Wood Dump for Saturday, August 5th from 8am until 12 noon.
- (d) **60 Route 2 W** – Ken Linsley and Tim to look into pins.
- (e) **Windswept Properties road name** – (Upper Drive). Steve Larrabee has requested to name the Windswept Properties Development to "Upper Drive" after the first discussion of the Selectboard.

Motion by Angelo Incerpi, 2nd by Kellie Merrell to approve the naming of the Windswept Properties road name to Upper Drive after discussion and approval with Jeremy McMullen.

- (f) **Declining health of trees on West side of Upper Green** – Ken Linsley and Dave Houston viewed the trees and the Town Green and found the red oak tree closet to Route 2 across from the library is dead and needs to be replaced. The sugar maple tree on the corner of Peacham Road and Park Street is dying and needs to be replaced but relocated farther from the road so it does not get impacted by salt. He discussed using the money from the Tree Fun to replace the Red Oak and the Sugar Maple on the Town Green.

Consensus of the Selectboard was for Keith Gadapee to remove the trees which will be replaced at a later date.

- (g) **Training Notice - NEKWMD** – Ken Linsley has made a call into Dave Tomasi and is awaiting his response.
- (h) **Health Insurance Policy** – Wendy Somers discussed wording change for the current ‘Town of Danville Health Insurance Policy’ statement to include employees being entitled to one half of the monthly premium based on the current annual premium. She noted the current wording was vague.

Consensus of the Selectboard was for Wendy Somers to rewrite the wording for the policy and bring it to the next Selectboard meeting.

- **Financials: Orders to review and sign** - Financials signed.

Doug Pastula noted one item set for the Executive Session did not need to be done in Executive Session as it was only for informational purposes. The ATV Ordinance is not enforceable as the Town does not have legal authority to differentiate between residents and non-residents as to the use of public roads per the legal opinion of VLCT. The Selectboard did not discuss.

- **Executive Session** - *Motion by Ken Linsley, 2nd by Eric Bach to go into Executive Session for Legal Matters. Kellie Merrell recused herself.*

8:00 pm Selectboard entered Executive Session then returned at 8:37 pm. No action was taken.

- **Adjourn** - *Motion by Ken Linsley, 2nd by Angelo Incerpi to adjourn at 8:38 pm. All in favor.*