

Town of Danville
Selectboard Minutes

April 6, 2017

Danville Town Hall (6:00 pm)

Board Members Present: Douglas Pastula, Ken Linsley, Angelo Incerpi, Eric Bach and Kellie Merrell

Also Present: Keith Gadapee, Wendy Somers, Gary & Barb Fontaine, Dawn Pastula, Jeff Paquet, Mary A. Cote, Candace Dane, Glenn Herrin, Bebo & Lori Webster, Jeff Frampton, and Jim Ashley

Meeting was called to order by Chairman Douglas Pastula at 6:00 pm.

1. Doug noted **additions to the agenda** from board members and the public.

Ken - Vtrans closure/replacement of VT Route 2B Bridge 6 and effect on LVRT.

Doug noted Board needed to appoint Audrey DeProspero as Clerk of Board. Motion by Ken, 2nd by Angelo. All in favor.

Doug noted resignation letter received from one DRB member and Danville Band Submitted dates no conflict with Fair or Autumn on the Green.

2. Motion by Angelo, 2nd by Ken to approve minutes of Regular meeting of **March 16, 2017 meeting minutes** with change to page 2 item 7 spelling correction (ADA questioner to ADA questionnaire). All in favor.
3. Motion by Ken, 2nd by Angelo to approve the **March 23, 2017 meeting minutes** as is, no change. All in favor.
4. MMB Angie, 2nd by Eric to approve the **appointments of the various Town positions** listed on an attachment to the minutes. All in favor.
5. **Visitors**

- a. **Mary Cote – Danville Fair** – requested permission for Danville Fair, Friday, August 11th (4pm-11pm) and Saturday, August 12th (9am-10:30am), Citizen of the Year to honor Danville Town Crew, bandstand usage, both sides of the green to be used, open container, road closures, access and use of water and electricity and usage of streets for parade route. Ken suggested they coordinate with emergency services (Rescue & FD). Motion by Angelo, 2nd by Ken to approve with stipulation of timing, open bottle and discussion with emergency services. Keith discussed purchasing road closure signs for nighttime. Eric agreed to work with Keith and cost would come from Chamber. Eric Abstained from vote. All in favor. Road crew was presented basket of goodies.
- b. **Dawn Pastula – Autumn on the Green** – sought permission for use of town green October 1, with set up September 28th and 29th, vendors to set up on the 30th, street closures 6am-6pm starting Sunday, access and use of water and electricity, and spirit vendors giving out samples. Motion by Ken, 2nd by Angelo. Eric abstained. All in favor.
- c. Doug noted letter received from Ellen Gold, Danville Town Band for use of green to hold 2 free summer concerts/ice cream socials on Sunday, June 18 and August 20th from 5:30 pm- 8pm. Motion by Angelo, 2nd by Eric. All in favor. Audrey to contact Ellen with approval.
- d. **Candace Dane – re ACO position** – Doug noted Candace was the only person who applied for the Animal Control position. Candace discussed possible changes to the current ordinances and will forward suggestions to Audrey. Motion by Ken, 2nd by Kellie

to approve Candace Dane as ACO at \$15 per call plus mileage at IRS rates. All in favor.
This is an annual position.

6. **Town Clerk** Wendy Somers reported the following:

- Liquor license for Creamery Restaurant
- Liquor license for Goodfellas Tavern (indoor)
- Validation Meeting Warning of April 20th. Already made motion previously. Board signed only.
- Windswept Properties Road Deed. Information being tweaked by Chad Hickey & Toby Balivet. They will send out in a couple of days.

7. **Highway** Foreman Keith Gadapee reported the following:

- Keith requested Board to sign Application for Highway Curbcut/Driveway Permit for Doris Randall, Parcel ID SA002-074-002, Town Highway #2, Road Name: Bruce Badger Memorial Hwy. Motion by Ken, 2nd by Angelo to approve curb cut for Doris Randall, Bruce Badger Highway. All in favor.
- Keith seeks Board permission to sign 3 year contract with new company, Innovative Surface Solutions for dust control and ice control liquids. Contract based on yearly average usage. Currently working with Allstate and would like to change. Calcium chloride always used now magnesium chloride with new company. Board asked questions. Motion by Ken, 2nd by Eric to execute a 3 year contract with Innovative Surface Solutions. All in favor.
- Better Roads Grant and Vtrans Structure & Roadway Grant submitted.
- Purchase agreement on hydro seeder. All four towns contributed. When it arrives training will begin.
- Annually the Highway Department attends Municipal show at Barre Auditorium to see all new innovations in roadwork and new equipment. They will be unavailable on May 10th.
- Truck has been repaired. Bodywork came in budget as they said it would. Maintenance was done while it was in shop. Truck has been fixed from the accident however the door is not lettered as of yet.
- Requested Executive Session for personnel issue.

8. **Issues and Information (All)**

- (a) **Town Plan review update and schedule** – Jeff Paquet discussed Draft of 2017 Town Plan. Board received handout of comments. Plan sent to NVDA. One missing item, need Warned meeting, Energy Efficiency & Land Use sections have changes, requested Boards comments by April 14th. After Public Hearing plan will come to Board and then Board will need to hold Public Hearing (sometime in August). NVDA will review before Public Hearing of the Board. Jeff discussed Better Connections Grant. Plan is actionable by Town and could be used as guiding document as time move forward.
- (b) **NBRC grant application** – Kellie reviewed information she received from meeting attended on Monday night at Historical Society. There is an opportunity for the town to possibly receive \$500,000 grant for infrastructure or \$250,000 if not considered infrastructure. Town is to apply, deadline is April 30th, application due in

June. This grant would be for the RR station restoration and repurpose. Alison Low from NVDA is heading up the application process.

- (c) **Mowing Specifications and Advertisement** – Ken discussed 3/18 email with proposed specifications and Ad for mowing bids. Specifications to be put on website. Motion by Eric, 2nd by Kellie to approve bid wording. All in favor.
- (d) **Rules of Procedure** – Board discussed handout from 3/16 meeting. Possible changes forthcoming.
- (e) **Replacement for Emergency Management Coordinator** – Peggy Cochran is the outgoing person, position is until 2018 however there have been two other interested parties: Mike Walsh and Glenn Herrin. Board suggested both persons work together as they are excellent candidates. Board requested Audrey to contact both and find out if they are still interested.
- (f) **Approve list of Town Officers appointed by the Selectboard** – List reviewed. Motion by Ken, 2nd by Angelo to approve list with exceptions to DRB resignation (Susan Pekala) and Emergency Management (Peggy Cochran). All approved.
- (g) **Windswept Properties road deed** – Wendy covered in her report.
- (h) **Actions re: 60 Route 2 West property – insurance, GMP account, heating** – Motion by Ken, 2nd by Angelo to approve Liability insurance on property. All in favor.
- (i) **Revisions to the Snowmobile Ordinance** – Draft was handed out at last meeting. Board not ready to approve. Information to be given to Ski-Mos, the active snowmobile club in town for review.
- (j) **ATV decal distribution plan** – Angelo noted the form and book were made up. Ken requested information to be put on Town website.
- (k) **Recycle survey update** – Kellie noted 210 people took survey for Zero Sort Recycling, 60 filled out paper version at Town Meeting Day, 149 took on line and 1 person mailed it in. Board received email copy of survey for review. Jim Ashley spoke about bulky waste coming up, posters being worked on, and talking to Paul Tomasi about recycle containers for use on the green. He noted the cardboard was going up so people should definitely recycle cardboard.
- (l) **Streetlights – Agreement with Efficiency Vermont on conversion to LEDs** – Ken noted Efficiency Vermont wanted contract signed but town does not own street lights Green Mountain Power owns street lights. He is waiting to hear back from them.

9. **Financials: Orders to review and sign** - Financials signed.

10. Motion by Angelo, 2nd by Eric to enter **executive session** for **Personnel Issue**. All in favor. Entered at 8:30 pm. Re-entered public session at 8:53 pm. No action was taken.

11. Motion by Ken, 2nd by Eric to enter **executive session** for **Legal Matter**. Kellie recused herself and left. Entered at 8:55 pm. Re-entered public session at 8:57 pm. No action taken.

12. Motion by Angelo, 2nd by Eric to **adjourn**. All in favor. **Adjourned** at 8:58pm.