

Town of Danville  
Selectboard Minutes  
September 19, 2019  
Danville Town Hall (6:00 pm)

**Board Members Present:** Ken Linsley, Eric Bach, Henry Pearl and Kristin Franson

**Absent:** Kellie Merrell

**Others Present:** Wendy Somers, Keith Gadapee, Audrey DeProspero, Gary Fontaine, Virginia Incerpi, Walter McNeil, Chime Yudron and Julie Larrabee

1. **Meeting was called to order** by Chair Ken Linsley at 6:15 pm.
2. **Additions to the agenda:**
  - VLCT 2020 Insurance Renewal Application
  - Railroad Station Landscaping
  - Recycle Center usage for haunted trail event
  - VLCT Budget Workshop
3. *Motion by Eric Bach, 2<sup>nd</sup> by Henry Pearl to approve **minutes of Regular meeting of September 5, 2019** as written. Vote 4-0-0. All in favor.*
4. **Visitors**
  - Walter McNeil, NEKWMD – discussed Vermont Solid Waste District Manager’s Association costs and benefits, regional impact fees associated with Coventry’s landfill and the tax from the Town of Lyndon on the Waste District. The Town of Lyndon is charging taxes to NEKWMD and their attorney’s response was that the Waste District cannot be charged taxes as it is a valid municipal corporation. The Executive Board of the Waste District will be going over their budget starting next Wednesday.
5. **Town Clerk** (Wendy Somers)
  - Two Special Event permits for Autumn on the Green, one for North Branch Vineyards, LLC and one for Caledonia Spirits require Selectboard approval.

*Motion by Henry Pearl, 2<sup>nd</sup> by Kristin Franson to approve a Special Event Permit for Autumn on the Green for North Branch Vineyards, LLC. Vote 4-0-0. All in favor.*

*Motion by Henry Pearl, 2<sup>nd</sup> by Kristin Franson to approve a Special Event Permit for Autumn on the Green for Caledonia Spirits. Vote 4-0-0. All in favor.*

- Kristy Bowdoin, a UVM student, has requested to do a building evaluation for her school project on the Recycle Center building on Peacham Street in Danville. She would like to spend one day taking pictures and evaluating the building.

*Consensus is to grant permission however there needs to be two people present for safety.*

- Photo copy rate increase for vitals, noncertified copies and regular copy rates.

*Consensus is rate increase is acceptable and information should be added to Town’s website.*

- Highway Supervisor and Highway Maintenance Worker job descriptions need review. Selectboard to review information and discuss at the October 3<sup>rd</sup> meeting.

6. **Highway Foreman** (Keith Gadapee)

- Letter received regarding lawsuit regarding International truck problems. The Town owns two of these types of trucks. Keith Gadapee wondered if the Selectboard wanted him to pursue getting any of the settlement money. There are various ways settlement can be done.

*Consensus is to pursue investigation of \$2,500 settlement.*

- Inconsistencies with various Class 4 roads around the pond in regards to certain roads not being mapped correctly. Keith Gadapee has been working with VTrans and inquired if the Selectboard wanted him to spend the time to determine the information for the mileage certificate for roads that is required to be completed every year.

*Consensus is for work to continue.*

- Culvert on Bruce Badger for Better Roads Grant paperwork needs Selectboard signature.

*Motion by Eric Bach, 2<sup>nd</sup> by Henry Pearl to sign the completion of Better Roads Grant paperwork for the Bruce Badger culvert. Vote 4-0-0. All in favor.*

- Lamoille Valley Rail Trail Presentation and Celebration – Keith Gadapee has been invited to attend as representative of the Town and he is extending the invitation to the Selectboard.

*Selectboard suggested to invite Planning Commission members Kate Whitehead and Michael Hogue as they have worked on the Rail Trail.*

- Discussions with Marty Beattie regarding property lines on the East side of Town Hall.

*Consensus is for a 15 foot ROW right up to the Town Hall building's farthest extension parallel straight back to the end of the building.*

- Stormwater – Keith Gadapee recommended Tim Ruggles for the engineer to design the stormwater drainage system for the new parking lot.

*Consensus is to get cost estimates from Tim Ruggles.*

- Catch basin on Hill Street to be repaired.

7. **Issues and Information** (All)

- (a) **Community Broadband** – Selectboard discussed CUD (Communication Union District).

*Consensus is to find interested person(s) from Danville to get involved, acting as a liaison, to find out more information and to keep the Selectboard informed. Information for the NEK Broadband Action Plan will be put on the Town's website and on other social media sites to find interested person(s).*

- (b) **Performance Evaluation Form** – Kristin Franson discussed suggested changes submitted.

*Consensus is for suggestions to be implemented.*

- (c) **Bulky Waste Day update** – steady flow of people throughout the day. Suggestion was for next year's fall bulky day to not be on the first or third Saturday in September.

- (d) **VLCT 2020 Insurance Renewal Application** – Audrey DeProspero discussed receiving Vermont League of City and Towns (VLCT) renewal application for the Town's 2020 insurance coverage.

- (e) **Railroad Station landscaping** – Ken Linsley discussed request from Kate Whitehead regarding a group of students from the Danville School who had done a nice job landscaping around the front of the school and wondered if they could do something similar at the Railroad station in the spring. Funds are available under existing grant.

*Consensus is for Ken Linsley to get in touch with Kate Whitehead regarding the Board's favorable interest and for Kate to get a general plan for the Board to review and approve.*

- (f) **Recycle Center usage for haunted trail event** – Chelsea Hewitt has requested use of the Recycling Center on October 18 & 19<sup>th</sup> in the evenings from 4pm until 10:30ish for the Haunted Rail Trail Event for the Chamber of Commerce. Chelsea Hewitt is seeking use of power from the Recycle Center for lights, a fog machine, storage of props on Friday night and to set up a couple of tents, one over the Rail Trail and one on the grass area near the Rail Trail. VAST has given approval for the area usage and the Chamber of Commerce has put up the insurance coverage.

*Consensus is favorable for this activity to take place.*

- (g) **VLCT Budget Workshop** – Ken Linsley discussed his attendance to the workshop and noted next month the Town will gather data for the Town budget.

8. **Financials: Orders to review and sign** – Financials signed.

9. **Adjourn** - Motion by Eric Bach, 2<sup>nd</sup> by Kristin Franson to adjourn at 7:35 p.m. All in favor.

Minutes taken by Audrey DeProspero submitted September 20, 2019 at 11:20 am.