

**TOWN OF DANVILLE**  
APPROVED SELECTBOARD MEETING MINUTES  
September 3, 2015  
Danville Town Hall Conference Room (6:00 PM)

**CALL TO ORDER**

Michael Walsh, Chair, called the meeting to order at 6:00 PM.

**BOARD MEMBERS PRESENT:**

Michael Walsh, Craig Vance, Doug Pastula, Ken Linsley, Angelo Incerpi.

**ALSO PRESENT:**

Keith Gadapee (Road Foreman), Gary and Barb Fontaine, Kellie Merrell, Jeff Frampton, Travis Perry, Caleigh Cross, Glenn Herrin, Corrine and David Chamberlin.

**VISITORS:**

- Glenn Herrin recently moved to Danville and spoke to the board about volunteering his time to work with the Emergency Management Director (EMD). He has a military background and currently works part-time with the Vermont Division of Emergency Management and Homeland Security out of Brattleboro. The consensus of the board was to use him as a resource and to have him contact Bruce Melendy to offer services regarding the town's Local Emergency Operations Plan. Mr. Herrin confirmed he had already done so.
- Travis Perry spoke about a tree on the edge of his driveway by the power line that has been struck by lightning. Keith Gadapee confirmed that it is in the town's right-of-way and is considered a hazard, as large shards of the tree are hanging from it. The town does not have a policy on removal and cost responsibility as yet. Keith had three estimates to remove the tree and had spoken with Green Mountain Electric, who is not interested in removing the tree. Bedor's Tree Service would fall the tree on the neighbor's property for \$600 if the town would clean up the debris. The consensus of the board was to have Keith contact the neighbors and ask permission to fall the tree on their property and have Travis check with his insurance to see if part of this cost might be covered under his policy.

**MINUTES**

- August 20, 2015 Meeting Minutes were reviewed. A motion was made by Ken Linsley to accept the minutes as written. Motion was seconded by Doug Pastula, voted on and passed.
- It was noted by Ken Linsley that some of the information in the energy audit for the North Danville School was incorrect in respect to annual energy use and cost. The consensus of the board was to have Mary contact William Fitzpatrick to correct this information.

## **HIGHWAY REPORT (Keith Gadapee)**

- Keith received an email from NVDA regarding a big tube off Penny Lane not big enough to hold the water volume. NVDA's first choice is to build a bridge. They would raise funds for this project and would like to know if the town accepts their plan before they commence. Keith explained that flood waters have created a perch and therefore eliminated aquatic life passage. Kellie Merrell stated that she felt confident the bank would eventually wash away, taking the road with it. The consensus of the board was to support the project.

- Ken Linsley made the motion to write a letter to NVDA in support of building the bridge off Penny Lane addressing concerns over having one or two lanes.
- Angelo Incerpi seconded the motion.

Keith and Mary will work together on the letter to be signed by Michael Walsh. The motion was voted on and passed.

- Stanton Road Better Back Roads work is complete. The work was completed with 100% town labor and equipment. Out-of-pocket expenses were \$4,477 for material cost. The grant amount awarded was \$10,000 and project cost was approximately \$19,000.

- The speed machine is working and on Walden Hill Road as of today. Keith's plan is to move it every week.

- Keith provided information regarding maintaining Class IV roads that meet the criteria of having year-round residents. There are 10 roads spread out all over the town that would require being plowed by the town pick-up, as they are too narrow for plow truck.

- Angelo Incerpi made the motion to not plow Class IV roads.
- Ken Linsley seconded the motion.

Discussion continued as to under what circumstances the town would plow Class IV roads during the winter months. The consensus of the board was that the Class IV roads will not be regularly maintained during the winter months.

- The board voted 3-1 in favor of the motion. Michael Walsh abstained.
- Michael asked Mary to contact Mr. Hebert (who asked the board to consider plowing Olde Homestead Road) and inform him that, if he upgrades the road to a Class III, the town would consider maintaining the road in the winter.

- Keith shared that funds from the VTrans Transportation Alternatives Program (TAP) were available for highway construction projects and on-road, off-road facilities for pedestrians/bicyclists, as well as preservation of historic buildings. The consensus of the board was to have Keith and Mary work together to complete two separate applications to be submitted by the October 16<sup>th</sup> deadline.

## **SOLAR PROJECTS**

- The letter to the Public Service Board (PSB) regarding the solar project on Windy Acres Road was re-addressed. Angelo Incerpi explained that the letter should be brief and concise, noting the board's concerns with the solar project.
  - Doug Pastula made the motion to sign the letter to the PSB and send that letter via fax tonight in order to meet the September 3<sup>rd</sup> deadline.
  - The motion was seconded by Angelo Incerpi, voted on and passed.
- A roof mounted solar system on Bruce Badger Road is being installed. The board confirmed that there were no screening requirements.

## **ISSUES AND INFORMATION (Mary Currier)**

- The Rte. 2 Agreement with the state was revisited and comments from Judy Corso, town attorney, were attached. Ken Linsley offered to combine comments from the board, state, and town attorney and have copies ready to review at the next meeting.
- The agreement document for the sale of the fire tanker has been drafted and the fire chief has it. Michael Walsh added that the check for payment will be for the full amount, not a partial payment as was indicated previously.
- Mary is working with NEKWMD to file the Re-TRAC report for the stump dump. Records indicate that this report has not been filed in the past.
- Audit results were given to the board to carefully review for the next meeting when the auditor is scheduled to attend. After a brief review, it was noted that there were deficiencies that need the board's attention prior to approval.
- The license for the wireless radio was renewed with the FCC for ten (10) years.
- The fire alarms were inspected and passed by DeGreenia Electric on August 22<sup>nd</sup>.
- The sprinkler systems are scheduled for inspection on September 10<sup>th</sup> by Mtn. Valley Sprinkler Systems.
- The elevator lift was inspected on August 18<sup>th</sup> by Vermont Elevator Inspection Services. Two violations were reported: flex hose replacement and perform a CAT 5. The consensus of the board was to have Mary contact four licensed Vermont elevator mechanics for quotes and have repairs completed by the 90-day expiration of the conditional certificate that was issued on August 18<sup>th</sup>.
- Dan LeCour requested that a security deposit check be returned because the town no longer has a fast trash contract with him. Mary asked Wendy Somers if there was a check to be returned. Wendy's records indicate the final security deposit of \$300 was returned to Mr. LeCour on April 5, 2011. The consensus of the board was to have Mary send a letter to Mr. LeCour with a copy of the returned check.
- The board approved a special events liquor license from Vermont Spirits Distilling Co. for Autumn on the Green for Sunday, October 4<sup>th</sup>.
  - Ken Linsley made the motion to accept the special events liquor license from Vermont Spirits Distilling Co. for Autumn on the Green for Sunday, October 4<sup>th</sup>.
  - The motion was seconded by Angelo Incerpi, voted on and passed.

- Heating Fuel Bids were opened:
  - Bourne's Energy: \$2.29 per gal fixed.
  - Fred's Propane: \$2.349 per gal fixed.
  - Dead River: \$2.183 per gal fixed.
  - C. N. Brown: \$1.99 per gal fixed.
    - Craig Vance made the motion to accept the bid for heating fuel from C.N. Brown for the 2015/2016 season at the fixed price of \$1.99 per gallon.
    - The motion was seconded by Angelo Incerpi, voted on and passed.

**ADDITIONS TO THE AGENDA**

- Dale Willson notified the selectboard office that there was metal bar/gate that someone put across the ATV trail on Willson Road. He requested that it be removed. Michael Walsh will call Toby Balivet to see if that part of the road has been discontinued or is town property.
- Barb Hawley expressed concern regarding speeding traffic at the corner of Brainerd Street and Mountain View Road. There is a yield sign there. The consensus of the board was to have the highway department install a stop sign there.
- Angelo Incerpi added that he thought there should be a professional facilitator for the ATV forum discussion scheduled for Saturday, September 26<sup>th</sup>. Michael Walsh also added that the discussion should probably be moved to a larger venue. The consensus of the board was to have Mary contact Susan Terry to facilitate the forum and to contact Marvin Withers to reserve the school gym and re-warn the meeting with the change in venue.

**FINANCIALS**

- All orders were reviewed and signed.

**ADJOURNMENT**

At 8:30 PM Angelo Incerpi made the motion to adjourn; motion was seconded by Doug Pastula, voted on and passed.

Meeting Adjourned.

Respectfully Submitted,

Mary L. Currier,  
Clerk of the Board