

TOWN OF DANVILLE
BOARD OF CIVIL AUTHORITY / BOARD OF ABATEMENT MINUTES

February 28, 2019

The Board of Civil Authority met at 6:15 p.m. at the Danville Town Clerk's office on February 28, 2019 for the purpose of approving the minutes of the 11/1/2018 & 11/5/2018 BCA meetings; approving minutes of the 9/20/2018 & 10/18/2018 Board of Abatement meetings; electing a Chairman of BCA; electing a Vice-Chairman of BCA; designating a polling place for the annual Town and School District meeting and the NEKWM Budget vote; appointing a presiding officer, assistant presiding officer and election officials for Town Meeting; review voter checklist for additions; deletions & challenges; appointment of Justices for delivery of ballots, and transact any other business that may legally come before the meeting.

Members present were Kenneth Linsley, Douglas Pastula, Virginia Incerpi, Ted Houle, Eric Bach, Bruce Melendy, Lindsey Mitchell and Wendy Somers

The committee reviewed the minutes of the 11/1/2018 BCA meeting. A motion was made by Kenneth Linsley to approve the minutes. The motion was seconded by Douglas Pastula, which was approved.

The committee then reviewed the minutes of the 11/5/2018 BCA meeting. A motion was made by Kenneth Linsley to approve the minutes. The motion was seconded by Douglas Pastula, which was approved.

The approval of the 9/20/2018 Board of Abatement meeting was withdrawn, as the minutes were approved at the 10/18/2018 meeting.

The committee then reviewed the minutes of the 10/18/2018 Board of Abatement meeting. A motion was made by Kenneth Linsley to approve the minutes. The motion was seconded by Ted Houle, which was approved.

The next item of business was to elect a Chairman for the ensuing year. A motion to elect Bruce Melendy for Chairman was made by Kenneth Linsley and seconded by Ted Houle. Ken Linsley called the vote that was voted in the affirmative.

The next item of business was to elect a Vice-Chairman for the ensuing year. A motion to elect Ted Houle for Vice-Chair was made by Kenneth Linsley and seconded by Eric Bach. Kenneth Linsley called the vote that was voted in the affirmative.

The next item was to appoint a presiding officer and an assistant for Town Meeting. A motion was made by Kenneth Linsley to appoint Wendy Somers as presiding officer for Town Meeting and Sharon Daniell as Assistant Presiding Officer. The motion was seconded by Virginia Incerpi and voted in the affirmative.

The next item was to appoint Justices for delivery of absentee ballots. Eric Bach and Bruce Melendy volunteered, and were voted in the affirmative.

The next order of business was to appoint the following election officials:

Mary Cote Paul Anair Sue-Ann Anair Barb Hawley

On a motion from Kenneth Linsley, with a second by Ted Houle, all officials were appointed.

The next item was to designate a polling place for the annual Town and School District meetings and Australian ballot budget vote, as well as the NEKWM Budget vote. On a motion by Kenneth Linsley and seconded by Eric Bach, the Danville School gymnasium was designated as the polling place for all.

The next item was to review the voter checklist. The members present reviewed the additions, deletions, and challenge lists. After a short discussion on some potential votes to challenge, Wendy Somers instructed members present to send any additional names to her to be added, as the challenge process would not go into effect until after Town Meeting.

The next item was any other business that came before the meeting.

With no other business, Kenneth Linsley moved to adjourn the meeting, with a second from Ted Houle. The meeting was then adjourned at 6:40 p.m.

Respectfully Submitted, Wendy M. Somers, Clerk

- **Addendum:**

Lisa Carlson and Marcia Pettigrew were also added as election officials prior to Town Meeting by Bruce Melendy & Kenneth Linsley.