

TOWN OF DANVILLE
APPROVED SELECTBOARD MEETING MINUTES
February 19, 2015
Danville Town Hall Conference Room (6:00 PM)

CALL TO ORDER

Michael Walsh, Chair, called the meeting to order at 6:00 PM.

ADDITIONS TO THE AGENDA

- Sewer Hook-up Policies: Angelo Incerpi
- Vermont State Flag Order
- Pre-Town Meeting March 2nd
- State Lease Agreement: LVRT
- Certificate: No Appeal or Suit Pending
- Meeting Schedule for February 25th
- Solar Tech: Certificate of Public Good

BOARD MEMBERS PRESENT:

Michael Walsh, Doug Pastula, Ken Linsley, Angelo Incerpi, Craig Vance

ALSO PRESENT:

Road Foreman Keith Gadapee, Gary Fontaine, Virginia Incerpi, Sandy Hauserman

MINUTES

- February 5, 2015 Meeting Minutes were reviewed. A motion was made by Doug Pastula to accept the minutes. The motion was seconded by Angelo Incerpi. Michael Walsh asked if there was any discussion and Ken Linsley said on page two, second paragraph, the last sentence should read: The consensus of the board was to make certain that the correction regarding the McCosco Road name change be published in the March issue of the NorthStar and that Mary not be pressured into releasing any minutes *due to a publication deadline*. The board voted to pass the motion with this one change.

TOWN CLERK REPORT

- Wendy was not present but provided Mary with an email regarding the FEMA Hazard Mitigation Plan Grant. Wendy contacted Bruce Melendy who informed her that they would probably not get to Danville's plan until the end of 2015. Bruce also stated that the town's portion could be funded by "in-kind" meetings and there would be no limit to number of attendees. If additional funds are needed, it will be budgeted for next year.

HIGHWAY REPORT (KEITH GADAPEE)

- Crew has been using grader and loader to clear roads and intersections.
- They have been dealing with some equipment breakdowns.
- Registered crew for June 10th MSHA conference in St. Johnsbury.
- Applications for paving grants are in; there is no plan to apply for a structural grant this year.
- Keith presented an ad he prepared for firewood bids. The board asked to have the sealed bids come to the town hall instead of the town garage. Ken Linsley made the motion to have Keith get bids for firewood for the town garage; Doug Pastula seconded the motion; the motion was voted on and passed.
- Keith expressed concern about the condition of the overhead aluminum door at the town garage. After discussion, the board asked Keith to obtain three (3) quotes for a door replacement.
- The shed portion of the town garage roof leaks and the insulation needs to be removed.
- The air compressor needed some work so Keith ordered a new contactor.
- Keith is making sure everything is in compliance and is working to ensure oil barrels are properly secured and every truck is equipped with a first-aid kit.
- After review the highway manual, Keith noted it needs revising. The board asked him to bring the updates to a future meeting to be addressed.
- Keith feels that having a time clock for his crew would allow him to track their time better. The board discussed the efficiencies of time clock use, compatibility with current payroll methods and importance of coordinating this with Wendy. The consensus of the board was that a time clock protects both the employees and employer. Doug Pastula made the motion to authorize Keith Gadapee to order the time clock he researched to use for his highway crew; Craig Vance seconded the motion. Discussion continued as to whether it was going to be a battery operated one, and if so, it would be important to get one in which the battery can be replaced. The consensus of the board was to view this as a test to see how the time clock worked, as the cost for the time clock was under \$200. The board voted 4-1 to pass the motion.
- Keith shared that he had some other questions regarding his position. Ken Linsley asked that he make a list of those questions to be reviewed at the next meeting.

ISSUES AND INFORMATION – Mary Currier

- The meeting with Michael Wright (CALEX) and Troy Cochran (FD) was held Wednesday, February 11, 2015 at 1:00 PM at the Town Hall conference room. Michael Walsh, Doug Pastula and Eric Bach also attended. The issues addressed were: expectations; medical qualifications, interest and training; procedures; developing a better means of communication; staging at scenes; liability coverage; cost and issues surrounding ambulance transport of FD crew members; and drafting a mutual aid agreement. The meeting was facilitated by Mary Currier who deemed it a success as both parties were allowed to express their views and listen to the other's perspective. They each are working on responding to the other's concerns:

(Michael Wright is addressing the legalities of charging vs. not charging for crew member transport; and Troy Cochran is drafting the mutual aid agreement to include the concerns they discussed and will share with Michael Wright.) At the suggestion of Eric Bach, everyone agreed it might be beneficial to all parties to hold another meeting in about six months with a facilitator.

- Mary presented a letter from Daniel LeCour at TDL Waste Services. The letter addressed an incident at the railroad station trash drop between an employee of TDL Waste Services and the town highway department and selectboard chair in December 2014. Mary informed the board that she called Daniel LeCour after receiving the letter, as it was addressed to her, to ask for a clearer understanding of his issues outlined in his letter. At the end of their conversation, Mary asked if the board should consider this his “resignation” or is there any room for negotiation. Daniel responded that he would be willing to negotiate. Mary then shared this with the board and the consensus was to have Doug Pastula speak with Daniel LeCour in person as soon as possible to discuss liability insurance and working together in the future.
- A motion was made by Angelo Incerpi to approve and sign-off on the two Town Forest Plans for Pumpkin Hill and Rodgers Lot. The motion was seconded by Craig Vance, voted on and passed.
- A meeting with Ken Linsley, Angelo Incerpi and Mary Currier is scheduled for Tuesday, February 24th at 10:00 AM to organize an informational town meeting display of the Bike/Ped Scoping Study.
- Mary contacted Kitty Toll to obtain a State of Vermont flag to fly with the American flag at Pope Memorial Library in the spring. The State flag comes with a certificate that the board agreed should read: Town of Danville.
- The pre-town meeting was announced and is scheduled for Monday, March 2, 2015, 7:00 PM at the North Danville School with Roy Vance, moderating.
- A new copy of the LVRT/State Land Lease Agreement was presented with an updated signature page for the board to sign. Craig Vance made the motion to accept and sign the lease agreement; motion was seconded by Angelo Incerpi, voted on and passed.
- A certificate of No Appeal or Suit Pending was presented for the board to sign. Craig Vance made the motion to sign the certificate of No Appeal or Suit Pending; motion was seconded by Doug Pastula, voted on and passed.
- A schedule of meetings for Wednesday, February 25th was presented: 4:00 PM Board of Civil Authority; 4:30 PM Board of Abatement (three hearings scheduled); and 6:00 Joint Budget Hearing. All meetings will be held at the town hall.
- A Certificate of Public Good was presented from Solar Tech. The net metering customer is Clement Dussault and the property address is 252 Library Hill. The board asked that a copy be given to the Development Review Board.

ADDITIONS:

Angelo Incerpi reported on sewer hook-up ordinances that were written in 1991. There was discussion regarding the cost of applications, hook-up charges and expiration dates. The application fee is \$10; the approval fee is \$450 payable prior to any construction; and permits expire two years from date of issuance. It was the consensus of the board to have the ordinances reviewed by Jefferson Tolman at Utility Partners. Mary informed the board that Jefferson is on the agenda for the next meeting and she will supply him with a copy of the application and ordinance to review.

FINANCIALS

- All orders were reviewed and signed.

At 7:51 PM, Doug Pastula motion to adjourn. Motion was seconded by Craig Vance, voted on and passed. Meeting adjourned.

Respectfully Submitted,

Mary L. Currier
Clerk of the Board