

TOWN OF DANVILLE
APPROVED SELECTBOARD MEETING MINUTES
October 1, 2015
Danville Town Hall (6:00 PM)

CALL TO ORDER

Michael Walsh, Chair, called the meeting to order at 6:00 PM.

ADDITIONS TO THE AGENDA:

- Executive Session for Personnel Issue
- Town Hall Roof Repair
- Request from VLCT for Information on Universal Recycling Law

BOARD MEMBERS PRESENT:

Michael Walsh, Craig Vance, Doug Pastula, Ken Linsley, Angelo Incerpi.

ALSO PRESENT:

Wendy Somers, Keith Gadapee, Virginia Incerpi, Alison Low, Kate Whitehead, Jo and Reg Guertin, Sue Johnston, Chris Scott, Jeff Frampton, Louise Lessard, Chris Wakefield, Dani Cady, Emily Hale, Robert Barany, Kathy Oberle, Kellie Merrell, Dawn Pastula, Lera Gadapee, Mary Kay Wyand, Chandler Gilman, Chris Kirk, Shirley Richardson, Nancy Guinen, Julie Grenier, Ann Halstead.

VISITORS:

- Louise Lessard and Jo Guertin reported on the disrepair of the old cemeteries.
 - They showed pictures and commented on the lack of attention to fences, stones and mowing.
 - Ken Linsley stated that fences are not part of the current contract.
 - Recollection of an agreement to fix one of the fences was in question.
 - The consensus was that the current maintenance of the cemeteries is not meeting expectations.
 - Michael Walsh and Craig Vance will stop by to speak to Donald Lamont on Monday.

- Dawn Pastula and Lera Gadapee addressed the need to have a radar speed feedback sign on Route 2 by the school.
 - As crossing guards, they have had many close calls with traffic.
 - The cost of the radar sign is between \$2,000 and \$3,000.
 - Raising funds of \$1,000-\$2,000 is possible.
 - They would need a permit from VTrans. Keith will help with this process.
 - They need approval from the town to proceed.
 - Ken Linsley asked if the state would contribute and if there were grant funds available for this. Mary will look into any grant funds and forward information to Dawn and Lera.
 - Ken Linsley asked if they planned to remove existing blinking sign. Dawn said she did not plan to have them removed if they got the new radar sign.
 - Consensus of the board was to support moving forward with getting the sign.

- Alison Low spoke regarding the Village Center Designation Renewal.
 - Deadline is the first Monday in November.
 - It is due to be renewed every five years.
 - She passed out information on tax credits.
 - The renewal is an opportunity to help communities reinvest in their town.
 - Support of the re-designation is needed from the board.
 - Craig Vance made the motion to continue to support the Village Center Designation Renewal.
 - Motion was seconded by Ken Linsley, voted on and passed.

MINUTES

- September 17, 2015 Meeting Minutes were reviewed. A motion was made by Ken Linsley to accept the minutes as written. Motion was seconded by Doug Pastula, voted on and passed.

ATV FORUM FOLLOW-UP DISCUSSION

- Craig Vance recused himself from the discussion.
 - Jeff Frampton spoke about the notebook he presented to the board at Saturday's public forum. He will email Mary the documents electronically and asked that copies be made for each of the board members to review.
 - Dani Cady, Operations Director from VASA, clarified information regarding NEK Adventures tours, a July 11th sheriff's report, and provided maps with suggested alternate routes for ATV traffic. Dani also said there has been much discussion regarding the Big Event and possibly doing away with the Poker Run altogether. She also stated that VASA was willing to work with the town in any way to resolve this conflict and made her contact information available to Mary, should she need to be contacted in the future.
 - Jeff Frampton suggested that VASA members tone it down on social media.
 - Mary Kay Wyand asked why VASA was permitted to present to the board.
 - Chris Kirk asked if the board was aware that VASA is maintaining a class IV road between Partridge Lane and top of Webster Hill Road.
 - The board was not aware of this and asked Dani Cady to identify whether or not VASA is maintaining this class IV road.
 - Shirley Richardson asked if the board knows if NEK Adventures has a license to provide tours. Michael Walsh responded that Linda Leone (Zoning Administrator) had researched this and confirmed that they do not need a permit, as the space on Webster Hill Road is used only for storage of ATVs. It is not the business address.
 - Dani Cady confirmed that NEK Adventures has a state permit.
 - Questions were asked as to when this information would be reviewed and revisited in an open meeting.
 - Chris Wakefield suggested that the board focus on taking the time needed to carefully review the large amount of information rather than rushing to try and meet some deadline.
 - Ken Linsley shared that the forum was available through KATV on demand.

TOWN CLERK REPORT (Wendy Somers)

- The audit response letters were discussed.
 - Town needs a list of bridges and culverts to comply.
 - Craig asked Wendy to see what towns similar to the size of Danville are doing regarding inventorying bridges and culverts.
 - Wendy agreed she will look into this.
 - Ken Linsley made the motion to have Michael Walsh sign the audit response letters.
 - Motion was seconded by Doug Pastula, voted on and passed.
 - Wendy suggested putting out another bid for audits and suggested asking for a longer term.
 - The consensus of the board was to prepare for bids to be ready by mid-November and to ask for both one and three-year terms.

HIGHWAY REPORT (Keith Gadapee)

- Sand is all hauled.
- Preparation for the paving project is done; just waiting for the paving company.
- A CPR Course was held on September 30th at the Town Hall. Seven highway crew members participated, as did Wendy Somers. It was arranged through Vermont Local Roads.

ISSUES AND INFORMATION (Mary Currier)

- The appointment of the Town Forest Fire Warden was addressed. The Department of Forest, Parks and Recreation recommended reappointing Jason Crocker.
 - Ken Linsley made the motion to reappoint Jason Crocker as the Town Forest Fire Warden.
 - Motion was seconded by Doug Pastula, voted on and passed.
- Lyndsey Farnsworth (on behalf of the PTG) had requested use of Hill Street Park for a Trunk-or-Treat event on Saturday, October 31st from 3-8:00 PM.
 - Michael Walsh added that the PTG was anticipating a larger event than last year and requested closing off a portion of Grandview Drive for the event.
 - Craig Vance made the motion to allow them to close off Grandview Aveune down to Richie Benoit's driveway and to have Keith provide barriers for them.
 - Motion was seconded by Doug Pastula, voted on and passed.
- Bulky Waste Day income was \$896 plus \$49.95 from Keith's collected metals.
 - Keith suggested one less dumpster next year for the fall Bulky Waste Day.
- Mary reviewed the three current Town Hall Rental agreements and will arrange a separate agreement with the school for basketball practice, should they wish to use it again this year.

- The Town Hall lift repairs were addressed on September 30th by Access Mobility. It was noted that the lift is in need of two battery replacements at a cost of approximately \$235 each. This is in addition to the flex hose replacement and the CAT 5 test that were already noted during the inspection and approved by the board.
 - The consensus of the board was to approve the replacement of the two batteries as that money comes directly out of the Marion Sevigny fund.
 - All work can be done next week some time.
- Correct information regarding the energy audit on the North Danville School was provided to Efficiency Vermont so the reports can be corrected and distributed.

ADDITIONS TO THE AGENDA

- The Town Hall roof repair was addressed. Michael Walsh inspected the leak on Wednesday, September 30th and discovered that the leak is not coming from the clock tower. He did a temporary repair with spray foam on Thursday to stop the rain from seeping in. He suggested that the roofing be peeled back to allow for a water and ice barrier to be installed, as there was never any installed under the existing roofing.
- The selectboard office received a request from Vermont League of Cities and Towns (VLCT) for information on how the Universal Recycling Law has been affecting our town. The consensus of the board was to have Mary contact VLCT to inform them we are seeing an increase in volume and therefore may need to add more hours.

FINANCIALS

- All orders were reviewed and signed.

EXECUTIVE SESSION

- At 8:15 PM Michael Walsh made the motion to enter into executive session to discuss a personnel issue, inviting Keith Gadapee; motion was seconded by Doug Pastula, voted on and passed.
- The board came out of executive session at 8:35 PM with no action taken.

ADJOURNMENT

At 8:36 PM Ken Linsley made the motion to adjourn; motion was seconded by Angelo Incerpi, voted on and passed.

Meeting Adjourned.

Respectfully Submitted,

Mary L. Currier,
Clerk of the Board