

Town of Danville  
Selectboard Minutes  
November 2, 2017  
Danville Town Hall (6:00 pm)

**Board Members Present:** Doug Pastula, Ken Linsley, Angelo Incerpi, Kellie Merrell and Eric Bach

**Also Present:** Keith Gadapee, Wendy Somers, Audrey DeProspero, Ted Chase and Gary and Barb Fontaine

1. **Meeting was called to order** by Chairman Doug Pastula at 6:00 pm.
2. Doug Pastula noted **additions to the agenda** from board members and the public.
  - o Visitor – Ted Chase
  - o Taxation – informational (Ken Linsley)
  - o NEK Waste Management District – informational (Doug Pastula)
  - o Hazard Mitigation Plan – informational (Audrey DeProspero)

3. **Visitors**

Ted Chase, resident and DRB (Development Review Board) member:

- Attended the PC (Planning Commission) meeting in regards to the open position and how they function. He wondered if there was a conflict if he was to hold both positions.
- He also attended the DRB refresher course that VLCT (Vermont League of Cities and Towns) put on. It was a recommendation of VLCT for the PC, DRB and Selectboard to hold a joint meeting once a year. He suggested this to the Selectboard to look into this for their common good.

The Selectboard agreed that this was a good idea and discussed dates (January/February and/or September before budget season). It was also discussed to include the Conservation Commission.

4. *Motion by Ken Linsley 2<sup>nd</sup> by Angelo Incerpi to approve **minutes** with noted changes of the **Regular meeting of October 19, 2017**. All in favor.*

*Motion by Ken Linsley 2<sup>nd</sup> by Kellie Merrell to approve **minutes** of the **Special meeting of October 26, 2017** as written. Vote 3-0-2. Angelo Incerpi and Eric Bach abstained as they did not attend that meeting.*

5. **Town Clerk** (Wendy Somers)

- o Taxes done, most everyone paid. Delinquencies were down.
- o Health Insurance rates (informational handout).

6. **Highway Foreman** (Keith Gadapee)

- o Curb cut – Trestle Road – for a second driveway which is not for everyday use, however it is in an unsafe location. The location is at the brow of the hill and either way, they enter into a blind lane or cross a blind lane. The location does not meet the site distance criteria for a Class 3 road. They also have put the curb cut in and paid for it on their own.

Suggestion of Selectboard was for the information to be discussed with VLCT to get their legal opinion regarding liability of the Town.

7. **Issues and Information** (All)

- (a) **North Shore Road – TH #106 – Planning Commission Update** – The Planning Commission does not have an immediate recommendation however they are researching state requirements and best practices for policies/criteria on accepting or upgrading roads from class 4 to 3. They will discuss at their November 9<sup>th</sup> meeting.
- (b) **Sign Ordinance – Planning Commission Update** – The Planning Commission does not recommend there be a sign ordinance however they are discussing the current sign bylaw and the suggested changes.

- (c) **Rock Farmer Records function – cancellation** – Patrick Ross was to perform on November 11<sup>th</sup> however there has been a death in his family and he has cancelled his performance and has requested a refund to the hall rental fee and security deposit. Town Clerk Wendy Somers will be refunding the two deposits. Also, they will be postponing their winter efforts to branch out and expand their brand to the Danville Town Hall at this time due to extenuating circumstances and various issues.
- (d) **RFP – Town Hall Roof** – Audrey DeProspero requested for an extension of the deadline as no submissions have been received.

Selectboard agreed.

- (e) **Town Hall structural work** – Doug Pastula discussed the door frame and door inside Town Hall sticking. He noted the tightness to the door was due to Town Hall settling and noted the situation needed to be looked into.

Selectboard instructed Audrey DeProspero to contact contractors to look at the door/frame.

- (f) **60 Route 2 W – Report** – Clay Point Associates report for 60 Route 2 W has been received and forwarded to the Selectboard. Selectboard has reviewed report.

Audrey DeProspero inquired if the report could be shared with Paul Tomasi of NEKWMD as he is familiar with landfill requirements and may be able to make some suggestions.

Consensus of the Selectboard was for the report to be forwarded to Paul Tomasi.

Ken Linsley and Doug Pastula discussed electricity and water at 60 Route 2 W noting the electricity was already shut off but the water needed to be shut off before winter. Both agreed to go over on Friday to shut the water off inside the house.

- (g) **NEK Waste Management District** – Doug Pastula – letter received from NEKWMD regarding their budget. He suggested the notice and budget information be posted on the Town web site and at Town Hall.
- (h) **Taxation** – Ken Linsley - Industrial size solar not subject to education tax. He discussed state adjustments to Town portion and noted Tim Ide, Lister, was looking into it.
- (i) **Hazard Mitigation Plan** – Audrey DeProspero – Back in 2005 Danville adopted a multi-jurisdictional plan which, Technical Support Consultant Paul Luciano and NVDA are working on to update. As part of FEMA requirements associated with writing a successful Hazard Mitigation Plan, the Town of Peacham is preparing its plan and invites Selectboard and others to comment, review and/or voice their concerns regarding the plan itself. A draft copy has been requested and will be forwarded to Selectboard for review. Also, Alison Low of NVDA has been contacted regarding what the Town of Danville needs to do regarding a Hazard Mitigation Plan.
- (j) **Incompatible Offices** – Ken Linsley noted there was no conflict for a person to sit on the DRB and PC as per page 225 of the Selectboard handbook.

Audrey DeProspero to contact Ted Chase with this information.

8. **Financials: Orders to review and sign** - Financials signed.

9. **Adjourn** - *Motion by Angelo Incerpi, 2<sup>nd</sup> by Eric Bach to adjourn at 7:12 pm. All in favor.*