

Town of Danville  
Selectboard Minutes  
October 17, 2019  
Danville Town Hall (6:00 pm)

**Board Members Present:** Ken Linsley, Eric Bach, Kellie Merrell, Henry Pearl and Kristin Franson

**Others Present:** Wendy Somers, Keith Gadapee, Audrey DeProspero, Kate Whitehead, Craig Morris, Clayton Cargill, Nolan Cargill, Graham Cargill, Alison Low, Glenn Herrin, Chris Sargent and Julia Ursaki

1. **Meeting was called to order** by Chair Ken Linsley at 6:00 pm.
2. **Additions to the agenda:**
  - Highway Foreman Evaluation scheduling
3. *Motion by Kellie Merrell, 2<sup>nd</sup> by Henry Pearl to approve **minutes of Regular meeting of October 3, 2019** with spelling correction as noted. Vote 5-0-0. All in favor.*
4. **Visitors**
  - Clayton Cargill – Trunk or Treat – request on behalf of the Danville Parent Teacher Group to host the 5<sup>th</sup> annual Trunk or Treat around the pavilion on Hill Street park on Halloween night (Thursday, October 31st) from 5pm until 8pm. Clean up will be the next day. Request for electric usage and installation of lights earlier in the week.

*Motion by Henry Pearl, 2<sup>nd</sup> by Kellie Merrell to approve Trunk or Treat. Vote 5-0-0. All in favor.*

- Paul Marrott Weaver (not in attendance) – Button Up Danville Weatherization Workshop  

Alison Low representative of NVDA and Danville Energy Committee invited all to attend the weatherization workshop. Attendees can get a free energy audit on their home. Button Up Danville Weatherization Workshop is scheduled for Saturday, October 19th @ 10am at the Community Center (building next to bank) 41 US Route 2. Questions can be directed to paulmarrottweaver@gmail.com. Most Vermonters can now get 50% off weatherization projects (up to \$4,000). Rebate advantages can be found on line at buttonupvermont.org. Various workshops to learn how weatherization can slash heating and cooling bills, boost comfort, and keep you healthy, are being done around the state. People can attend any one of the workshop dates even those not in the town they live.
- Walter McNeil – NEKWMD – discussed the following:
  - Executive committee put together the waste district budget. The budget is a bit lower than previous year. Budget is set at \$782,823.
  - The 90 cents per capita cost is included in the budget.
  - Increase of \$10 more per stop to pick up recyclables. The \$10 increase to the Town of Danville will be \$500 more per year. Typically only stops once in Danville.
  - Waste District replacing the current broken truck with the purchase of a 2012 Freightliner for approximately \$37,200.
  - Baler usage and payment and waiting on state dollars.
  - Attendance at second Lyndon Selectboard meeting for Order of Taxes. The meeting was for pursuing taxes from the Waste District. The Waste District is exempt from taxes. The Waste District has given the Town of Lyndon a Host Agreement. The recycling center is open to members of the Waste District and there is a Fast Track hauler on site.
- Village to Village Master Plan Presentation

Chris Sargent, Consultant from Dubois & King gave Selectboard a hard copy of the Plan and Appendix, both of which are online (<https://www.v2v-danvillevt.org/reports-results/>).

Reviewed was the twelve month priority action list. The list contained items to keep the project moving forward. There have been public engagements and surveys completed. The discussion was on activity centers and connections. It was suggested to continue the existence of the Steering Committee and a possible stipend for the committee to keep them moving forward. The proposed reconfiguration for West Danville was discussed along with working with the Regional Planning Commission on the reconfiguration.

Julia Ursaki, Consultant, discussed the demonstration project of narrowing the wide curb cuts, a place for planters and/or using rubber curbs bolted to ground, of which both can stay for weeks or months. Even a mural could be placed in the area if wanted.

Kate Whitehead, Planning Commission and Steering Committee Chair, spoke of a advisory shoulder on Peacham Road in regards to the scope of work and narrative to review the request. She noted the work has been postponed until next summer.

Chris Sargent discussed train station and the architect who looked at the building who came up with concepts for how to use the building and costs for repair to the building. Suggested was to apply for Municipal Planning Grant for a feasibility study to be done. Also suggested was to continue to use the train station and host events there to keep people involved and interested in continuing the work. A Wayfinding system was suggested to be designed to help strengthen the connections between the different parts of the town. Also suggested was marketing sources to keep existing business sustainable and healthy in the community.

Ken Linsley would like to go through the information presented tonight in detail and then have the Selectboard gather their questions and bring them back to Dubois and King.

Kellie Merrell discussed the crossing at Marty's and slowing speed in that area and wondered how they could encourage VTrans to change the speed in that area.

Chris Sargent noted the next step would be a scoping study to collect data in that area to get a more in depth technical analysis of the area.

Selectboard members had questions regarding the plan and feedback gathered.

5. **Town Clerk** (Wendy Somers)

- Insurance comparison of last year to this year. Reviewed was stacked vs aggregate. November 1 until December 31 is timeframe of decision on insurance. Ideas of reduction on deductible if using an HRA discussed, Blue Cross/Blue Shield coverages discussed, HRA rollovers, and out of pocket expenses discussed.

6. **Highway Foreman** (Keith Gadapee)

- The cost for Tim Ruggles is \$3,500 for engineering for storm water for potential parking lot next door to Town Hall and down and around to Hill Street. The goal is to have a plan ready to go for spring.

*Motion by Eric Bach, 2<sup>nd</sup> by Kristin Franson to approve contract with Tim Ruggles not to exceed \$3,500 for the review of the situation with the new route 2 project and stormwater release. Vote 5-0-0. All in favor.*

- Curb cut for the Clifton Langmaid Trust on 4300 Bruce Badger Memorial Highway's sight distance does not meet the B71 standards stated in the town's policy. Recommendation for possible approval would be with conditions of having four warning signs installed, two would indicate the curve and two would indicate the hidden drive.

Kellie Merrell noted that there was already an access point there and was concerned with changing the speed and slowing down everyone else as a result of one person who already had an access point.

Eric Bach suggested extending the 30 mile an hour speed into the village.

Henry Pearl favored looking at the 30 mile an hour speed.

Ken Linsley discussed the previous report the state had done on the road in regards to safety consideration.

*Consensus is for the Highway Foreman to explore extending the 30 mph zone.*

- Truck 6 is broken and in the repair shop.

Craig Morris inquired when the pot holes on the Danville Peacham Road would be filled.

Keith Gadapee noted the hot mix job is scheduled to be done next week weather permitting.

Craig Morris inquired if there was a policy for the grader with a rock rake as rocks are being left behind from the grader.

Keith Gadapee noted they occasionally use a rock rake which is done on a case by case basis, however it was generally up to grader operator.

## 7. **Issues and Information** (All)

- (a) **Route 2 sight lines** – Eric Bach – information received from Ron Craig indicated event signs on the Green interfere with visibility between Peacham Road and Park Street. There is no concern with signs on the lower part of the Green between Brainerd Street and Peacham Road.

Selectboard discussed the situation and noted the traffic light regulates the flow of traffic and when it blinks it is generally dark allowing people on the Peacham Road to see the headlights. Also, noted was the concern is with Route 2 which is a state highway and would need to be taken up with the State.

- (b) **MOU with WDCC** – Selectboard reviewed the suggested wording for the Memorandum of Understanding with the West Danville Community Club and suggested to forward the draft wording to the Town Attorney for review.
- (c) **North Danville Community Club (NDCC) meeting update** – Kristin Franson – NDCC is requesting that their budget information be sent to them every month and they will designate one person to contact and remind Town Hall to email the information to them. The suggested NDCC Bylaw change to remove the wording for having a Selectperson as a voting member will be addressed at the next NDCC meeting. Cyndy Phillips held a birthday fundraiser on line and collected \$925 in donations towards the playground at NDCC. Currently NDCC has \$1075 in funds for their playground.
- (d) **Highway Foreman Evaluation Scheduling** – Selectboard discussed who would do the Highway Foreman Evaluation. Henry Pearl and Kellie Merrell volunteered.

8. **Financials: Orders to review and sign** – Financials signed.

9. **Adjourn** - *Motion by Eric Bach, 2<sup>nd</sup> by Henry Pearl to adjourn at 8:02 p.m. All in favor.*

Minutes taken by Audrey DeProspero submitted October 18, 2019 at 1:00 pm.