

Town of Danville
Selectboard Minutes
May 17, 2018
Danville Town Hall (6:00 pm)

Board Members Present: Ken Linsley, Eric Bach, Kellie Merrell, and Ted Chase

Board Member Absent: Doug Pastula

Also Present: Audrey DeProspero, Wendy Somers, Keith Gadapee, Gary Fontaine, Barb Fontaine, Chelsea Hewitt, Dave Towle, Norman Patenaude, and Ann Lemmon

1. **Meeting was called to order** by Chairman Ken Linsley at 6:00 pm.
2. Ken Linsley noted **additions to the agenda** from board members and the public.
 - o Chelsea Hewitt – Movie on the Green
3. *Motion by Eric Bach, 2nd by Kellie Merrell to approve **minutes of regular meeting of May 3, 2018 as written.** Vote 4-0-0.*
4. **Visitors**
 - **Walter McNeil, Jr. – NEKWMD update:** The market for recyclables is down; Chittenden County fees have increased for non-district towns (single stream items); and E-cycles Collector Conference call does not pertain to the NEKWMD. Electronics are considered: TV, computer, DVR, VCR, and mobile phone. A toaster oven or a coffee pot is not considered an electronic item and are accepted in trash.
 - **David Towle (School Board) Use of Town Building –** Bruce Melendy spoke with Mike Wright of Calex. Calex is in support of working with the school in regards to using the Danville Rescue building as a training facility for high school students interested in medical and firefighting fields.

Ken Linsley noted the Selectboard was waiting for the transition and legalities to be worked out.

David noted the School Board would set up a committee who would help set up the training program.

Discussion ensued regarding bylaws, scholarship, building ownership (Danville Rescue currently owns building and land at 379 Brainerd Street which they are deeding to the Town of Danville on July 1st, 2018), footprint of building (which cannot get any bigger as it is at its max) and items in building (training stuff to be left at building for Calex to use, any items not going to Town or Calex need to be removed).

- **Ann Lemmon – 2916 Joe’s Brook Road –** would like to have the dirt portion of roadway in front of her house paved.

Keith Gadapee noted it was a Class II road with a high volume of use. This road is partially paved and unpaved. He would have to do measurements to find out the cost.

- **Chelsea Dewitt – Movie on the Green –** requested to hold a free movie event on the Town Green on Saturday, July 14 from 6:30-8:30 pm with a rain date of July 21. She would provide movie, popcorn, and trash receptacles. Parking would be in her driveway and at the church. Set up would be a 120” screen on the gazebo, people would bring blankets and chairs to sit on the green and snacks if they wanted to. She would only need use of the electricity from the bandstand for the projector and speakers. The license is \$400 to show a movie and from sponsorship from businesses and herself it would be paid for. This is an individual effort with no organization behind it. She would distribute flyers and post on Facebook to bring people in. Expectation is less than 50 participants.

Eric Bach noted the Chamber could take on this event and support it to cover the liability insurance.

Motion by Kellie Merrell, 2nd by Ted Chase to allow a movie night of Saturday, July 14 from 6:30-8:30 pm with a rain date of July 21 on the Danville Green with popcorn and a movie free to anyone with cleanup afterwards and use of electricity for projector and speakers. Vote 4-0-0. All in favor.

5. **Town Clerk** (Wendy Somers)

- Liquor license – outside consumption for Three Ponds, LLC.

Motion by Eric Bach, 2nd by Ted Chase to approve the outside consumption liquor license for Three Ponds LLC. Vote 4-0-0. All in favor.

- Application for Special Event Permit for North Ranch Vineyards, LLC

Motion by Kellie Merrell, 2nd by Eric Bach to approve the Special Event Permit for North Ranch Vineyards, LLC. Vote 4-0-0. All in favor.

- Dog list given to Selectboard to review.
- Security deposit for key - review policy for next year to include a key security deposit for school basketball rental use of second floor.
- Winding Town Hall Clock – A person is required to wind the clock at Town Hall. The current clock winder, Tim Somers is now 87 years old and has been winding the clock for the past 19 years as a volunteer and will be unable to continue. His Grandson Cameron Somers has volunteered to help in the interim. Tim and Cameron are willing to help with the training of the new winder.

Eric Bach volunteered to take over winding the clock at Town Hall.

- Tax Sale – three locations still outstanding

6. **Highway Foreman** (Keith Gadapee)

- Paving Bids: Pike - Parker Rd - unit \$63.05 - \$30,327.05
Joes Brook Rd – unit \$63.05 – \$102,771.50
Bruce Badger Memorial Highway – unit \$63.05 – \$89,026.60
reclaim \$0.98 – \$6,227.90 - Grand Total \$ 228,353.05

J. Hutchins, Inc. – Parker Road – unit \$62.80 – \$30,206.80
Joes Brook Rd – unit \$62.80 – \$102,364.00
Bruce Badger Memorial Highway – unit \$62.80 – \$88,736.40
reclaim \$1.15 – \$7,309.40 - Grand Total \$228,616.60

Black Top – Parker Rd – unit \$73.50 – \$35,377.55
Joes Brook Rd – unit \$65.43 – \$106,650.90
Bruce Badger Memorial Highway – unit \$67.49 – \$95,295.88
reclaim \$1.89 – \$12,010.95 - Grand Total \$249,335.28

Motion by Kellie Merrell, 2nd by Eric Bach to accept and award the Paving Bid to Pike at \$228,353.05 and to authorize Keith Gadapee to sign the paperwork. Vote 4-0-0. All in favor.

- Expend money to have crosswalks painted

Motion by Ted Chase, 2nd by Eric Bach for Keith Gadapee to expend money to have crosswalks painted not to exceed budget number. Vote 4-0-0. All in favor.

- Grant Aid Program

Motion by Kellie Merrell, 2nd by Eric Bach to approve Keith Gadapee to sign the Letter of Intent to Participate in a Municipal Roads Grant-In-Aid Program. Vote 4-0-0. All in favor.

- Curb Cut – Walden Hill Road
- Systematic Local Road Survey which is a safety study targeting high risk areas will be done on Bruce Badger Memorial Highway due to the number of accidents per mile.

7. **Issues and Information (All)**

- (a) **Windswept Properties Stormwater permit transfer** – Deferred until next meeting.
- (b) **Town Hall Easement** – Deferred until next meeting.
- (c) **School Buses update** – Audrey DeProspero – information received from the Sheriff's Department indicated no violations observed during April 16-20 and May 7–11.
- (d) **Dog update** – Audrey DeProspero – Deputy Gagnon has given a citation to the Dunbars for their dog running at large. They have twenty days to pay.

A complaint was given to the ACO and received at Town Hall regarding three dogs owned by the Morgans. The dogs were off their property in a public right of way and attacked another dog who was on a leash being walked by his owner. This complaint brought to light that the three dogs were not licensed and the owners were notified and did come in to register their dogs. The ACO is working with both parties and a registered letter has been sent to the Morgans.

It has been brought to my attention that in prior years if a dog was not licensed, then the owners name was not brought forward on the report and tracking of this individual was not done. I have been working with Sharon to rectify this issue and would like the drafted letter which was emailed to the Selectboard to be reviewed/approved so when we complete the history list, it can be sent to individuals who may or may not know of the licensing requirement and who may or may not have a dog. It can also be used for the current year delinquent unlicensed dogs.

Selectboard was given an update of the currently unlicensed dogs. The official warrant will be made available at their next meeting.

- (e) **Designation Policy to Address Roads** – Deferred until next meeting.
- (f) **Elevator update** – Audrey DeProspero – parts for the elevator were on backorder and are now available for shipping. Access Mobility is scheduled for the 21st to fix the elevator. Even though there is a function on the 25th, they have assured me that it will be completed.
- (g) **Emerald Ash Borer** – Audrey DeProspero – Conservation Commission has forwarded information to the Selectboard regarding Vermont being included in the federal EAB quarantine to slow the spread of EAB.
- (h) **Recycling Report** – Kellie Merrell – A report is being compiled to give to the Selectboard. Next Recycling Services Committee meeting is scheduled for May 29th at 6:30 pm.

Additional Notations:

Eric Bach discussed a representative will be needed from the Selectboard for the Calex Board.

8. **Financials: Orders to review and sign** - Financials signed.

9. **Adjourn** - *Motion by Eric Bach, 2nd by Kellie Merrell to adjourn at 8:10 p.m. All in favor.*