

Town of Danville
Selectboard Minutes
March 1, 2018
Danville Town Hall (6:00 pm)

Board Members Present: Ken Linsley, Kellie Merrell, and Eric Bach

Board Member Absent: Doug Pastula

Also Present: Wendy Somers, Audrey DeProspero, Keith Gadapee, Gary Fontaine, Tim Ide, Ted Chase, Glenn Herrin, and Marcia Pettigrew.

1. **Meeting was called to order** by Vice Chairman Ken Linsley at 6:05 pm.
2. Ken Linsley noted **additions to the agenda** from board members and the public.
 - o Tree Warden Draft – discuss this evening – Kellie Merrell
3. *Motion by Eric Bach, 2nd by Kellie Merrell to approve minutes of Regular meeting dated February 15, 2018 as written. Vote 3-0-0. All in favor.*

Motion by Kellie Merrell, 2nd by Eric Bach to approve minutes of Pre Town Budget Hearing meeting dated February 26, 2018 as written. Vote 3-0-0. All in favor.

4. **Visitors**

- **Listers – Reappraisal** – Tim Ide and Marcia Pettigrew – Listers are gearing up for reappraisal. They have received three proposals (Vermont Appraisal Co. \$143,000, New England Municipal Consultants \$150,600 and NEMRC (New England Municipal Resource Center) \$150,000 and recommend NEMRC. Listers would like to enter into a contract with NEMRC for \$150,000, NEMRC to start July 2019 and complete in 2021. Payment would be by month when they start. Scheduled payments are \$6,250 for 24 months beginning July 2019.

Ken Linsley inquired why they chose NEMRC over VT Appraisal who is \$7,000 lower.

Tim Ide noted there were concerns with the depth of the company as the owner is retiring.

Motion by Eric Bach, 2nd by Kellie Merrell to authorize Listers to go into contract with NEMRC in the amount of \$150,000 for reappraisal. Vote 3-0-0. All in favor.

5. **6:15 pm – Public Hearing – 24 V.S.A. § 4444 (Zoning Bylaws)**

Ken Linsley opened the Public Hearing at 6:15 pm.

No one from the public present wanted to speak on the subject.

Glenn Herrin, Chairman of the Planning Commission, noted the Bylaw changes were to clarify the language on subdivisions and the addition of signs to the Bylaws. A new section has been added to the Bylaws that regulate signs, which could be found on page 28 of the Bylaws. He noted the Planning Commission's recommendation to the Selectboard is to adopt the changes.

Consensus of the Selectboard was to wait for the presence of a full Selectboard to vote.

Motion by Kellie Merrell, 2nd by Eric Bach to close the Public Hearing at 6:20 pm. Vote 3-0-0. All in favor.

6. **Town Clerk** (Wendy Somers)

- o Liquor license for Three Ponds.

Motion by Kellie Merrell, 2nd by Eric Bach to sign the Liquor License for Three Ponds. Vote 3-0-0. All in favor.

- Paperwork for the Annual Bulky Waste Days needs signature.

Motion by Eric Bach, 2nd by Kellie Merrell to authorize Ken Linsley to sign paperwork on behalf of the Selectboard. Vote 3-0-0. All in favor

- Authorization for Toby Balivet to do Tax Sale on June 20th.

Motion by Eric Bach, 2nd by Kellie Merrell to authorize Toby Balivet to schedule Tax Sale on June 20, 2018. Vote 3-0-0. All in favor.

- Annual Line of Credit Bids:
Passumpsic \$800,000 at 1.29% fixed
Community National Bank \$800,000 at 2.25%
Union Bank \$800,000 at 1.76%

Motion by Eric Bach, 2nd by Kellie Merrell to accept the Tax Anticipation note with Passumpsic Savings for \$800,000 at 1.29% fixed. Vote 3-0-0. All in favor.

7. Highway Foreman (Keith Gadapee)

- Traffic issue in West Danville Village – cars are scooting around the buses through the Park and Ride to avoid waiting behind buses when the buses are dropping off children. This has been brought to the attention of VSP (Vermont State Police) and VTrans (Vermont Agency of Transportation) who have looked into the issue and found that the cars scooting around the buses through the Park and Ride are not breaking the law. A request to close off one end of the Park and Ride was made, however it was found not to be an option. VTrans proposed during the drop off time to ask the Sheriff to be on scene as a temporary solution however the Sheriff could not respond because the Sheriff's Department does not have a contract with VTrans. Since the Town of Danville does have a contract with the Sheriff's Department, VTrans is asking the Town of Danville to ask the Sheriff to be out there, however this will be at a cost to the Town of Danville since the Town is under contract with the Sheriff Department.

Selectboard discussed options: have the buses stop in the Park and Ride, have VTrans contract with the Sheriff, explore school bus rules as to whether they are required to stay on Route 2 or can they go into the Park and Ride, and/or ask Sheriff to patrol around school bus time drop offs.

Consensus of the Selectboard was for Ken Linsley investigate the details with appropriate persons and to bring the information back to the Selectboard. Discussion to be on future agenda, March 15th when there is a full Selectboard.

8. Issues and Information (All)

- 60 Route 2W update** – Audrey DeProspero – samples were collected for analysis by TEM (Transmission Electron Microscopy) on Tuesday, February 20th. Results should be in soon. Also, a sample of Vermiculite Attic Insulation was collected to request determination of eligibility relative to the Product Identification (PID) Requirement to see if the chemical trace analysis can confirm the material originated at the Libby mine. If it does then the Town would be eligible for reimbursement of up to \$4,125. There was no cost for this test.
- Recycling discussion** – Kellie Merrell – committee met for their third meeting and came up with options for where to move recycling. The group has agreed to meet monthly with hopes to collect enough information to present to the Selectboard.
- Windswept Properties Stormwater permit transfer** – Audrey DeProspero – Steve Larrabee signed the Application to Add Co-Permittee (Town of Danville), now the Selectboard needs to sign.

Kellie Merrell noted she spoke to Chip Gianfagna from the State for clarification. The road falls under the General Roads Permit and you cannot pay twice. The town takes on the liability of the permit. The plots are sold with a minimum standard of foot print and if later they enlarge the footprint, the town would become part of the liability.

Selectboard discussed possible restrictions to be put in the deed and to ask Steve Larrabee to be present to discuss and answer questions from the Selectboard.

- (d) **Town Hall email** – Audrey DeProspero – Conservation Commission now has a town email of conservation@danvillevermont.org.
- (e) **Tree Warden Draft** – Kellie Merrell – new findings on the EAB (Emerald Ash Borer), it has been officially detected in the State of Vermont. She would like to have the current Tree Warden vacancy information put on Front Porch Forum, Town Web site and handouts at Town Meeting to inform residents of the open position in hopes that someone will volunteer to fill the vacancy.

Selectboard discussed and agreed to the postings but with minor changes: compensation wording removed from the job description, add information that person needs to live in town, and whom and by when the interested person should contact.

The following Issues and Information have been tabled until after Town Meeting:

- (f) **Tree Warden Draft** – discussion moved to above.
- (g) **Designation Policy to Address Roads**
- (h) **Town Calendar**
- (i) **Town Hall easement update**
- (j) **North Danville Community Center update**

9. **Financials: Orders to review and sign** - Financials signed.

10. **Adjourn** - Motion by Kellie Merrell, 2nd by Eric Bach to adjourn at 7:20 p.m. All in favor.

Minutes taken by Audrey DeProspero submitted March 2, 2018 at 12:09 pm.