

**Town of Danville
Request for Proposal
Heating oil/maintenance**

Description:

- Inspection, service and preventive maintenance of Town owned facility's heating systems and
- heating oil for approximately 5,000 gallons for the 2019-2020 heating season

Locations:

- North Danville Fire Station – 24 McReynolds Road (hot air) burner maintenance – oil
- Fire Station – 296 Peacham Road (hot air) burner maintenance – oil
- Town Hall – 36 Route 2 West (boiler) boiler & burner maintenance – oil
- North Danville School Community Building – 4215 Bruce Badger Memorial Highway (boiler) boiler & burner maintenance – oil
- Highway Garage – 448 Peacham Road (boiler) boiler & burner maintenance - oil
- Rescue Building – 379 Brainerd Street (boiler) boiler & burner maintenance – oil

There will be a voluntary walk-through on Tuesday, 5/14/19 at 9:00 am starting at 448 Peacham Road, Danville, VT. Contact Audrey DeProspero by email at adeprospero@danvillevermont.org by 12 Noon on 5/10/19 if you want to attend the walk through. Provide your company name and the person's name that will attend.

Maintenance/Service Qualifications:

Must be a Licensed Certified Oil Burner Technician with \$1,000,000 liability and the Town of Danville must be named as Additional Insured on the policy.

Special Instructions:

Submissions being accepted are –

- a) inspection/preventative maintenance/service &/or
- b) heating oil &/or
- c) both (if both, then a & b must be submitted as well)

Submissions need to be one document broken out. (i.e. inspection/preventative maintenance/service cost, fuel oil cost, both cost)

One submission for Inspection and Preventative Maintenance of boilers, one submission for 2019-2020 heating oil contract for 2019-2020 heating season for approximately 5,000 gallons for Town owned buildings, and one for both, if your company does both.

Submission Instructions:

Information is to be submitted to Audrey DeProspero, Assistant to the Selectboard, PO Box 183, Danville, VT 0528. Envelope is to be marked "Maintenance/Heating Oil"

Closing Date:

5/16/2019 3:00 PM

Questions:

Questions can be directed to Audrey DeProspero at 802-684-3426 or email adeprospero@danvillevermont.org

The Town of Danville reserves the right to reject any and all proposals submitted. The Town of Danville also reserves the right not to accept the lowest proposal.