

Town of Danville  
Selectboard Minutes  
January 4, 2018  
Danville Town Hall (6:00 pm)

**Board Members Present:** Doug Pastula, Ken Linsley, Kellie Merrell, and Eric Bach

**Board Member Absent:** Angelo Incerpi

**Also Present:** Keith Gadapee, Wendy Somers, Audrey DeProspero, Levi Blagg, Gary Fontaine, Glenn Herrin and Kate Whitehead

1. **Meeting was called to order** by Chairman Doug Pastula at 6:00 pm.
2. Doug Pastula noted **additions to the agenda** from board members and the public.
  - o The passing of Angelo Incerpi.

The Selectboard expressed their feelings. Noted was Angelo Incerpi's terms on the Selectboard: 2011(one year term), 2012 (three year term), 2015 (three year term). This coming March would have been his 7<sup>th</sup> year as a Selectboard member. Selectboard discussed disbursement of funds in lieu of flowers in accordance with Angelo's obituary.

*Motion by Ken Linsley, 2<sup>nd</sup> by Eric Bach to authorize a memorial donation of \$100 in lieu of flowers to the Vermont Fish & Wildlife Department, Angelo Incerpi Memorial Fund to Support Vermont Conservation Camps for youth. Vote 3-0-1 (Doug Pastula abstained)*

Audrey DeProspero discussed picture of Town Hall donated by Wendy Somers to be given to Angelo's wife Virginia Incerpi. All Selectboard members were in favor of this.

Selectboard discussed vacancy position, options, process and Town Meeting. Selectboard was concerned over the timing of the vacancy and Angelo Incerpi's term which would end at the March meeting.

*Motion by Ken Linsley, 2<sup>nd</sup> by Eric Bach to post vacancy in accordance with V.S.A. § 961. Vote 3-0-1 (Doug Pastula abstained)*

3. *Motion by Ken Linsley, 2<sup>nd</sup> by Kellie Merrell to approve **minutes of regular meeting** dated **December 21, 2017** as written. Vote 3-0-1 (Eric Bach abstained as he was absent from the December 21, 2017 meeting)*

4. **Visitors**

- **Glenn Herrin** – Planning Commission Update – discussion regarding description of the project scope of the Better Connections Grant that the Planning Commission is working on and the Resolution paperwork supporting the Better Connections Grant application listing NVDA as the project manager.

Kate Whitehead discussed project scope, developing an activity center in Danville in the areas of West Danville and Danville Center to improve pedestrian and bike paths near the Lamoille Valley Rail Trail. The outcome would be that they will identify the long term and short term goals. The Planning Commission is setting up the process for this. The Resolution paperwork just asks for the Town to support the Better Connections Grant application. The grant comes with a 10% match from the Town which will depend on the amount of the grant received. The work is to be done over 18 months and quarterly

invoices will need to be submitted for reimbursement. The Planning Commission is working with VTrans and support letters for the grant.

*Motion by Ken Linsley, 2<sup>nd</sup> by Kellie Merrell to approve the Planning Commission's application for the Better Connections Grant at \$67,500 with 10% cost share. All in favor.*

Members of the Selectboard signed the Resolution for Better Connections Grant.

Glenn Herrin discussed Zoning Bylaw changes, receiving comments from DRB, their Public Hearing which was held on December 14<sup>th</sup>, receiving input from NVDA, and the Planning Commission adopting the new bylaw changes. The Planning Commission is now passing the adopted new bylaw changes to the Selectboard for review. After review, the Selectboard can make changes if necessary, then post a warning, have a hearing and then adopt. They have up to four months from January to complete.

- **Levi Blagg** – Water Andric – presented Selectboard with the Water Andric Alternatives Analysis and Conceptual Design Summary and asked them to review as he would like to come back before the Selectboard to discuss. He is concerned for the Water Andric in regards to the green aspect and the damages to the eco system. Currently the Water Andric is a Class 4 road.

5. **Town Clerk** (Wendy Somers)

- Finishing up in regards to closing the books. She is holding them open until the end of this week. To be GASB compliant, the auditors are looking into the books. Payroll is closed. She is making audit adjustments as needed. The bills are done thru today. She is balancing general ledgers and working with the auditors.

Ken Linsley has budget information and will be inputting the numbers. Budget review with Ken Linsley, Keith Gadapee, Wendy Somers, Eric Bach and Audrey DeProspero is scheduled for Tuesday, January 9<sup>th</sup> at 9 am.

6. **Highway Foreman** (Keith Gadapee)

- Discussion regarding budget development, grader purchase, spare truck, major equipment purchases this year and adding items to the Capitol Fund.

7. **Issues and Information** (All)

- (a) **Designation Policy to Address Roads** – no discussion, to be reviewed at a later date.
- (b) **2018 Budget discussion** – budget information discussed in early notes.
- (c) **60 Route 2 W update** – Audrey DeProspero – follow up from last meeting in regards to what is the test protocol and difference - the test protocol used by the consulting firm is called Polarized Light Microscopy which is a visual estimation of asbestos-containing material. Another type of testing is Electron Microscopy which is more precise. The testing would only be conducted on the joint compound and samples should be collected in similar locations where the original samples were taken. Only a half a dozen samples would be collected.

Selectboard discussed and suggested to contact the three suggested certified asbestos abatement contractors and see if they are interested in giving the Town a quote in regards to specific test and test protocol.

- (d) **Letter/Certificate** – signatures – Audrey DeProspero – Letter to Troy Cochran thanking him for his nine years of service as Fire Chief was read aloud by Doug

Pastula and then signed. Letter for Christopher M. Walsh approving and accepting the recommendation from the Danville Fire Department as Fire Chief was read aloud by Doug Pastula and then signed. A Certificate of Appreciation was shown to the Selectboard to see if they would like to formally start noticing the volunteerism of individuals. Selectboard thought it was a good idea.

- (e) **Danville Green Usage** – Audrey DeProspero – request received from Karen Budde, RSVP Volunteer Coordinator for Northeast Kingdom Council on Aging seeking use of the Danville Green in the good weather mid-April to mid-October on Wednesdays from 10 – 11 am for a Golden Ball Tai Chi class. The group of 12 seniors will be exercising in the park and using folding chairs for balance, which they will bring and remove. There is no charge for the seniors and the group would not be putting up signs. The only possible conflict may be the Farmers Market which has not yet applied for use of the Town Green but did use it on Wednesday mornings last year.

Selectboard discussed found no conflict between the possible two groups as the NEK Council on Aging could use the east side of the park if the farmers Market was in fact there on the West side.

*Motion by Ken Linsley, 2<sup>nd</sup> by Eric Bach to approve the use of the Danville Green by NEK Council on Aging. Vote 3-0-1 (Doug Pastula abstained)*

- (f) **Town Hall Use Policy** – signature - Audrey DeProspero – Previously signed
- (g) **Dunbar Dog - Certified Letter** – update - Audrey DeProspero – Certified letter was sent however no response received and the return receipt slip has not yet come back either. The 7 day deadline for contact is up.

Consensus of the Selectboard was to proceed with prior motion to take action regarding unregistered dogs and noncompliance with dog ordinance.

- (h) **Snow Machine Ordinance** – Selectboard has reviewed, Ken Linsley has found a few discrepancies requiring correction which will be submitted to Audrey DeProspero on Friday. After updates are made it is suggested to send to the snowmobile club via Alan Towle.
- (i) **Recycling discussion** – Audrey DeProspero – Paul Tomasi from NEKWM forwarded annual recycling totals which was shared with the Selectboard. The information was also forwarded to Denise King of Casella for figures and she is willing to come before the Selectboard to discuss.

Selectboard suggested to get information such as numbers from Casella first to review before her attendance.

Through NEKWM, single-stream is not an option. As long as the Town remains in the District, there is no requirement to have a physical building for trash and/or recycling, however if the Town were to go-it-alone, then there is a list of services that would need to be provided and reports for the State. The town has no statutory obligation to provide trash and/or recycling services, however, if Town leaves the waste district, then this would change as the Town would be required to provide a whole host of services.

Paul Tomasi of NEKWM has informed the Selectboard via email that they have three trucks that are inoperable due to the weather and is unable to pick up

recycling this week in Danville.

Selectboard suggested to post 'temporarily closed' information at Marty's, the Post Office, Front Porch Forum, Town Website and the recycling center.

- (j) **Windswept Properties Stormwater permit transfer** – Keith Gadapee noted this is customary for towns to take over and he will be speaking with his state contact next week and then get back to the Selectboard.

8. **Financials: Orders to review and sign** - Financials signed.

9. **Adjourn** - *Motion by Ken Linsley, 2<sup>nd</sup> by Eric Bach to adjourn at 7:54 p.m. All in favor.*

Minutes taken by Audrey DeProspero submitted January 5, 2018 at 11:58 pm.