

TOWN OF DANVILLE
APPROVED SELECTBOARD MEETING MINUTES
December 3, 2015
Danville Town Hall (6:00 PM)

CALL TO ORDER

Michael Walsh, Chair, called the meeting to order at 6:00 PM.

ADDITIONS TO THE AGENDA

- Use Agreement with the School for Basketball Practice
- Request to Serve on the Planning Commission
- Lights out around the Park

BOARD MEMBERS PRESENT:

Michael Walsh, Doug Pastula, Ken Linsley, Angelo Incerpi.

ALSO PRESENT:

Keith Gadapee, Peggy Cochran, Barb and Gary Fontaine, Jeff Frampton, Chris Kirk, Caleigh Cross (Caledonian-Record), Glenn Herrin, Virginia Incerpi, Lisa MacDowell, Julie Grenier, Ann Halstead, Deborah and Lynn Bixby, Jerry Rankin.

VISITORS

- Peggy Cochran and Glenn Herrin addressed the board with information on an Emergency Management Performance Grant (EMPG). They proposed applying for funds for a Fire Page Console and Portable Radios. Total cost for both would be approximately \$5,200. The town would be responsible for \$2,600 in matching funds, as it is a 50/50 grant. The consensus of the board was to have them continue with their research and present solid figures at the December 17, 2015 meeting with the intention of budgeting for 2016.

MINUTES

- November 19, 2015 Special Meeting Minutes were reviewed.

A motion was made by Ken Linsley and seconded by Doug Pastula to accept the minutes with one correction: that Mr. Cushing is now a member of the "*Milton Selectboard.*" All in favor.

- November 19, 2015 Regular Meeting Minutes were reviewed.

A motion was made by Angelo Incerpi and seconded by Doug Pastula to accept the minutes as written. All in favor.

REVIEW OF PROPOSED SOLUTIONS FOR ATV ISSUE

- An ATV positions paper submitted by Jeff Frampton, on behalf of the Concerned Citizens/Neighborhood Associations, was addressed. Jeff asked that it not be circulated to board members until the NEK Wheelers have submitted their paper. All copies were returned to Mary.
- Clarifying questions regarding the next step were asked.
- The consensus of the board was to have Mary obtain the position paper from NEK Wheelers, review both papers, contact both sides (Concerned Citizens and NEK Wheelers) to fully understand their positions, and present a report at the December 17th meeting.
- The consensus of the board was to have Mary mediate between both parties once all information has been obtained and shared with the board. • The mediation would take place no earlier than January 2016.
- The question was raised as to what would be the next step if there was no resolution?
- The consensus of the board was they would need to take action at that time.

HIGHWAY REPORT (Keith Gadapee)

- A model Class IV Road Policy will be e-mailed to board members for review.
- Keith requested that an invoice in the amount of \$138 from the Scrap Metal Fund be approved.
 - A motion was made by Ken Linsley and seconded by Angelo Incerpi to approve the invoice for \$138 out of the Scrap Metal Fund. All in favor.
- Keith asked that the board consider accepting the resignation of Ronald Hill.
 - A motion was made by Doug Pastula and seconded by Angelo Incerpi to regrettfully accept the resignation of Ronald Hill from the highway department and send him a letter of appreciation. All in favor.
- Keith obtained permission from three board members to submit an ad in the Caledonian-Record for a new road crew member. The ad will run this Friday, Saturday and Monday. Application deadline is Friday, December 11th.
- Keith also asked the board's permission to form an interview committee to review applications and perform initial interviews. The committee would meet Monday, December 14th to review applications. The consensus of the board was to form the interview committee to consist of: Angelo Incerpi, Mary Currier, Keith Gadapee, Bill Bailey and Donald Lamont.
- Keith distributed a job description he had drafted for a new highway worker. The board reviewed it and made suggestions.
 - A motion was made by Ken Linsley and seconded by Angelo Incerpi to approve the job description as modified for a new highway worker. All in favor.

ISSUES AND INFORMATION (Mary Currier)

- The annual contract with the county sheriff was reviewed again.
 - A motion was made by Ken Linsley and seconded by Angelo Incerpi to authorize Michael Walsh to sign the contract for the year 2016. All in favor.
- The budget was discussed. Ken will meet with Wendy and Keith to finalize year-end figures and 2016 proposed figures to present at the December 17th meeting.
- A letter of appreciation was sent to the Conservation Commission members for their hard work and dedication that made the Centennial Award possible for the Town Forests.
- The Village Center Designation Renewal was confirmed by the State. The Village Center will remain eligible until November 2020.
- Updates to the Certificate of Highway Mileage were discussed. The map outlining proposed changes by the State was reviewed. The certificate will be presented at a January meeting for board approval.
- Allowing the graded school basketball teams to practice in the Town Hall was discussed. The consensus of the board was to draft a use agreement between the town and school outlining specific terms and times of use to be signed by Michael Walsh on behalf of the board.
- There are some lights around the Green that are out. Mary will research the information from Efficiency Vermont regarding LED replacements.
- Jeff Paquet submitted a request from Phil Chadderdon to join and serve on the Planning Commission.
 - A motion was made by Ken Linsley and seconded by Angelo Incerpi to accept Phil Chadderdon as a new member of the Planning Commission and send a letter welcoming him. All in favor.

FINANCIALS

- All orders were reviewed and signed.

EXECUTIVE SESSION

At 7:40 PM Ken Linsley made the motion to enter into executive session for the purpose of discussing a personnel issue, inviting Keith Gadapee. The motion was seconded by Angelo Incerpi. All in favor.

ADJOURNMENT

At 8:11 PM Doug Pastula made the motion to adjourn.
Ken Linsley seconded the motion. All in favor.

Respectfully Submitted,

Mary L. Currier
Clerk of the Board