

TOWN OF DANVILLE
APPROVED SELECTBOARD MEETING MINUTES
April 7, 2016
Danville Town Hall (6:00 PM)

BOARD MEMBERS PRESENT:

Michael Walsh, Douglas Pastula, Kenneth Linsley, Angelo Incerpi, Kellie Merrell.

ALSO PRESENT:

Wendy Somers, Josephine Guertin, Jeff Frampton, Paul Costello, Virginia Incerpi, Caleigh Cross (Caledonian-Record), Lisa MacDowell, Scott and Joni Palmer, Jim Ashley, Girard Gingue, Alison Low.

(1) CALL TO ORDER

Michael Walsh, Chair, called the meeting to order at 6:00 PM.

(2) ADDITIONS TO THE AGENDA

- Energy audit on Town Hall
- Ordinance for Paved Highways
- Green Mountain Power Proposed Rate Integration and Sales Tax on Invoices
- Military Leave Compensation

(3) VISITORS

(A) Paul Costello from Vermont Council on Rural Development presented details on a Community Visit Program. It is a 3-4 month process that “actively connects grassroots community building efforts in towns across Vermont with state-wide resources, expertise and opportunities.”

- A motion was made by Angelo Incerpi and seconded by Kellie Merrell to move ahead with the process of a Community Visit Program and write a letter of commitment to the Council stating so.
 - There was discussion about the town’s commitment for a community meal.
 - How to contact town residents to inform them of the process.
 - The town can decide when to start the process.
 - The town can decide to not participate.
 - Ken Linsley agreed to write the letter of commitment.
- The motion passed 4-1.

(B) Scott and Joni Palmer were present to discuss their concerns with communications surrounding the proposed BDE Danville Lazar Solar project on their property.

- Board members commented that it was not the board’s intent to oppose the project.
- The Palmers referred to a letter sent by the board to the Public Service Board on November 19th and December 15th which stated that the board did “not support the continuation of this project.”
- The Palmers asked that the board write another letter to the Public Service Board stating that they support the Palmers’ right to pursue the project.
 - A motion was made by Doug Pastula and seconded by Kellie Merrell to hold a special meeting on Wednesday, April 13, 2016 to approve a letter to the Public Service Board stating that the board supports the Palmer’s right to pursue the solar project.
 - Mary and Doug will work on drafting a letter for approval.
 - The motion passed.

(4) DISCUSSION OF SITE VISIT FROM PUBLIC SERVICE BOARD

This topic was addressed during conversation with Palmers (above).

(5) APPROVAL OF MINUTES

(A) March 17, 2016 Meeting Minutes were reviewed.

- A motion was made by Angelo Incerpi and seconded by Ken Linsley to accept the minutes with the following changes: (page 2 under Issues and Information), 5th bullet point should clarify that "*Kellie Merrell did not ask what the board's plan was if the mediation was unsuccessful*"; and it should be documented "*that the current ordinance remains in effect during the mediation process.*" All in favor.

(B) March 28, 2016 Special Meeting Minutes were reviewed.

- A motion was made by Angelo Incerpi and seconded by Ken Linsley to accept the minutes as written. The motion was passed with three votes. Michael Walsh and Doug Pastula abstained, as they were not in attendance at that special meeting. All in favor.

(6) TOWN REPORT (WENDY SOMERS)

(A) Bids for sand were opened.

- Gingue Construction \$3.25 per yard for crushed sand.
- Evelyn Lussier Trust \$3.00 per yard for stockpiled sand.
- Raymond Heath \$4.50 per yard for screened sand.
 - o A motion was made by Doug Pastula and seconded by Angelo Incerpi to accept the bid from Gingue Construction for \$3.25 per yard for crushed sand, subject to Keith's approval. All in favor.

(B) Liquor licenses for The Danville Inn and Hastings' Store were submitted for approval.

- A motion was made by Doug Pastula and seconded by Angelo Incerpi to approve the liquor licenses for The Danville Inn and Hastings' Store. All in favor.

(C) Three certificates of compliance for curb cuts were submitted.

- Keith Gadapee on Calkins Camp Road.
- Michael Hogue on Green Bank's Hollow Road.
- Joshua Barnes on Walden Hill Road.

(D) Dog license information was reported:

- 539 registrations to date.
- 164 remaining unlicensed from last year.
- 21 registrations on last Saturday alone.
- The reminder letter will be sent out from the Town Clerk's office on May 1st.

(E) The cemetery fund accounts were reviewed.

(F) The Town Clerk's office is experiencing speed problems with the NEMRC software program. It was recommended that the office have a separate network server. This would cost about \$2,500.

- A motion was made by Angelo Incerpi and seconded by Ken Linsley to authorize a \$2,500 expenditure from the Marion Sevigny fund. All in favor.

(G) Wendy reported that Judy Nudd will be retiring as of June 23rd.

(H) Wendy reminded the board about the debris in the parking lot from the property west of the Town Hall.

- A motion was made by Michael Walsh and seconded by Doug Pastula for the board to draft a letter to the property owner addressing this issue. All in favor.
 - o Mary will draft the letter for Michael Walsh to sign on behalf of the board.

(7) NO HIGHWAY REPORT

(8) ISSUES AND INFORMATION (Mary Currier)

- (A) The Local Emergency Operations Plan (LEOP) for 2016 was reviewed.
- A motion was made by Doug Pastula and seconded by Michael Walsh to approve the LEOP for 2016, noting the email change for Emergency Management Coordinator, Peggy Cochran.
- (B) The proposed amendment to the Northeast Kingdom Waste Management District Charter was reviewed.
- Jim Ashley was present to receive comments to take back to the district meeting.
 - The board asked that NEKWMD commit to the development of an earlier budget planning date so the town could properly plan our budgets.
- (C) Mary reported that there have been three ATV Mediations between the Local ATV Club and the Concerned Citizens and there is a fourth mediation scheduled for April 27th.
- (D) Mowing specifications were reviewed.
- A motion was made by Doug Pastula and seconded by Kellie Merrell to advertise for mowing based on approved specifications and to have bids due in the Selectboard office by April 21st at 3:00 PM:
 - #1 – Danville Green, Town Hall and Entrances
 - #2 – North Danville School and Parking Lot
 - #3 – Town Cemeteries
- All in favor.
- (E) There was discussion on opening the Stump Dump. This was tabled for the April 21st meeting, as the board felt this should have input from Keith Gadapee.
- (F) It was recognized that the Railroad Station roof had been repaired and the board was thanked for taking the initiative on this. Also, Michael Walsh reported that the repairs to the Town Hall roof and the new lock and new door were underway.
- (G) Copies of the run-rate analysis were distributed to board members. This will be reviewed at the April 21st meeting.
- (H) The energy audit for the Town Hall was conducted today by Shelter Construction. Full reports for the Town Hall and the town garage will be submitted by William Fitzpatrick from Shelter Construction.
- (I) The Green Mountain Power rate structure was discussed and the board pointed out that two invoices indicate the town is being billed for sales tax. Wendy will research the reason why this is happening.
- (J) The ordinance for local enforcement of speed limit on state highways is being drafted and will be reviewed at the April 21st meeting.
- (K) The consensus of the board was to follow state policy pertaining to military leave compensation and to develop a town policy for dealing with military leave compensation.

(9) FINANCIALS

All orders were reviewed and signed.

(10) ADJOURNMENT

At 9:10 PM Ken Linsley made the motion to adjourn.

The motion was seconded by Angelo Incerpi. All in favor.

Respectfully Submitted,

Mary L. Currier
Clerk of the Board