

TOWN OF DANVILLE
APPROVED SELECTBOARD MEETING MINUTES
March 5, 2015
Danville Town Hall Conference Room (6:00 PM)

CALL TO ORDER

Michael Walsh, Chair, called the meeting to order at 6:00 PM.

ADDITIONS TO THE AGENDA

- Reorganization of the Selectboard
- Barb & Gary Fontaine Speaking as Visitors
- Opening of Firewood Bids
- Addressing an Inquiry on Bike/Ped Study
- Response Regarding Universal Recycling Law
- NextSun Energy Request for Electricity Usage
- Green Mountain Power Invoice for Rte. 2 Street Lights

BOARD MEMBERS PRESENT:

Michael Walsh, Doug Pastula, Ken Linsley, Angelo Incerpi, Craig Vance

ALSO PRESENT:

Wendy Somers, Town Clerk; Keith Gadapee, Road Foreman; Jefferson Tolman from Utility Partners, Leslie Parker, Gary Farrow, Barb and Gary Fontaine.

REORGANIZATION OF THE BOARD

This being the first meeting after town meeting, Michael Walsh asked if there were any nominations for Chair of the Board. Angelo Incerpi nominated Michael Walsh. Craig Vance seconded the nomination and members voted unanimously to reappoint Michael Walsh as Chair for one year.

Michael Walsh asked if there were nominations for Vice-Chair. He then nominated Doug Pastula, who graciously declined the nomination and, in turn, nominated Craig Vance. Ken Linsley seconded the nomination and members voted unanimously to appoint Craig Vance as Vice-Chair for one year.

Michael then nominated Mary Currier for Clerk of the Board. Doug Pastula seconded and the board voted unanimously to reappoint Mary Currier as Clerk of the Board.

VISITORS

- Jefferson Tolman from Utility Partners was present to review and discuss the Annual CPI Adjustment. He pointed out that there was a surplus of \$1717.84 and proposed a refund to the town.

- Jefferson also reviewed the town's sewer ordinance written in 1991 and suggested that it also be reviewed by the town attorney. He highlighted many grammatical errors and questioned usage of terms, suggesting the board review to be more consistent. After discussion, Ken Linsley made the motion to approve the Annual CPI Adjustment presented by Utility Partners. The motion was seconded by Angelo Incerpi, voted on and passed.
- Gary Farrow was present to request permission for use of the Green on Sunday, July 19, 2015 for a Methodist Church BBQ fundraiser: *Imagine No Malaria*. The event will begin at 6:00 PM. The town band will play. Gary will be responsible for all set-up, breakdown and clean-up. There was discussion about having "No Parking" signs along Peacham Road, as it needs to be open for emergency vehicles. Ken Linsley shared that he has signs on stakes that can be pounded into the ground. The board agreed that they would be useful until a permanent decision is made.
- Barb and Gary Fontaine were present to discuss the sewer hook-up for Barb's parents (Betty and Gerald Hutchins). Barb shared a letter her parents received from Merton Leonard (then Town Administrator) dated February 13, 2007 stating that his intent was to add the request (in 1995) to the list of hook-ups. A cancelled check for \$450, dated October 20, 1995 and board minutes from October 7, 1993 documenting the board's approval of the hook-up were also shared. Barb asked that her mother's request and payment be "grandfathered" in. After much discussion, the consensus of the board was to get copies of the documentation to review, review the sewer ordinance and make a decision as soon as possible.
- It was also decided that Angelo will work with Mary to research all applications to see if there are any other sewer hook-ups that were paid for but never used.

MINUTES

- February 19, 2015 Meeting Minutes were reviewed. A motion was made by Craig Vance to accept the minutes with one change: page two, line 19 should read "After review of the highway manual..." The motion was seconded by Angelo Incerpi, voted on and passed.

TOWN CLERK REPORT

- Wendy reported Bob Larose informed her the money can was taken from the recycling center sometime last Saturday. The consensus of the board was that a new box be installed with a lock and that it be fastened to the table.

HIGHWAY REPORT (KEITH GADAPÉE)

- Bids for firewood were opened: first bid was from David Bedor for \$135 per cord of tree length firewood for 24 cords; second bid was from A. Withers Trucking for \$128 per cord for 22 cords. Craig Vance made the motion to accept the bid from A. Withers Trucking for \$128 per cord for 22 cords of tree length firewood; motion was seconded by Angelo Incerpi, voted on and passed. Keith will notify David and Arnie Withers of the outcome.

- Keith requested tech assistance with his office computer. The consensus was to have Wendy assist him.
- Keith asked if the roads should be posted (for weight limits) during the spring. The consensus was not to post them.
- Keith is revising the Highway Work Manual and Procedures. Copies were provided with his suggested revisions.
- Keith will have an updated Contractor List and letter to review at the next meeting. The consensus was to make sure to include all local contractors.
- Keith will have a contractor price list for gravel to review at the next meeting.
- Keith asked about Roads and Standards and whether to use the town's adopted May 2, 2013 or the state's for grant purposes. The consensus was to use the state's.
- Mary asked Keith if he had any information on the grant funds allocated for the Peacham Road speed signs. He will check his office files.
- Keith asked to speak to the board regarding his position. The board suggested an executive session after orders are signed.

ISSUES AND INFORMATION – Mary Currier

- Town Officers were appointed. Mary received an email from Deb Bach, stating that she needed to resign her position as Emergency Management Coordinator. Michael Walsh suggested that Peggy Cochran fill that position. It was also noted that there was never any record in the minutes of Gary Fontaine resigning from the Planning Commission. Doug Pastula will search his records for that letter. Doug Pastula made the motion to approve the list of Town Officers with the specified expiration dates. Motion was seconded by Angelo Incerpi, voted on and passed.
- Mary informed the board that she made another phone call to Dan LeCour (TDL Waste Services) to schedule a meeting to address issues and review his contract. Dan has not returned the call to date.
- Rte. 2 Finance and Maintenance Agreement discussion continued: Ken has comments from Angelo and asked that all other members please submit their comments to him.
- Mary presented the Vermont State flag to the board, as well as a certificate verifying that this flag was flown over the State House on June 7, 2012.
- Mary received an email from Eleanor Perry about the Bike/Ped Study; Ken Linsley will inform her of the project details.
- Mary received an email from Wallingford Town Administrator, Sandi Switzer, regarding the Universal Recycling Law, stating that July 1st, transfer stations must accept leaf and yard debris and what is our town doing to comply? The consensus was to send a reply stating that Danville now has the ability to accept such debris at an approved waste site.
- Mary shared an email from NextSun Energy, requesting the town's electricity consumption associated with two solar projects they are developing in town. The consensus of the board was to have them attend a meeting, explain their projects, and show the board how this could benefit our town before supplying them with any information.

- Ken Linsley addressed the issue of the Rte. 15 Bridge 83 in Walden being replaced and closed to traffic for 28 days this summer.
- Mary provided electric bills from Green Mountain Power (GMP) for the town's 15 accounts and questioned the invoice for the Rte. 2 street lights which averaged over \$800 per month. Ken Linsley stated that invoice should be paid by the state, not the town. Mary has been in touch with GMP regarding this. Craig offered to make a phone call to his contacts at GMP. Mary accepted his assistance in this matter. The board will be updated once this matter is settled.

FINANCIALS

- All orders were reviewed and signed.

EXECUTIVE SESSION

At 8:02 PM Doug Pastula made the motion to enter into executive session for the purposes of discussing a personnel issue, inviting Keith Gadapee. Motion was seconded by Angelo Incerpi, voted on and passed.

At 8:17 PM the board came out of executive session with no action taken.

At 8:18 PM Craig Vance made the motion to adjourn. Motion was seconded by Doug Pastula, voted on and passed. Meeting adjourned.

Respectfully Submitted,

Mary L. Currier
Clerk of the Board