

Town of Danville
Selectboard Minutes
November 16, 2017
Danville Town Hall (6:00 pm)

Board Members Present: Doug Pastula, Ken Linsley, Angelo Incerpi, Kellie Merrell and Eric Bach

Also Present: Keith Gadapee, Wendy Somers, Audrey DeProspero, Levi R. Blagg, Gary Fontaine, Barb Fontaine, Steele LaHaye, Walter McNeil, Tim Ide, Marcia Pettigrew, Paul Tomasi, Mary K. Wyand and Glenn Herrin

1. **Meeting was called to order** by Chairman Doug Pastula at 6:00 pm.
2. Doug Pastula noted **additions to the agenda** from board members and the public.
 - o Cemetery update
 - o Front Porch Forum postings
3. *Motion by Angelo Incerpi, 2nd by Ken Linsley to approve **minutes** with grammatical correction (page 2, Section E, change 'looking' to 'looked'), to the **Regular meeting of November 2, 2017**. All in favor.*

*Motion by Ken Linsley, 2nd by Angelo Incerpi to approve **minutes** with noted changes of the **Special meeting of November 10, 2017**. Vote 3-0-2 (Kellie Merrell and Eric Bach abstained as they were absent).*

4. **Visitors**

- **Steele LaHaye** – Senior Project – As an avid baseball player, he noticed that there were not enough seats for fans to watch games so he sought Selectboard approval to install additional benches on the side banks and outer side foul ball field fence of the town baseball field for his senior project.

Doug Pastula discussed Selectboard giving initial permission but needing a plan drawn up so they could approve a sketch of the design and location for what is to be built.

Consensus of the Selectboard is additional benches are a good idea and for Steel LaHaye to keep pursuing this senior project and to come back to the Selectboard with a formal plan.

- **Listers** – Tim Ide and Marcia Pettigrew - 2 Corrections to Grand List – Parcel SA001-049.000 - Error in measuring square footage (entered 1688, correct is 1552) resulted in a decrease in the listed value from \$301,400 to \$288, 400 (difference of \$13,000) which results in the grand list needing to be reduced \$130 and reimbursement of \$259.53 to owner Joanne Murray.

Motion by Ken Linsley, 2nd by Angelo Incerpi to accept recommendation by Listers to change square footage, amend Grand List and reimburse Joanne Murray. Vote 5-0-0.

Parcel TH026-021.000 – Parcel was 533 acres and a camp and original bill was \$3,082.61 which was correct and paid. After April 1, 2017, 523 acres was sold leaving 10 acres and camp. The inadvertently rebilled for the remaining 10 acres and camp which was included on the original bill meaning the owner was double billed. Taxable value of 10 acre property is \$72,300 therefore the grand list needs to be reduced \$723.

Motion by Eric Bach, 2nd by Kellie Merrell to adjust Grand List as recommended by Listers. Vote 5-0-0.

Tim Ide discussed doing a re-appraisal of Town parcels. He noted it had been 10 years since the last one was done but the town was still legal. The process takes about two years and he recommended hiring an outside appraiser which costs about \$75 per parcel but there was a fund to cover the cost. There would be no cost to the Town. He would put it out to bid to get 3 proposals. Once they had a definite plan they would come back before the Selectboard with more details.

- **Levi Blagg** – Change Class 4 road – Water Andric – Discussed location off Penny Lane and Trestle Road noting three owners currently on the road (Dan Wyand, Joe Schwartz and himself).

His concern is for illegal dumping of tires, trash, old cords of wood and beer cans along with the illegal hunting which he has called Fish & Game about. Signs have been posted but are being ignored. He was also concerned for the erosion of the road (river eroding into the road). His suggestion was for the Selectboard to consider changing the Class 4 road to a trail similar to the rail trail.

Doug Pastula noted they could discuss but normally their policy is not to give up the right to any Class 4 road.

Eric Bach wondered what the reclassification to a trail would specifically change.

Levi Blagg noted large vehicles and cars would not be able to drive on the road, VAST would be willing to change the road to a VAST trail which would create access for them, all other vehicles would stay the same such as four wheelers, UTVs, ATVs, hiking, etc., and it would alleviate work on the road for the Town Highway Department.

Mary Wyand a neighbor who has lived in the area for 36 years noted the area is better now than it has been in the past. She does not want the road to be made into a trail head. Her suggestion was for more patrols in the area.

Angelo Incerpi noted Road Reclassification was one of their topics for discussion this evening.

Doug Pastula noted there would be no decision this evening as reclassification is an ongoing discussion and on tonight's agenda to be discussed by Planning Commission.

Glenn Herrin thought making it a trail may cause more issues than present.

- **Paul Tomasi** – NEKWMD (Northeast Kingdom Waste Management District) – Information regarding NEK Waste Management District – Summarized what NEKWMD does and reviewed the Universal Recycling Law. He discussed why districts were formed, certified facilities, bulky events and NEKWMD's availability to help towns with waste disposal. They deal with sludge, bio solids and work closely with ANR (Agency of Natural Resources). He discussed Act 148 passing in 2012 and the proposing changes in the upcoming legislative session.

Kellie discussed single stream recycling, her meeting with recycling people of DEC (Department of Environmental Conservation) sharing the petition received at Town Meeting, the cost for single stream and refurbishing the Rail Station.

Paul Tomasi noted Danville's current recycling site was too small and there was no parking but he was willing to help the town evaluate their current location and perhaps look for another. He discussed available grants through both the Transportation and Agriculture (State) Departments.

- **Glenn Herrin** – Planning Commission – Discussed Class 4 Roads and Trails Policy used by other towns.

Selectboard suggested adding Class 4 Roads and Trails Policy to their next agenda to further discuss.

Glenn Herrin discussed Road Classification Upgrade Guide and the reclassification process. He suggested adopting the guide, noting it is not a policy, it is merely suggestions of what can be done. He discussed criteria to follow which would help make a decision/determination for classification. He reviewed the North Shore Road situation noting that it was a net positive in a small dollar amount. The access would be a positive increase, the traffic would not be increasing nor decreasing, as it is fully developed, so it was a wash, and the public safety would be a positive. The review of the Planning Commission was they thought this was a small positive of a net good after it is brought up to standards at no cost to the Town. He noted the public good is for landowners as landowners are considered part of the public.

Doug Pastula noted the Road Classification Upgrade Guide is a useful tool and will be very helpful.

Ken Linsley thought it would provide consistency to the approach.

Glenn Herrin noted the Planning Commission has scheduled the Public Hearing for the Sign change and subdivision change for December 14.

5. **Town Clerk** (Wendy Somers) - absent – no report

6. **Highway Foreman** (Keith Gadapee)

- Signature required on Vermont Better Roads Program paperwork for road surfaces and ditches on Oneida TH#12 estimated at \$28,154.96.

Motion by Ken Linsley, 2nd by Kellie Merrell to authorize Doug Pastula to sign grant application on behalf of the Danville Selectboard. All in favor.

- Signature required on Vermont Better Roads Grant Program paperwork for culvert on Penny Lane in the amount of \$51,567.75.

Motion by Angelo Incerpi, 2nd by Eric Bach to authorize Doug Pastula to sign grant application on behalf of the Danville Selectboard. All in favor.

- No call back received from owners in regards to curb cut on Trestle Road. He does not favor this curb cut because of the short site distance not complying with specs.

Selectboard discussed distance, option of relocating second driveway, complying with current policy, and having owners come before the Selectboard to discuss hardship if there is one.

Motion by Ken Linsley, 2nd by Eric Bach to deny request for curb cut for Trestle Road based on the fact that it does not meet criteria for site distance based on the speed of the road. Vote 3-1-1. (Opposed - Angelo Incerpi) (Abstained - Doug Pastula)

- Lighting proposals not laid out exact, some bids are by bay and some are by fixture. The bids vary so much that he is requesting more time to review before choosing a contractor. He would also like to see how much money is left in his building maintenance budget line and then hire a lighting contractor after he and a Selectboard member fully review them.

Consensus of the Selectboard was to let Keith Gadapee and an available Selectboard member review lighting contractor submissions and make a decision.

7. **Issues and Information** (All)

- (a) **60 Route 2 W** – Report – Doug Pastula inquired if there were any avenues of recourse for the Town.

Paul Tomasi discussed contacting DOH (Department of Health). He spoke of the information in the report noting the sheet rock mud tested positive but not throughout the house. He discussed the analytical method of testing, positive test results in the 2-3% range, percentage cutoff for asbestos, cost for test through consulting firm, asbestos abatement contractors and more expensive testing that can be done to determine if those fibers are in fact cellulose or horse hair. DOH asked to see the report so Paul requested the Selectboard's permission to forward the report on.

Consensus of the Selectboard was for Paul Tomasi to share the report with DOH (Department of Health).

- (b) **60 Route 2 W** – Audrey DeProspero – Electricity - minimal charge for electricity but power is still on. A call to Green Mountain Power can have it turned off. When the house is ready to be removed, Green Mountain requests that a 30 day notice be given so they can schedule a disconnect from the pole. Water – billing is on a 6 month cycle and a letter is needed from the Fire District confirming it has been shut off.

Suggestion of the Selectboard is for Audrey DeProspero to discuss with Tim Ide

(c) **RFP** – Town Hall Roof – Audrey DeProspero – no official submission for quote has been received. Two contractors have mentioned they are willing to fix the roof however they will not be able to look at it until spring.

(d) **RFP** – Exterior Maintenance – Audrey DeProspero – one submission received.

Motion by Angelo Incerpi, 2nd by Kellie Merrell to accept Graves Builders quote in the amount of \$6,440 as submitted. Cost is to be paid from the Marian Sevigny fund. All in favor.

(e) **RFP** – Interior Maintenance – Audrey DeProspero – submissions received.

Ken Linsley suggested checking to see the amount available in the Marion Sevigny money. Earned interest can only be used. We cannot touch the principle.

Motion by Angelo Incerpi, 2nd by Eric Bach to find out how much money is available in the Marian Sevigny fund before making a decision. All in favor.

(f) **Town Hall structural work** – Selectboard discussed the door frame and door inside Town Hall from prior meeting.

Motion by Eric Bach, 2nd by Angelo Incerpi to authorize Gary Fontaine to fix the door and frame inside Town Hall as described and not to exceed \$200. All in favor.

(g) **Sheriff's Agreement** – Audrey DeProspero - 2018 Service Contract for Danville Patrols has been received and requires Selectboard signature.

Consensus of Selectboard is to see how much money they are budgeting for before signing document.

(h) **Utility Person** – Selectboard noted this would be a discussion for budget. They suggested the Town Clerk be present to help further shape the discussion of necessary needs.

(i) **Committee Agendas** – Audrey DeProspero – working with committees in regards to requirements for agenda postings.

(j) **Letter/Petition to ANR re: settlement pond** – Angelo Incerpi – suggested to revisit potential impact of storm water retention pond on Water Andric.

(k) **Cemetery update** – Audrey DeProspero – Email received from Classen's Crane Service regarding Bennett Cemetery being done on 11/27 and Ward and Stanton Cemeteries to be done on 11/30.

(l) **Front Porch Forum postings** – Kellie Merrell – posts Selectboard Agendas to the Front Porch Forum and she suggested Audrey DeProspero start posting them. Kellie will forward the template to Audrey for use.

Consensus of the Selectboard was for Audrey DeProspero to post Selectboard agenda's to Front Porch Forum.

8. **Financials: Orders to review and sign** - Financials signed.

9. **Adjourn** - *Motion by Angelo Incerpi, 2nd by Kellie Merrell to adjourn at 8:47 p.m. All in favor.*