

**TOWN OF DANVILLE**  
APPROVED SELECTBOARD MEETING MINUTES  
April 21, 2016  
Danville Town Hall (6:00 PM)

**BOARD MEMBERS PRESENT:**

Michael Walsh, Douglas Pastula, Kenneth Linsley, Angelo Incerpi, Kellie Merrell.

**ALSO PRESENT:**

Wendy Somers, Keith Gadapee, Virginia Incerpi, Louise Lessard, Josephine Guertin, Peggy Cochran, Barb and Gary Fontaine, Matt Nelson and Skyler (Channel 7 News), Sandy Hauserman, Jeff Frampton, Jim Ashley, Scott and Joni Palmer.

**(1) CALL TO ORDER**

Michael Walsh, Chair, called the meeting to order at 6:00 PM.

**(2) ADDITIONS TO THE AGENDA**

- Scott and Joni Palmer were added under Visitors.
- Keith Gadapee requested an Executive Session for the purpose of discussing a personnel issue.

**(3) VISITORS**

- (A) Eric Bach and Mary Cote were scheduled but did not attend.
- (B) Jim Ashley distributed flyers for Bulky and Hazardous Waste Day on Saturday, May 7<sup>th</sup>, 2016. He also reported that he is meeting with a State Ecologist on May 4<sup>th</sup> for a preliminary site review to identify possible wetland areas at two proposed sites for a new recycling facility.
- (C) Sandy Hauserman reported on the proposed school budget and reminded everyone of the upcoming informational meeting at 6:30 PM on May 16<sup>th</sup> and the annual meeting on May 17<sup>th</sup> at 5:30 PM. The polls will be open at the school from 10:00 AM – 7:00 PM for voting on the 17<sup>th</sup>.
- (D) Peggy Cochran was present to review additional forms not included in the Local Emergency Operations Plan (LEOP) that was approved at the April 7<sup>th</sup> meeting. The board agreed that the Selectboard office should also have a copy of the Equipment List and the Emergency Contact List. Mary will contact Bruce Melendy for copies of each.
- (E) Scott and Joni Palmer distributed a formal letter of complaint to the Selectboard regarding the proposed BDE Danville Lazar Solar project. The board took time to read the six-page letter and discussed it with the Palmers.
  - A motion was made by Doug Pastula and seconded by Kellie Merrell to write another letter to the Public Service Board (PSB) stating that the proposed solar project is fully compliant with the town's zoning bylaws and the board wishes to withdraw the statement in the previous letters to the PSB stating "thus we do not support continuation of this project" and add that they neither support nor oppose the project. The motion passed 4-1.

#### **(4) APPROVAL OF MINUTES**

(A) April 7, 2016 Meeting Minutes were reviewed.

- A motion was made by Ken Linsley and seconded by Doug Pastula to accept the minutes with the following changes:
  - o Page 1, under 3B, 4<sup>th</sup> line should read: *"The Palmers referred to letters..."*
  - o Page 2, 6A Evelyn Lussier bid should include *"This bid could not meet volume requirements."*
  - o Page 3, 8A, last line should be added: *"All in favor."*
- All in favor.

(B) April 13, 2016 Special Meeting Minutes were reviewed.

- A motion was made by Ken Linsley and seconded by Angelo Incerpi to approve the minutes with the following change:
  - o Page 1, second bullet; additional sentence should be added to read: *"It was determined that it was in Medium Density Residential (MDR-1)."*
- All in favor.

#### **(5) TOWN REPORT (WENDY SOMERS)**

(A) The final reconciliation for school was received from the state for \$48,526.94.

(B) Information was reviewed for the new computer server that would provide remote access. Options were Good, Better, Best:

- A motion was made by Angelo Incerpi and seconded by Doug Pastula to approve the purchase of the Better Option for remote access server and to take the funds from the Marion Sevigny fund.
  - o This option will provide remote access and includes two workstations to replace the aging current workstations.
- All in favor.

#### **(6) HIGHWAY REPORT**

(A) High Risk Rural Roads were discussed.

(B) A yield sign at the intersection of Library and Pumpkin Hill Road was requested.

(C) The Town Road and Bridge Standards needed to be adopted:

- A motion was made by Doug Pastula and seconded by Ken Linsley to adopt and sign the Town Road and Bridge Standards. All in favor.

(D) Keith requested the board's approval for the 2016 Earth Construction Contractor List.

- The consensus of the board was to approve the list.

(E) Better Back Roads Paving Grants were discussed:

- The two areas were the big tube on Penny Lane and Thaddeus Stevens Road.

(F) The inventory for trouble spots is underway.

(G) Renting the second grader was deemed a huge success.

(H) Keith is still working on Class IV Roads policy.

(I) The policy for chains on the trucks was discussed.

## **(7) ISSUES AND INFORMATION (Mary Currier)**

(A) The Community Visit Program offered by the Vermont Council on Rural Development will not be happening as was discussed at the last meeting. Due to limited funding, the council was able to work with only two towns over the course of the next year, rather than four towns over the course of two years.

- The consensus of the board was to send the letter of invitation as planned for a future visit.

(B) Organizing for Bulky & Hazardous Waste Day was discussed. Keith Gadapee will be responsible for securing the dumpsters.

- Volunteers for greeting and collecting donations are as follows:
  - o 8:00-10:00 AM (Ken Linsley)
  - o 10:00-12:00 Noon (Doug Pastula)
  - o 12:00 – 3:00 PM (Kellie Merrell)

(C) Mowing Specifications were reviewed. Josephine Guertin and Louise Lessard were present to review the cemetery specs. Some changes were made and the ad was approved for all three designated mowing areas.

- A motion was made by Doug Pastula and seconded by Kellie Merrell to approve the ad as written and run it in the Friday and Saturday issues of The Caledonian-Record. All in favor.

(D) Re-opening the Stump Dump was discussed. More research is needed as to how the new laws will affect management of debris being left on site after July 1<sup>st</sup>.

(E) The draft ordinance for speed limits on state highways was reviewed. The consensus of the board was to have Judy Corso review this.

(F) The run-rate analysis was reviewed. It was noted that the Fire Department has spent 66% of their budget to date, due in large part to a payment on the new fire truck.

(G) Maps of the completed wastewater collection system for Windswept Properties were discussed. Steve Larrabee dropped off a copy earlier in the week that will be given to Leslie Parker at the wastewater treatment plant. Steve agreed to have another copy made for the Selectboard office.

## **(8) FINANCIALS**

All orders were reviewed and signed.

## **(9) EXECUTIVE SESSION**

- At 8:35 PM Doug Pastula made the motion to enter into executive session for purposes of discussing a personnel issue. The motion was seconded by Kellie Merrell. All in favor.
- At 8:45 PM the board came out of executive session with no action taken.

## **(10) ADJOURNMENT**

At 8:46 PM Doug Pastula made the motion to adjourn.  
The motion was seconded by Ken Linsley. All in favor.

Respectfully Submitted,

Mary L. Currier  
Clerk of the Board