

**Town of Danville
Planning Commission Meeting
Approved Minutes
Thursday, April 25, 2019
Danville Town Hall 7:30 pm**

In Attendance: Glenn Herrin, Kate Whitehead, Vince Foy, Jeff Paquet, Michael Hogue, Jenni Lavoie

Minutes

MOTION: Jeff Paquet made a motion to approve the minutes of March. Michael Hogue seconded. Jenni Lavoie abstained. Motion Carried.

Village to Village Project Update

The Village to Village steering committee meets again next week and is starting to focus on the wayfinding component of the project. The Friends of the LVRT are submitting a NBRC grant and have requested a letter of support from the Town. A fundraising event for the LVRT will be held on June 15th and the Village to Village committee is planning to hold an open house event in conjunction with that to share the proposed transportation alternatives to the public. The committee will also do outreach for the health department grant on that day as well.

Interim Bylaw Update

Glenn met with the SB to present the interim zoning bylaw regarding variances and waivers. After discussion additional research was done to determine the number of small lots in the town. This information was presented to the SB at a follow-up meeting. It was decided that a legal review of the document will be done.

Zoning Bylaw Update

Design Control Districts

Michael presented a draft zoning bylaw article on Village Center Zone Design Review. The Village Center Zone consists of the Village Core, Historic Neighborhoods and Village Residential. The purpose of the zone is to enhance the historic and architectural significance of Danville, North Danville and West Danville and focuses on the exterior architectural features of street facing structures within this zone. The plan calls for a Danville Historic Preservation and Design Review Commission to be formed which would work with property owners who are considering development/improvements to their property to ensure that improvements fall within the design standards. The Commission would help property owners identify alternatives and then present recommendations to the DRB. Next steps are to identify 3-4 people to sit on the committee, review the Shelburne design control handbook (for property owners) and adapt for Danville, determine the process and look into revolving fund options that could help property owners finance improvements.

Admin Processes

Changes to this section will not modify the content, but rather will clarify the bylaw by reorganizing the information (i.e. group permitting process info together, etc).

Subdivision Bylaw

The subdivision bylaw will be moved to its own section and will now be under Article #7

Upcoming Schedule

May – Admin Processes & review of full zoning bylaw

June – Flood Control

July – Developed Shoreland

August – Agriculture

Meeting adjourned at 9:00pm

Next Meeting: May 23, 2019 at 7:30pm at the Danville Town Hall

Respectfully submitted by Kate Whitehead