

Town of Danville  
Approved Selectboard Minutes  
March 2, 2017  
Danville Town Hall (6:00 pm)

**Board Members Present:** Michael Walsh, Douglas Pastula, Angelo Incerpi, Kellie Merrill and Ken Linsley.

**Also Present:** Keith Gadapee, Wendy Somers, Gary and Barb Fontaine, Jefferson Tolman

**Meeting was called to order** by Chairman Michael Walsh at 6:00 pm.

1. Michael noted **additions to the agenda** from board members and the public.
2. MMB Angie, 2<sup>nd</sup> by Doug to approve **February 16, 2017 meeting minutes** as printed. All in favor .
3. MMB Doug, 2<sup>nd</sup> by Angie to approve **February 28, 2017 Special meeting minutes** as printed. All in favor.
4. MMB Doug, 2<sup>nd</sup> by Angie to approve **February 28, 2017 Special budget meeting minutes** as printed. All in favor.
5. Visiting guest Jefferson Tolman presented the board with a proposed contract for managing the waste water treatment plant by Utility Partners for the ensuing year. He noted the surplus in maintenance line item due to LP gas as well as additional lab fees due to the new permit requirements. The contract showed an increase of 2.9%. MMB Ken, 2<sup>nd</sup> by Angie to authorize Mike to **sign contract with Utility Partners to manage the waste water treatment plant** for the ensuing year. All in favor. Doug complimented Utility Partners for a fine job managing the plant.
6. **Town Clerk** Wendy Somers reported the following:
  - **Liquor license request** from Hastings Store. MMB Doug, 2<sup>nd</sup> by Ken to approve license request. All in favor
  - **Windswept properties** has not moved forward since last meeting.
  - Presented bids for the **line of credit** for the Town: Passumpsic Savings Bank bid was 0.94%, Union Bank bid 1.1%. MMB Doug, 2<sup>nd</sup> by Angie to use Passumpsic Savings Bank for the line of credit for the ensuing year. All in favor.
7. **Highway** Foreman Keith Gadapee reported the following:
  - Keith asked the board if they wanted him to **post the town roads during mud season**. It was the consensus of the board, and Keith agreed, not to post and work with the people with heavy trucks to help reduce damage.
  - Requested the board sign a **memorandum of understanding** for the use of a shared Hydro Seeder that will be purchased with grant money. The Board reviewed the document and MMB Doug, 2<sup>nd</sup> by Angie to allow Keith to sign the memorandum. All in favor.

- Keith told the board that the Highway Department would like to **rent a second grader** for one month during mud season. The funds are in the budget to do so and he felt it was worth while last year. Board agreed.
  - Keith requested the board to sign a **past curb cut application** that was approved previously that mistakenly was never signed. Board signed.
  - Keith asked the board if they wanted him to continue to send **annual letters to local contractors** requesting rates in case there was a natural disaster and needed services quickly in the future. He said he gets less response each year. Board wants to continue program.
8. MMB Doug, 2<sup>nd</sup> by Angie to advertise the open position of **animal control officer**. Kellie has drafted an ad and will send to Wendy to publish. Although some names had been recommended, some of the board felt advertising would be appropriate. All in favor
  9. The discussion on the revision of the **Town Plan** was deferred to a later meeting when the new board is organized.
  10. Ken reported that the Town was **denied grant funds to refurbish the Rail Road Station**.
  11. The Board discussed that the **property inspection** on the proposed land to be purchased by the town at 60 Route 2 West took place. The report will be emailed in two days.
  12. Ken completed a sign up sheet for **monitoring the wood dump** during the summer at Town meeting.
  13. Ken reported that the Town received a letter back from the ANR stating they are willing to sit down and go over concerns with the new **Waste Water Permit and the Town's appeal**.
  14. Kellie got approval from the board on the draft of the **recycling survey** that Mary had prepared for Town meeting day.
  15. **Financials** were signed.
  16. MMB Angie, 2<sup>nd</sup> by Doug to enter **executive session to review applications for the open assistant's position**. All in favor. Entered at 7:13pm. Re-entered public session at 7:29 No Action Taken.
  17. Wendy explained to the Board that there is an **error in the Town Meeting warning**. The budget numbers for the General Fund and the Highway Budget on the warning are not the actual budget numbers to be voted on, rather they are the dollar amounts requested to be raise by taxes to support the budget. After being advised by the Secretary of State's office, corrected ballots were printed and a select board vote at a future meeting can approve the corrected amounts that will be voted on Town Meeting day.
  18. Ken thanked **Mike Walsh for his 19 years of Select Board service** as he has decided not to seek re-election.
  19. MMB Angie, 2<sup>nd</sup> by Doug to adjourn. All in favor. **Adjourned** at 7:37pm.

Minutes taken by Keith Gadapee submitted 3/3/17 at 11:00am

Minutes approved at the regular Selectboard meeting of March 16,2017