

Town of Danville
Selectboard Minutes
April 5, 2018
Danville Town Hall (6:00 pm)

Board Members Present: Ken Linsley, Eric Bach (phone), and Ted Chase

Board Member Absent: Kellie Merrell and Doug Pastula

Also Present: Audrey DeProspero, Keith Gadapee, Dawn Pastula, Dean Shatney, Gary & Barb Fontaine, Julie Grenier, Ann Halstead, Mary A. Cote, Bebo Webster, Kate Whitehead, Lisa MacDowell, Wesley Everts, Ken Mundinger, Lyn Bixby and Glenn Herrin

1. **Meeting was called to order** by Chairman Ken Linsley at 6:00 pm.
2. Ken Linsley noted **additions to the agenda** from board members and the public.
 - o Bike Blessing
3. *Motion by Ted Chase, 2nd by Eric Bach to approve **minutes of Regular meeting of March 15, 2018** as written. Vote 3-0-0. All in favor.*

*Motion by Ted Chase, 2nd by Eric Bach to approve **minutes of Emergency meeting of March 30, 2018** as written. Vote 3-0-0. All in favor.*

4. **Visitors**

- **Wesley Everts – Tree Warden Position** – letter of interest received. Wesley introduced himself. He has been a resident of Danville since 2015 and currently works as a full time consulting forester.

*Motion by Eric Bach, 2nd by Ted Chase to appoint Wesley Everts as the Danville Tree Warden
Vote 3-0-0. All in favor*

- **Mary Cote – Danville Chamber of Commerce – Danville Fair & monetary request for Gazebo:**

Request to use Green on Friday, August 10th and Saturday, August 11th for Danville Fair. The request is same as last year which includes closure of Danville/Peacham Road on August 9th, access to electric and water, certain roads for parade path, open container on Friday and Saturday and parking of campers on 60 Route 2 W.

*Motion by Ted Chase, 2nd by Eric Bach to approve the use of the Green for the Danville Fair. Vote 3-0-0.
All in favor.*

Request for expenditure to replace buntings (red, white & blue) for the gazebo. Buntings cost \$70 each and 6 are needing replacement for a total of \$420. Buntings are used for decorations of the gazebo on the Town Green for Memorial Day, 4th of July, during Fairs and if specifically requested to be put up during other events.

Motion by Ted Chase, 2nd by Eric Bach to approve the request for expenditures in the amount of \$420 for purchase of new buntings for gazebo. Vote 3-0-0. All in favor.

Noted was the Chamber will keep the buntings and store when not in use however they would be the property of the Town.

- **Dawn Pastula – Danville Chamber of Commerce – Autumn on the Green** – request to use the Green on October 4th, 5th, 6th and 7th. (Marking of Green Thursday, October 4th and Friday, October 5th, Set up Saturday October 6th and Event on Sunday, October 7th). Request is same as last year to include closure of Peacham Road, use of no parking signage, access to power and water, and open container on the Green as vendors will have samples of spirits and wine.

Motion by Eric Bach, 2nd by Ted Chase to approve the request for Town Green usage for Autumn on the Green. Vote 3-0-0. All in favor.

- **Buddy Mundinger – Farmer’s Market** – use of the Green starting June 13th until October 3rd from 9am until 1pm (set up 8am, leave by 2pm) for the Farmers Market.

Motion by Eric Bach, 2nd by Ted Chase to approve the Farmer’s Market request. Vote 3-0-0. All in favor.

- **Sheriff Dean Shatney – Sheriff’s Contract** – Sheriff Dean Shatney briefly discussed contract. If residents see issues in specific areas they are requested to contact the Town office or the Sheriff directly. The department relies on citizens to let them know where to go. They try to do random patrols and believe in visibility being a strong part of their department. In regards to the park and ride issue with vehicles scooting through that area to avoid school buses picking up/dropping off children, the Sheriff noted that it is not illegal for cars to drive through the park and ride as it is not part of the highway.

Sheriff Shatney discussed moveable speed sign and its use in various areas of town. The use around town would not be an additional cost to the town. He would like requests for various locations of use in town by residents to be put through the Selectboard.

Bebo Webster inquired about the ATV Ordinance in regards to enforcement. Sheriff Shatney noted his department would enforce state regulated laws.

Bebo Webster inquired if the Danville ATV Ordinance was enforceable.

Sheriff Shatney noted the nonresidents’ portion about being ticketed was not enforceable however they could enforce items such as helmets and registration but not residency.

Bebo Webster inquired if there was a VASA trail in Danville.

Ken Linsley noted there was not.

- **Glenn Herrin – Better Connections Grant** – Glenn Herrin discussed the \$63,000 Better Connections Grant (BCG) and having a separate informal committee lead by Kate Whitehead of the Planning Commission. The committee would consist of a PC member, Michael Hogue, a Selectboard member or Ex Officio and 4-6 members of the public which would include business owners. He requested the Selectboard to appoint Kate as the lead of the BCG.

Motion by Eric Bach, 2nd by Ted Chase to appoint Kate Whitehead as Better Connections Grant Lead, with the authority to coordinate all grant-related issues with the Local Project Manager and State Grant Managers on behalf of the town as required, including selecting a project consultant and supervising the consultant’s work. The appointment shall last until the grant is closed out, expected no later than December 2019, or until specifically rescinded. Vote 3-0-0. All in favor.

5. **Town Clerk** (Audrey DeProspero for Wendy Somers)
 - Liquor License Goodfella’s

Motion by Ted Chase, 2nd by Eric Bach to approve Liquor License for Goodfella’s. Vote 3-0-0. All in favor.

- Liquor License Danville Restaurant and Inn

Motion by Ted Chase, 2nd by Eric Bach to approve Liquor License for Danville Restaurant and Inn. Vote 3-0-0. All in favor.

- Liquor License Outside Consumption for Danville Restaurant and Inn

Motion by Ted Chase, 2nd by Eric Bach to approve Liquor License Outside Consumption for Danville Restaurant and Inn. Vote 3-0-0. All in favor.

6. **Highway Foreman** (Keith Gadapee)
 - Contact information for AOT (Agency of Transportation)
 - Authorization of Town Roads and Bridge Standards

- Changing work manual.

Consensus of Selectboard was to defer until budget time and to consider it as part of the total compensation packet.

- Co Permittee Form to manage storm water at Windswept properties filled out but not submitted.

Consensus of Selectboard was to defer until there was a full board present.

7. Issues and Information (All)

- (a) **Appoint Officials - Correction** – Audrey DeProspero – correction needed to 3/15/18 previously appointed Conservation Commission officials list. Conservation Commission members Nancy Diefenbach, Richard Diefenbach should be three year terms which make their terms ending 2021. Also, Evangelyn Morse term when previously appointed should have also been 2021.

Motion by Eric Bach, 2nd by Ted Chase to approve the Conservation list of appointed officials changing the terms of the three noted above. Vote 3-0-0. All in favor

- (b) **Selectboard Training – Ted Chase** – brief update given of training of Saturday, March 24th at Lake Morey with VLCT (Vermont League of Cities and Towns).
- (c) **Monetary Request for flags for the Green** – Ken Linsley – request for expenditure.

Motion by Ted Chase, 2nd by Eric Bach to expend money not to exceed \$25 for 8 (12x18) American flags for monuments on the Green. Vote 3-0-0. All in favor

- (d) **Zoning Bylaw Adoption** – Audrey DeProspero – Deferred until a full Selectboard present.
- (e) **60 Route 2W update** – Audrey DeProspero – results from samples collected for analysis by TEM (Transmission Electron Microscopy) were received. Analysis did not yield 1% or less than.
- (f) **Windswept Properties Stormwater permit transfer** – discussed under Highway.
- (g) **Designation Policy to Address Roads** – Ken Linsley – will work with Keith Gadapee to draft a policy with respect to Class 4 roads.
- (h) **Town Calendar** – Audrey DeProspero – Dave Hare was unable to attend but forwarded list of nonprofits organizations in town that he recommended to be allowed to submit event announcements to the Town and have the Town put the submitted events on the Town web calendar to avoid scheduling conflicts and enrich the community with opportunities for residents to attend events of interest.

Consensus of Selectboard was for Audrey DeProspero to add submitted events on the Town calendar noting that the town was not responsible for incorrect information.

Audrey DeProspero requested permission to add to the Community Contacts section of the Town website other missing nonprofit information such as all libraries in town (Brainerd & Charles D Brainerd) as Pope is listed; Post Offices in town; churches in town; and service sites such as The Open Door and Danville Senior Citizens Meal Center.

Eric Bach suggested linking the Chamber site to the Community Contact section.

- (i) **Town Hall easement update** – postponed until next meeting. Marty Beattie unavailable.
- (j) **North Danville Community Center update** – postponed until May 3.
- (k) **Snowmobile Ordinance update** – Audrey DeProspero – The Snowmobile Ordinance became effective March 19th because there were no petitions filed within the 44 day period which ended on March 3rd.

- (l) **Statutory Requirements** – VLCT interpretation given to Selectboard i.e. Open Meeting Law.
- (m) **Rules of Procedure** – postponed until next meeting.
- (n) **2018 Mowing Contract for Town Properties**

Consensus of the Selectboard was to post Mowing bids in the newspaper for Monday, April 9th and Tuesday, April 10th, on the web and various locations in Town and to have bids returned by 4pm on April 19th for the Selectboard to open at their next meeting.

- (o) **Use of Danville Green and Bandstand for Wedding**

Motion by Ted Chase, 2nd by Eric Bach to approve the use of the Green and gazebo for wedding ceremony on Saturday, September 22nd at 4pm subject to standard conditions being met. Vote 3-0-0. All in favor.

- (p) **Signs on the Green** – Audrey DeProspero – Methodist Church requested two 2x3 signs to be put on the Town Green from March 31 until April 14 for their Chicken Saltimbocca dinner.

Motion by Eric Bach, 2nd by Ted Chase to approve the sign request by the Methodist Church. Vote 3-0-0. All in favor.

- (q) **Green Up Day** – Ken Linsley – scheduled for Saturday, May 5th along with Household Hazardous Waste Collection from 8am until noon and Bulky Waste collection from 8am until 3pm at the Danville Stump Dump.
- (r) **NEKWMD recycle center contract** – Audrey DeProspero – Application for recertification for Danville Recycling Center from NEKWMD needs signatures.

Motion by Eric Bach, 2nd by Ted Chase to authorize Selectboard Chair to sign Recycling Center Application for Recertification. Vote 3-0-0. All in favor.

- (s) **Bike Blessing** – Audrey DeProspero – request from Curtis Larrabee for use of the Green on Sunday, May 27th from 11-2 ish for Blessing of the Bikes.

Consensus of the Selectboard was for Audrey DeProspero to contact Curtis Larrabee to see if Certificate of Liability could be complied with.

- 8. **Financials: Orders to review and sign** - Financials signed.
- 9. **Adjourn** - Motion by Eric Bach, 2nd by Ted Chase to adjourn at 8:14 p.m. All in favor.