

**TOWN OF DANVILLE**  
APPROVED SELECTBOARD MEETING MINUTES  
December 17, 2015  
Danville Town Hall (6:00 PM)

**CALL TO ORDER**

Michael Walsh, Chair, called the meeting to order at 6:00 PM.

**BOARD MEMBERS PRESENT:**

Michael Walsh, Craig Vance, Doug Pastula, Ken Linsley, Angelo Incerpi.

**ALSO PRESENT:**

Keith Gadapee, Peggy Cochran, Barb and Gary Fontaine, David Houston, Dick and Nancy Diefenbach, Jeff Frampton, Chris Kirk, Robert Barany, Ellen Gold, Jeff Gold, Caleigh Cross (Caledonian-Record), Julie Grenier, Ann Halstead, Deborah and Lyn Bixby, Fred Kitchel, Jerry and Judy Rankin, Peg Larney, Kellie Merrell, Rob Balivet, Kathy Oberle, Sharon Daniell.

**VISITORS**

- Peggy Cochran presented research figures on portable radios for the Emergency Management Performance Grant application. The cost was \$2,400 for four radios and the town's share would be \$1,200. Approximate life of the radios is 10 years.
  - Doug Pastula made the motion to approve having the grant application signed by Michael Walsh, Chair, and Town Clerk, Wendy Somers, for four portable radios in the amount of \$2413.04 to be used by Emergency Management.
  - Motion was seconded by Angelo Incerpi. All in favor.
- Conservation Commission members reported on the status of the Emerald Ash Borer project, emphasizing the importance of being proactive. They also requested the town consider establishing a reserve account to aid in the proactive and reactive efforts of infestation. To date, approximately one-third of the town highway miles have been inventoried. They also suggested that a tree ordinance be created to cover details addressing removal of trees in and around town right-of-ways.
  - The consensus of the board was to have the Conservation Commission create a tree ordinance to be approved by the Selectboard and to consider establishing a reserve account during 2016 budget meetings.

**MINUTES**

- December 3, 2015 Meeting Minutes were reviewed.

A motion was made by Doug Pastula and seconded by Ken Linsley to accept the minutes with one correction: (page 3, under Executive Session – should read) *“At 8:20 PM the board came out of executive session with no action taken.”* All in favor.

### **ATV ISSUE UPDATE (Mary Currier)**

- Copies of additional letters received from concerned citizens were distributed.
- Positions Papers were distributed to board members and to concerned citizens' representative, Jeff Frampton, and NEK Wheelers representative, Craig Vance.
- Starting points toward resolution were shared.
- Issues needing further clarification and compromise were also shared.
- Mary suggested that, after reviewing the Positions Papers, the two parties sit down with her to begin a conversation to resolve some of the issues identified.
- After it was clarified what the next step would be, and how many people would be involved, the consensus was to have Mary contact both parties to schedule an acceptable time to meet with two members from each party.

### **TOWN CLERK (Wendy Somers)**

- Health Insurance renewal was discussed. Barb Fontaine asked if employees contribute to their insurance? They do not.
  - A motion was made by Ken Linsley and seconded by Craig Vance to renew the current health insurance contract. All in favor.
- Wendy asked the board to appoint a member to sign final end-of-year bills.
  - A motion was made by Doug Pastula and seconded by Craig Vance to appoint Michael Walsh, Chair, to sign end-of-year bills on behalf of the board. All in favor.

### **HIGHWAY REPORT (Keith Gadapee)**

- Keith asked that the board sign the reimbursement request for the paving grant.
  - A motion was made by Craig Vance and seconded by Ken Linsley to sign the request for the paving grant. All in favor.
- A curb cut for Joshua Barnes on Walden Hill Road was presented with recommendations.
  - A motion was made by Craig Vance and seconded by Ken Linsley to sign the curb cut for Joshua Barnes on Walden Hill Road with Keith's recommendations. All in favor.
- Keith received Better Back Roads grant information.
- A model Class IV Highway Policy was discussed. The consensus of the board was to review it and get comments to Keith to compile and review at a future meeting.
- The continuation of advertising for road crew was discussed, as was broadening the search on social media such as Craig's List and Front Porch Forum.

### **ISSUES AND INFORMATION (Mary Currier)**

- An Informational Review of the Route 2 Solar Project by the DRB was reviewed, as was a letter written by Angelo Incerpi to the Public Service Board.
  - A motion was made by Ken Linsley and seconded by Angelo Incerpi to sign the letter to the PSB and fax it tomorrow. All in favor.
- The budget was discussed. Ken will finalize figures in preparation for a special budget meeting on January 11, 2015.
- Changes to the 2016 Certificate of Highway Mileage were reviewed.
  - A motion was made by Ken Linsley and seconded by Doug Pastula to accept the recommended changes by the State and have them be reflected in the 2016 Certificate of Highway Mileage.
- The dog census results provided by Josephine Guertin were reviewed.
  - A motion was made by Ken Linsley and seconded by Angelo Incerpi to send a letter to the 88 dog owners stating that the town has reason to believe they are in possession of a dog and all dogs must be licensed by April 1<sup>st</sup>.
- The Holiday Open House was discussed: the board will provide beverages.

**FINANCIALS** - All orders were reviewed and signed.

### **EXECUTIVE SESSIONS**

- At 7:45 PM Doug Pastula made the motion to enter into executive session for the purpose of discussing wages and salaries, and inviting Wendy Somers and Sharon Daniell. The motion was seconded by Ken Linsley. All in favor.
- At 7:50 PM the board came out of executive session with no action taken.
  
- At 7:55 PM Craig Vance made the motion to enter into executive session for the purpose of discussing a personnel issue, inviting Keith Gadapee and Mary Currier. The motion was seconded by Doug Pastula. All in favor.
- At 8:29 PM the board came out of executive session with no action taken.
  
- At 7:56 PM Doug Pastula made the motion to enter into executive session for the purpose of discussing wages and salaries, and inviting Keith Gadapee and Mary Currier. The motion was seconded by Ken Linsley. All in favor.
- At 8:58 PM the board came out of executive session with no action taken.

### **ADJOURNMENT**

At 8:59 PM Craig Vance made the motion to adjourn.  
Angelo Incerpi seconded the motion. All in favor.

Respectfully Submitted,  
Mary L. Currier  
Clerk of the Board