

Town of Danville
Selectboard Minutes
October 3, 2019
Danville Town Hall (6:00 pm)

Board Members Present: Ken Linsley, Kellie Merrell, Henry Pearl and Kristin Franson

Absent: Eric Bach

Others Present: Wendy Somers, Keith Gadapee, Audrey DeProspero, Christopher M. Walsh and Matt Weare

1. **Meeting was called to order** by Chair Ken Linsley at 6:00 pm.
2. **Additions to the agenda:** none
3. *Motion by Henry Pearl, 2nd by Kristin Franson to approve **minutes of Regular meeting of September 19, 2019** as written. Vote 4-0-0. All in favor.*

4. **Visitors**

- Chris Walsh, Regionalization of Fire District – discussion ensued regarding small towns not having the capability to respond so other towns respond to assist the town in need. A Municipal Planning Grant consortium application on behalf of Waterford and St. Johnsbury to study regionalization of fire services is in the works and they are seeking letters of intent to participate from other towns.

Selectboard discussed type of studies and due date of application. It was noted that the application and letters were due October 1. Notification was received two days prior to letter of intent needing to be received.

Consensus was that it was too late to send letter of intent.

5. **Town Clerk** (Wendy Somers)

- Curb Cut Permit – Clifton Langmaid Trust, 4300 Bruce Badger Memorial Highway (driveway and culvert).

Motion by Henry Pearl, 2nd by Kristin Franson to approve the Curb Cut Permit subject to Highway Foreman's approval of sight distance. Vote 4-0-0. All in favor.

- Auditors will be here next Wednesday.

6. **Highway Foreman** (Keith Gadapee)

- Conversation had with VTrans about Class 4 roads and Quit Claim Deeds. Keith Gadapee suggested a field trip to view the roads and to have public meetings with residents to get their feedback. Mapping sequence of roads and having the map cleaned up by February which is when the road mileage is due was also discussed.
- There is 1200 more yards of sand to be hauled.
- Work on two of the grants, Better Roads on Wheelock Road and Pilot in Aid on Jameson may not be completed this year however they are not due until June 30, 2020.
- Pike has breached their contract with the Town as they have not completed the second lift of asphalt to Bruce Badger Memorial Highway and Joe's Brook Road which was to be done by October 1. The expectation is that they will complete before winter.

7. Issues and Information (All)

(a) **Job descriptions: Highway Supervisor & Highway Maintenance Worker –**

Descriptions reviewed and suggested changes discussed and agreed upon.

Consensus is to approve the Highway Supervisor and Highway Maintenance Worker job descriptions with the suggested changes.

(b) **Schedule Evaluations –** Kristin Franson discussed updated forms. Selectboard discussed options for scheduling evaluations.

(c) **Route 2 sight lines –** Information received from Ron Craig about sightlines were discussed by the Selectboard. Ron Craig felt when there are any signs on the Green between the Peacham Road and Park Street it obstructs the view to the point of being dangerous but does not have the same opinion about the signs on the lower part of the Green between Brainerd Street and Peacham Road.

Audrey DeProspero noted she discussed with Eric Bach who could not be in attendance but felt the traffic light regulated the flow of traffic pretty well and when light is blinking, it is generally dark allowing people on Peacham Road to see the headlights. Noted was turning right on a red light may be the only time it could be an issue. Eric Bach's opinion was when he drove around the Green today, he did not get the same sense that signs obstruct views.

Keith Gadapee noted VTrans looks at crash data and suggested the complaint be emailed to VTrans as the obstruction of view is a state highway (Route 2).

Ken Linsley noted that he would like to bring this subject up at their next meeting when Eric Bach was present.

(d) **Working Community Challenge –** Ken Linsley attended meeting on Tuesday regarding the Working Community Challenge which supports local, collaborative leadership that builds strong economies and healthy communities in rural towns. They identified communities who they want to be a leader of consortium and Danville was not chosen. Danville is not a preferred chosen town.

(e) **Right of Way obstructions –** Selectboard held a discussion of the Water Andric and obstructions placed in the Town Right of Way. Selectboard discussed writing a letter and sending it to the landowner who placed the obstructions in the Town Right of Way.

Motion by Henry Pearl, 2nd by Kellie Merrell to approve written letter to landowner. Vote 4-0-0. All in favor.

(f) **Interim Sexton –** Discussion ensued regarding cemetery documents being available at Town Hall, Town Cemetery VSAs, and investigation into cemeteries to find out if there are any available lots.

8. **Financials: Orders to review and sign –** Financials signed.

9. **Adjourn - Motion by Kellie Merrell, 2nd by Henry Pearl to adjourn at 7:47 p.m. All in favor.**

Minutes taken by Audrey DeProspero submitted October 04, 2019 at 2:22 pm.