

TOWN OF DANVILLE
APPROVED SELECTBOARD MEETING MINUTES
November 19, 2015
Danville Town Hall (6:00 PM)

CALL TO ORDER

Michael Walsh, Chair, called the meeting to order at 6:00 PM.

ADDITIONS TO THE AGENDA

- Request for clarification of responsibilities re: ATV discussion
- Information on an aerated lagoon system for the wastewater treatment facility
- Jim Ashley to speak on behalf of waste district re: possible recycling center plan
- Town office Christmas party

BOARD MEMBERS PRESENT:

Michael Walsh, Craig Vance, Doug Pastula, Ken Linsley, Angelo Incerpi.

ALSO PRESENT:

Wendy Somers, Keith Gadapee, Barb and Gary Fontaine, John Hall, Chris Kirk, Caleigh Cross (Caledonian-Record), Newton Wells, Michael Smith, Jim Ashley.

VISITORS

- John Hall reported on the county budget.

- Jim Ashley spoke about a proposed two-level design for a new recycling center at the town garage facility and grant money available for the project. He will provide a preliminary design at the December 3rd meeting.

MINUTES

- November 5, 2015 Meeting Minutes were reviewed.

A motion was made by Doug Pastula to accept the minutes as written.

Angelo Incerpi seconded the motion.

There was discussion on changes to be made: suggestion to use legal names and *substitute Robert for Bucky*; the facilitator for future ATV discussions "*should be one acceptable to both parties*;" under Highway, "*Keith was asked by Danville Fire District #1 to assist...*;" and under Issues and Information, "*Ken will work with Keith and Wendy to obtain realistic year end 2015 forecasts as a prelude to 2016 budget planning.*"

The motion was withdrawn.

A motion was then made by Craig Vance to accept the minutes with changes outlined above.

Doug Pastula seconded the motion. All in favor.

TOWN CLERK

- Final copies of the 2014 external audit were distributed to board members.
- Bids for 2015 through 2017 external audits were opened:
 - Corrette and Associates: ranging from \$10,250 to \$11,400
 - Batchelder: \$8,450 with additional hourly rates
 - Sullivan, Powers & Co: \$11,900 to \$12,500

The board asked Wendy to review the technical proposals versus the rates. Wendy will also check references.

HIGHWAY REPORT (Keith Gadapee)

- Better Back Roads grant money was received.
- Keith contacted Renewable Generation regarding their curb cut for the Red Barn Road solar project. He is meeting with a representative tomorrow morning. The consensus of the board was to wait until Keith made his recommendations before approving the curb cut.

ISSUES AND INFORMATION (Mary Currier)

- The annual contract with the county sheriff was reviewed again. It was tabled until the December 3rd meeting.
- The budget and a timeline was discussed. Ken will meet with Wendy and Keith to finalize a first draft of the 2016 budget to present at the December 3rd meeting.
- A letter written by Angelo Incerpi to the PSB was presented for the board's review.
 - Angelo Incerpi made the motion to sign and send the letter.
 - Craig Vance seconded the motion.
 - Craig Vance then recused himself from voting.
 - The board voted 3-1 in favor. The letter was signed.

Mike Smith spoke from the Development Review Board (DRB) about a process in place for a site plan review that is routinely used by the DRB and Zoning Administrator.

- Doug Pastula made the motion to authorize the DRB to conduct an advisory site plan review for the proposed BDE Danville Lazar Solar, LLC solar project located at 611 Route 2 East in Danville.
- Ken Linsley seconded the motion. All in favor.
- A letter of appreciation to the Conservation Commission was discussed. The consensus of the board was to have a letter drafted for Michael Walsh to sign on behalf of the board.
- The loose metal on the roof of the recycling center was addressed. The consensus of the board was to have Michael Walsh identify a contractor available to repair it.
- An office Christmas celebration was discussed. The consensus of the board was to have a pot-luck open house Christmas party from 11:30-1:00 on Wednesday, December 23rd for all town employees, committees and the public.
- Craig Vance asked for clarification on what information the NEK Wheelers were to be providing for the next phase of the ATV discussion. The consensus was that both groups (NEK Wheelers and Concerned Citizens) were to each complete a list of proposed solutions to be given to Mary prior to the December 3rd meeting.

FINANCIALS

- All orders were reviewed and signed.

ADJOURNMENT

Ken Linsley made the motion to adjourn at 7:55 PM

Doug Pastula seconded the motion. All in favor.

Respectfully Submitted,

Mary L. Currier

Clerk of the Board