

Smoking & Tobacco Policy

For the

TOWN OF DANVILLE

Adopted March 21, 2019

State law prohibits the use of lighted tobacco products in any workplace and in “the common areas of all enclosed indoor places of public access and publicly owned buildings and offices.” 18 V.S.A. § 1742.

In recognition of the hazards that tobacco poses to the health of the general public and in accordance with 18 V.S.A. § 1742 et seq., the Town of Danville hereby prohibits any use of tobacco in any form, including electronic cigarettes, in all publicly-owned buildings, offices and enclosed areas, except in designated areas.

Because we recognize the hazards caused by exposure to environmental tobacco smoke, as well as the life-threatening diseases linked to the use of all forms of tobacco, it shall be the policy of The Town of Danville, effective March 7, 2019, to provide a tobacco-free environment for all employees and visitors, in accordance with 18 V.S.A. § 1742. This policy covers the smoking of any tobacco product including E-cigarettes and the use of oral tobacco products or “spit” tobacco, and it applies to both employees and non-employee visitors of the Town of Danville.

Smoking may only occur at a distance of no less than 35 ft. outside any enclosed area where smoking is prohibited to insure that environmental tobacco smoke does not enter the area through entrances, windows, ventilation systems or any other means.

(Cite as: 18 V.S.A. § 1745)

- **§ 1745. Enforcement**

A proprietor, or the agent or employee of a proprietor, who observes a person in possession of lighted tobacco products or using tobacco substitutes in apparent violation of this chapter shall ask the person to extinguish all lighted tobacco products or cease using the tobacco substitutes. If the person persists in the possession of lighted tobacco products or use of tobacco substitutes, the proprietor, agent, or employee shall ask the person to leave the premises. (Added 1993, No. 46, § 2; amended 2015, No. 108 (Adj. Sess.), § 6.)

Definition

1. No use of tobacco products will be allowed within the facilities of the Town of Danville at any time.

The decision to not provide designated smoking areas outside the building will be at the discretion of management or other decision-making body.

2. There will be no use of any form of tobacco in town owned vehicles at any time.




When transporting employees to trainings and/or seminars with personal vehicles, please be respectful to those being transported.

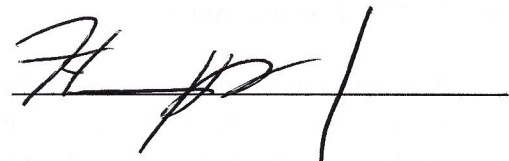

3. Breaks

Supervisors will discuss the issue of taking breaks with their staff, both smokers and non-smokers. Together they will develop effective solutions that do not interfere with the productivity of the staff.

Procedure

1. Employees will be informed of this policy through signs posted in the Town Clerk's office facilities and vehicles, newsletters, inserts in pay envelopes, the policy manual, e-mail, and/or orientation and training provided by their supervisors.
2. Visitors will be informed of this policy through signs, and it will be explained by their hosts.
3. The Town of Danville will help employees who want to quit tobacco by helping them access recommended cessation programs and materials.
4. Any violations of this policy will be handled through the standard disciplinary procedure.

Dated: March 21, 2019

Supersedes policy dated November 17, 2011