

Town of Danville
Selectboard Minutes
November 21, 2019
Danville Town Hall (6:00 pm)

Board Members Present: Ken Linsley, Eric Bach, and Kellie Merrell

Absent: Henry Pearl and Kristin Franson

Others Present: Wendy Somers, Keith Gadapee, Audrey DeProspero, Chelsea Hewitt, Craig Morris and Clayton Cargill

1. **Meeting was called to order** by Chair Ken Linsley at 6:00 pm.
2. **Additions to the agenda:** VT Land Trust
3. *Motion by Eric Bach, 2nd by Kellie Merrell to approve **minutes of Regular meeting of November 7, 2019.** Vote 3-0-0. All in favor.*
4. **Visitors**
 - Walter McNeil – NEKWMD – not in attendance.
 - Chelsea Hewitt requested Town Hall and Green usage for Holiday Market on Saturday, December 14 from 2 pm until 8 pm. Outdoor vendors will be selling trees, and if snow permits there will be a build a snowman contest on the Green and the indoor vendors will be selling holiday goods and treats

Motion by Kellie Merrell, 2nd by Eric Bach to approve the use of Town Hall and the Green on Saturday, December 14th. Vote 3-0-0. All in favor.

5. **Town Clerk** (Wendy Somers)
 - Two Liquor Licenses for Event Permits need approving. One for Pope Library on December 5th and one for Eden Ice Cider on December 14th.

Motion by Eric Bach, 2nd by Kellie Merrell to approve the Liquor License Event Permit for the Pope Library on December 5th at the Pope Library from 5pm until 8pm. Vote 3-0-0. All in favor.

Motion by Kellie Merrell, 2nd by Eric Bach to approve the Liquor License Event Permit for Eden Ice Cider December 14th from 2pm until 8pm for the Holiday Market. Vote 3-0-0. All in favor.

- Management and Recommendation letters from the 2018 Audit were discussed and reviewed.

Motion by Kellie Merrell, 2nd by Eric Bach to approve the Town Clerk, Wendy Somers, to sign and send the audit engagement letter for 2019. Vote 3-0-0. All in favor.

- Assistant to the Selectboard job description has been reviewed and signed, it now requires Selectboard signature.

Motion by Eric Bach, 2nd by Kellie Merrell to authorize the Selectboard Chair to sign the Assistant to the Selectboard job description. Vote 3-0-0. All in favor.

- The Town has been named a beneficiary in a Trust of a former dowser who lives in Colorado.

6. **Highway Foreman** (Keith Gadapee)

- Two out of four grant's paperwork have been submitted.
- Saturday, November 30th at 9am is the Hawkins Road Site Visit.
- No applications have been received for the Part Time position. The position will be posted until filled.

7. **Issues and Information** (All)

- (a) **Electronic Postings** – Eric Bach – an individual who owns property in Danville but does not live in Danville approached Eric Bach regarding a pick your own berry farm which would involve his parcel due to a right of way. The individual spoke to the Zoning Administrator about notification and the Zoning Administrator told the individual that he would have to come to Danville to look for the postings which are available in Town Hall. A request for putting some information on the website was made. Eric Bach discussed having the application put on the Town's website so anyone (residents, owners, taxpayers, etc.) could see the applications and if it brought questions then they could call or come in to Town Hall. Eric Bach discussed laying out a plan so that this process could begin immediately.

Motion by Eric Bach, 2nd by Kellie Merrell to develop a written procedure for the electronic processing of the Zoning Application to be scanned by the Zoning Administrator so that it could be emailed and then uploaded to the website. Vote 3-0-0. All in favor.

- (b) **Representative for North Danville Community Center's December 2nd meeting** – Ken Linsley volunteered to be the Selectboard Representative.
- (c) **NEK Community Broadband** – deferred until there is a full Selectboard present.
- (d) **Chase & Chase** – deferred until there is a full Selectboard present.
- (e) **OVX** (Our Voices eXposed) Group from the Danville School has contacted the Selectboard with a new focus for this year being Joe's Pond. The group has a few ideas to help curb the drug problem in that area along with other areas that they would like to pitch to the Selectboard such as substance free beach and pond and smoke free/vape free for both areas as well.

Selectboard suggested finding a mutually agreeable date for the OVX Group, JPA (Joe's Pond Association) and WDCC (West Danville Community Club) as their suggestions would possibly involve all, and to come before the Selectboard to discuss.

- (f) **Cannabis Resolution relating to S.54** – deferred until there is a full Selectboard present.
- (g) **Budget** – deferred until there is a full Selectboard present.
- (h) **VT Land Trust** – Selectboard received notification from VT Land Trust regarding proposed farmland conservation project on McDowell and North Church Roads. Information has been forwarded to Planning and Conservation Commissions.

8. **Financials: Orders to review and sign** – Financials signed.

9. **Adjourn** – *Motion by Eric Bach, 2nd by Kellie Merrell to adjourn at 6:39 p.m. All in favor.*

Minutes taken by Audrey DeProspero submitted November 22, 2019 at 1:00 pm.