

Town of Danville  
Selectboard Minutes  
December 21, 2017  
Danville Town Hall (6:00 pm)

**Board Members Present:** Doug Pastula, Ken Linsley, Angelo Incerpi, and Kellie Merrell

**Board Member Absent:** Eric Bach

**Also Present:** Keith Gadapee, Wendy Somers, Audrey DeProspero, Virginia Incerpi and Bob LaRose

1. **Meeting was called to order** by Chairman Doug Pastula at 6:00 pm.
2. Doug Pastula noted **additions to the agenda** from board members and the public.
  - o Snow machine ordinance (Angelo Incerpi)
  - o Recycling – single stream (Bob LaRose)
  - o Executive Session – Legal (Ken Linsley)
3. *Motion by Angelo Incerpi, 2<sup>nd</sup> by Ken Linsley to approve **minutes of Regular meeting dated December 7, 2017** with correction to heading date 11/16/17 to 12/7/17. All in favor.*

4. **Visitors**

- **Mike Walsh** – Fire Department Business – Selectboard was presented with two letters: Resignation letter effective 12/31/17 from Troy Cochran as Danville Fire Chief. He will still be serving the community as a firefighter. Second letter presented informed Selectboard of the Danville Fire Department annual officers election whereas they elected Christopher M. Walsh to the position of Chief for the year 2018.

*Motion by Ken Linsley, 2<sup>nd</sup> by Angelo Incerpi to accept resignation letter with regrets and to have Audrey DeProspero construct a letter thanking Troy Cochran for his many years of service and for Doug Pastula to sign the letter. Vote 3-0-1. (Doug Pastula abstained)*

*Motion by Ken Linsley, 2<sup>nd</sup> by Angelo Incerpi to approve and accept the recommendation of the Danville Fire Department and to appoint Christopher M. Walsh as Danville Fire Chief and send a letter of acceptance and thanks as position of Fire Chief. Vote 3-0-1. (Doug Pastula abstained)*

Mike Walsh discussed the decrease in membership of the volunteers on the department and the Fire Department's budget.

- **Glenn Herrin** – Planning Commission Update – not present, postponed.
- **Bob LaRose** – Recycling, single stream – suggested the Town start looking into single stream recycling because people are not recycling like they used to. He thought it needed to be addressed as to what the cost is and what the Town will need to budget for.

Kelly Merrell discussed putting a meeting together to discuss the Railroad station, recycling and to work on a plan for both the long and short term. She will reach out to folks to have a community discussion to see what makes sense for the building and for the recycling need.

Selectboard discussed finding out about the economic and technical costs, finding out if the Town is required to supply trash removal to residents, and looking into both zero sort and house to house cost.

5. **Town Clerk** (Wendy Somers)

- o Steve Larabee dropped off checks for the Stormwater Operating fee for Windswept Properties, Upper Road and the application for the transfer of Operational permit which requires signature.

Selectboard discussed management of road, taking over road and the history of accepting the road and stormwater. They wondered if they had committed themselves on anything and suggested to further look into what they agreed to and possibly develop a policy.

- Curbut approved, Notice to Proceed sent out and approved at the December 7<sup>th</sup> meeting for Red Barn Road.
- Request for VT Rural Protection Task Force dry hydrant program.

Selectboard suggested to have the Fire Department review.

- Two additional requests for appropriations – RSVP (Retired & Senior Volunteers Program) and NEK Learning Services.
- Year End Financial orders will require a signature next Friday.

*Motion by Ken Linsley, 2<sup>nd</sup> by Angelo Incerpi to have Doug Pastula sign the year-end financial orders. Vote 3-0-1 (Doug Pastula abstained)*

## 6. Highway Foreman (Keith Gadapee)

- Would like timeline of budget

Doug Pastula discussed getting a subcommittee together the first week of January

Selectboard discussed ironing out the budget dates at the January 4<sup>th</sup> meeting and the information needed for budget preparation.

Ken Linsley and Wendy Somers to work on dates for final numbers.

- Annual Mileage Certificate – working with State on roads that are in question in the area around Joe's pond for mileage accuracy. This information is due February 10<sup>th</sup>.
- Capital Equipment Plan
- Sought permission from Selectboard to spend up to \$600 for small tools and equipment for the garage.

*Motion by Ken Linsley, 2<sup>nd</sup> by Kellie Merrell to approve the requested expenditure of up to \$600 for small tools and equipment for the garage. Vote 3-0-1 (Doug Pastula abstained)*

## 7. Issues and Information (All)

- (a) **Designation Policy to Address Roads** – Selectboard to review at a later date.
- (b) **2017 Budget YTD** – discussed earlier in meeting under Highway Foreman section.
- (c) **Law Enforcement Contract discussion** – to review during budget discussion.
- (d) **60 Route 2 W update** – Audrey DeProspero – Paul Tomasi of NEKWMD discussed Clay Point's report with Vernon Nelson of the VTDOH (Vermont Department of Health). Both thought additional testing might yield a result of "non-detected" or "less than 1% asbestos detected". Non-detected would be preferred, but it's more likely that less than 1% would be the outcome. If that's the case, the material would not necessarily need to be removed prior to demolition, but precautions would need to be taken when conducting the demolition, which would still be cause for increased costs. Both recommend getting prices from certified asbestos abatement contractors to see if the removal is as costly as Clay Point suggested. They thought the costs may be lower. A contractor list is on VTDOH website.
- (e) **Utility Person Update** – Bob LaRose informed the Selectboard that he has installed new light bulbs at Town Hall and has been requested to put up security cameras in the foyer.

Selectboard requested a plan for a punch list for what Bob is going to be doing.

- (f) **Joint Meeting of Committees update** – Audrey DeProspero – Committees decision was to host a joint meeting in January when the Selectboard meets, either January 4 or 18.

Selectboard discussed and decided to hold joint meeting on Thursday, February 1<sup>st</sup>.

- (g) **Town Hall Use Policy** – Audrey DeProspero – The Danville Town Hall Use Policy document has been updated and requires Selectboard signatures. There are no major changes, all fees stayed the same. Update is for correction of spelling and new contact person.

Present Selectboard members signed. Eric Bach to sign at a later date.

- (h) **Dunbar Dog Letter** – Audrey DeProspero – A letter was sent and copies were forwarded to Selectboard.

*Motion by Ken Linsley, 2<sup>nd</sup> by Angelo Incerpi to have Audrey DeProspero send another letter certified mail return receipt requested with additional wording requesting owners response within 7 days and to note that legal action with fines per dog will take place.*

*Motion by Ken Linsley, 2<sup>nd</sup> by Angelo Incerpi to authorize Sheriff to accompany ACO Candace Dane to enforce Animal Control Ordinance.*

- (i) **Snow Machine Ordinance** – postponed.

8. **Financials: Orders to review and sign** - Financials signed.

9. **Executive Session:** Legal

*Motion by Angelo Incerpi, 2<sup>nd</sup> by Ken Linsley to go into Executive Session for a legal matter and to invite Audrey DeProspero. All in favor. Kellie Merrell recused herself.*

Selectboard entered Executive Session at 7:52 pm.

10. *Motion by Ken Linsley, 2<sup>nd</sup> by Angelo Incerpi to exit Executive Session. All in favor.*

Selectboard re-entered Public Session at 7:53 pm. No action taken was taken.

11. **Adjourn** - *Motion by Ken Linsley, 2<sup>nd</sup> by Angelo Incerpi to adjourn at 7:53 p.m. All in favor.*