

**Town of Danville
Planning Commission Meeting
Approved Minutes
Tuesday, December 12, 2019
Danville Town Hall 7:30 pm**

In Attendance: Kate Whitehead, Michael Hogue, Jenni Lavoie, Vince Foy, Mark Nicholson

Minutes

MOTION: Jenni Lavoie made a motion to approve the minutes of November. Vince Foy seconded.
Motion Carried.

Village to Village Project Update

Glenn and Kate met with the SB to talk about implementation of the Danville Activity Center Master Plan. Kate will remain on as the Municipal Lead for the next phase of the project. A new committee will be formed to focus on the [12-month Priority Action Plan](#) (pg.80). \$5,000 was requested from the Town to assist with implementation; feasibility study for the RR Station, community programming & events and match for future grants.

Town Report Draft

The PC reviewed and approved the write-up for the Town Report.

Zoning Bylaw Update

Glenn met with Alison and shared the feedback she provided on the zoning bylaw draft. PC discussed updates and remaining changes:

- Language will be included to ensure we are covered under the National Flood Insurance program.
- Need definition for Road Line Intersection – check w/Keith
- Design Control: if an application is submitted in a Design Control District and the Historic Review Committee is not active at the time, the DRB can continue to move forward with a decision w/out a recommendation

Office Status/Changes

Glenn Herrin – PC Chair

Kate Whitehead – PC Secretary

Upcoming Agenda items

January: Bylaw Review

February: PC Public Hearing

Next Meeting: Thursday, January 23, 2020 at 7:30pm at the Danville Town Hall

Meeting adjourned at 8:58pm

Respectfully submitted by Kate Whitehead