

TOWN OF DANVILLE
APPROVED SELECTBOARD MEETING MINUTES
May 19, 2016
Danville Town Hall (6:00 PM)

BOARD MEMBERS PRESENT:

Michael Walsh, Douglas Pastula, Kenneth Linsley, Angelo Incerpi, Kellie Merrell.

ALSO PRESENT:

Wendy Somers, Keith Gadapee, Virginia Incerpi, Mary A. Cote, Barb and Gary Fontaine, Debra and Lyn Bixby, Eric Bach, Kristin Barany, Henretta Splain, Jeff Frampton, Lisa MacDowell, and others.

(1) CALL TO ORDER

Michael Walsh, Chair, called the meeting to order at 6:00 PM.

(2) ADDITIONS TO THE AGENDA

- (A) Lyn Bixby to speak regarding posting on town roads
- (B) Request from Wendy Somers for an executive session
- (C) Ken Linsley provided information on new picnic tables for the Green to be reviewed and discussed at the June 2nd meeting.

(3) VISITORS

- (A) Mary Cote and Eric Bach requested use of the Green for Danville Fair, on behalf of the Chamber of Commerce. The dates for the fair are August 12 and 13. They requested access to water, electric, allowing Park Street to be closed from Thursday noon to Sunday, and to waive the open container law. They also shared that there will be off-site parking with RCT providing shuttle service.
 - A motion was made by Doug Pastula and seconded by Ken Linsley to approve the use of the Green and waive the open container law for Danville Fair on August 12th and 13th. All in favor.
- (B) Kristin Barany shared that she hoped the Selectboard had a "Plan B" ready in case the ATV issues are not resolved. She shared that she had been threatened by a neighbor on different occasions at different venues and felt it all stemmed from the ATV issues. The board asked if she had reported these threats to the police. She had not.
- (C) Lyn Bixby asked who posts ATV signs on town roads and under whose authority they do that. The response from the board was that the local ATV club posts the signs under the town's authority. Making changes to posting roads under the current ordinance was discussed. After much discussion, the consensus of the board was to ask the parties in mediation to accelerate the process.

(4) APPOINTMENT OF TOWN HEALTH OFFICER

The board officially re-appointed Eric Bach as the Town Health Officer for the three-year period from June 1, 2016 to May 31, 2019. Eric read the officer oath and signed the form. The form was then signed by Notary Wendy Somers. The officer recommendation form will be completed and sent to the State.

(5) APPROVAL OF MINUTES

- (A) May 5, 2016 Meeting Minutes were reviewed.
 - A motion was made by Ken Linsley and seconded by Angelo Incerpi to approve the minutes as written.
 - All in favor.

(6) TOWN REPORT (WENDY SOMERS)

- (A) The recording of a curb cut from Brian Keenan was addressed.
- A motion was made by Doug Pastula and seconded by Ken Linsley to approve the curb cut, pending any concerns addressed by Keith Gadapee. All in favor.
- (B) Cemetery funds were reviewed:
- 1) Perpetual care account has \$15,382.85 in non-restricted funds.
 - 2) The William Stanton account stated \$26,985.12 in non-restricted funds.
 - 3) Ken Linsley is inventorying all the work to be done in each of the town cemeteries.

(7) HIGHWAY REPORT

- (A) Culvert headwall on Bruce Badger Memorial Highway is in need of repair. Keith would like to use the balance of the FEMA account which has approximately \$12,000. The consensus of the board was to put this project out to bid.
- (B) The erosion inventory is underway.
- (C) There has been a request from a landowner on Clark Road to upgrade a distance of approximately 300'-400' at the end from Class 4 to Class 3. The consensus of the board was to perform individual site visits and revisit this issue at the June 2nd meeting.
- (D) A road cut permit from Fairpoint Communications requiring a \$1,000 down payment because it is in the town right-of-way was discussed. Keith asked if he had the authority to collect this deposit. The consensus of the board was to make collecting such down payments standard policy and to have Keith accept the down payment from Fairpoint.
- (E) The mailbox policy written in 2013 was reviewed. A resident had submitted an invoice for replacement of a mailbox damaged by snow thrown from the town plow. The current policy states that "a basic, metal standard size mailbox will be provided." The homeowner had replaced his mailbox with a decorative box, costing considerably more. Keith presented receipts for a standard mailbox and 6' 4"x4' post.
- A motion was made by Ken Linsley and seconded by Doug Pastula to authorize Wendy Somers to reimburse the homeowner \$28.67 for the cost of a standard mailbox. All in favor.
 - A motion was then made by Ken Linsley and seconded by Doug Pastula to modify the current mailbox policy so (a) reads: "A basic, metal standard size mailbox will be provided, or a cost equivalent of mailbox and six-foot 4x4 post." All in favor.
- (F) Keith asked for input from the board on how to respond to a resident's request for maintenance on a Class 4 road. Keith would like to spend some of the money from Class 3 roads. The consensus of the board was to have Keith use his judgment.
- (G) The new local pit owner has requested dust control. The consensus of the board was to have Keith use his judgment, as this is a bartering arrangement.
- (H) The Clean Water Fund Wastewater and Stormwater Needs Survey comments from Keith and Utility Partners were reviewed. More answers are needed before it is complete.

(8) ISSUES AND INFORMATION (Mary Currier)

- (A) Information was shared regarding the Town Service Officer position and the H.575 bill which eliminates the role of the officer administering General Assistance benefits. Towns may appoint a Town Service Officer but are no longer required to have one.
- (B) A letter from County Forester, Matt Langlais, recommended holding off on implementing the harvest of the Town Forests until the winter of 2017. The consensus of the board was to support his recommendation.
- (C) Further communication between the Public Service Board and Primmer, Piper, Eggleston & Cramer was shared regarding the proposed solar project at 611 Route 2 East.
- (D) Discussion continued on whether or not to re-open the stump dump.
- A motion was made by Ken Linsley and seconded by Angelo Incerpi to accept the Stump Dump Recommendation as the new policy. All in favor.
 - A motion was made by Ken Linsley and seconded by Doug Pastula to open the stump dump on the first and third Saturday of each month during the months of May through October from 8:00 AM to 12:00 Noon with an attendant present to record debris on the receiving log. The motion also included advertising the re-opening in the Caledonian-Record and posting it around town and on the website. All in favor.
- (E) Revisions to the Town Plan draft were discussed. It was the consensus of the board that changes would be sent individually to the Planning Commission in preparation for the Public Hearing on June 16th.

(9) FINANCIALS

- All orders were reviewed and signed.

(10) EXECUTIVE SESSION

- At 8:22 PM a motion was made by Douglas Pastula and seconded by Angelo Incerpi to enter into executive session for the purposes of discussing a new hire. Wendy Somers and Mary Currier were invited into the session. All in favor.
- At 8:30 PM the board came out of executive session with no action taken.
- A motion was made by Ken Linsley and seconded by Angelo Incerpi to authorize pay for a new part time employee in the Town Clerk's office at \$15 per hour. All in favor.

(11) ADJOURNMENT

At 8:31 PM a motion was made by Ken Linsley and seconded by Angelo Incerpi to adjourn. All in favor.

Respectfully Submitted,

Mary L. Currier
Clerk of the Board