

Town of Danville
Selectboard Minutes
January 16, 2020
Danville Town Hall (6:00 pm)

Board Members Present: Ken Linsley, Eric Bach, Kellie Merrell, Henry Pearl and Kristin Franson

Others Present: Wendy Somers, Keith Gadapee, Audrey DeProspero, Walter McNeil, Zoe Crocker, Tennyson Marceau, Guy Pearce, Allie Beliveau, Kathrin Lawlor, Cheryl Chandler, Jasmine Dunbar, Laci Sandvil, Tristan Dunbar, Ava Marshia, Craig Morris, Deb Stressing, Mary Cassani, Spencer Morse, and Clayton Cargill

1. **Meeting was called to order** by Chair Ken Linsley at 6:00 pm.
2. **Additions to the agenda:**
 - VLCT
 - Selectboard Town Report
 - Marty Beattie, drainage project
3. *Motion by Eric Bach, 2nd by Henry Pearl to approve **minutes of Regular meeting of January 2, 2020** with change to third bullet of Highway Foreman Report, 4th line, add 'not' in front of available. Vote 5-0-0. All in favor.*
4. *Motion by Kellie Merrell, 2nd by Henry Pearl to approve **minutes of Special meeting of January 9, 2019** as written. Vote 5-0-0. All in favor.*
5. **Visitors**
 - Danville School OVX, Zoe Crocker – OVX (Our Voices eXposed) is a tobacco prevention group that consists of seventeen members from the Danville School. OVX is seeking to make a substance free area for Joe's Pond. They have created a policy and are looking for Selectboard approval. OVX also has signs they would like to install in the area and will work with WDCC (West Danville Community Club) regarding placement. If the signs are vandalized, OVX will replace them. Once the Selectboard approves the policy, OVX will have a press release for the policy to inform the public.

Motion by Henry Pearl, 2nd by Eric Bach to approve the proposed Joe's Pond Town Beach Area policy for the Town of Danville. Vote 5-0-0. Motion carries.

 - Walter McNeil, NEKWMD discussed the following:
 - Budget ended \$16,000 in the red.
 - Budget for 2020 is less than the 2019 budget.
 - They are still working on host town agreement with the Town of Lyndon. The Waste District is looking for a ruling from VT Department of Taxes.
 - Local hauler does not have state hauler permit so he is being taken to court.
 - District Managers Association.
 - Capitol Expense Fund.
 - Food waste, 561 House Bill, may delay from effective date from 2020 to 2021.
 - Paper is processed domestically and has increased from \$35 a ton to \$50 a ton.
6. **Town Clerk** (Wendy Somers)
 - 2020 Liquor License Renewal Application for Marty's 1st Stop

Motion by Eric Bach, 2nd by Kristin Franson to approve the 2020 Liquor License Renewal for Marty's 1st Stop. Vote 5-0-0. Motion carries.

7. **Highway Foreman** (Keith Gadapee)

- One truck down with transmission replacement. Concessions are 100% of the PTO cost, 10 hours of labor for disassembling, and full hydraulic check.
- New pick up is great and works fine.

8. **Issues and Information** (All)

- (a) **Highway Manual Change** – Keith Gadapee discussed Section 4: Call Backs of the Danville Highway Department Work Manual and the suggested change.

Selectboard reviewed and discussed change.

Motion by Eric Bach, 2nd by Kellie Merrell to approve the Highway Manual Change of Section 4 as presented by Keith Gadapee. Vote 5-0-0. All in favor.

- (b) **Rep for North Danville meeting** – the North Danville School Association and North Danville Community Club meeting is scheduled for Monday, February 3 at 7:00 pm and a volunteer attendee from the Selectboard is needed.

Kellie Merrell volunteered.

- (c) **Fire Protection Regionalization Meeting** – A meeting is scheduled for Wednesday, January 29th at 3pm at NVDA located at 36 Eastern Avenue in St. Johnsbury to discuss the \$31,000 grant awarded by the VT Agency of Commerce and Community Development. They are seeking the town's commitment to contribute towards the match of the feasibility study, thus enabling towns to have input into the scope of work and representation on the proposal review committee. A memorandum of understanding will be circulated during the meeting.

Eric Bach discussed regionalization around the state. The state is pushing for regionalization and by participating, Danville would then have a voice in the decisions made.

Ken Linsley met with St. Johnsbury Town Manager Chad Whitehead, who informed Ken that they already have the 10% match money. They are looking to others to expand the study. Per capita will be a discussion for the upcoming meeting.

Ken Linsley recommends to put money in the Fire Department Budget to cover some possible funds.

Ken Linsley noted he may be able to attend the meeting at NVDA.

- (d) **Deputy Health Officer Form** – the Department of Health requires a form to be completed and signed by the Selectboard for the appointment of a Health Officer and/or a Deputy Health Officer. Appointments are on a three year term and are appointed the first of every month.

Motion by Henry Pearl, 2nd by Kellie Merrell to appoint Eric Bach as Deputy Health Officer for the term of three (3) years effective February 1, 2020 and for Ken Linsley to sign the form. Vote 4-0-1 (Eric Bach abstained). Motion carried.

- (e) **Sump Pump Letter** – Jim Brimblecomb of Utility Partners has submitted a letter for review by the Selectboard for mailing purposes.

Selectboard reviewed and made suggestions (bold some information, put on colored paper, add to website). The updated version will be mailed on the next billing cycle in June.

- (f) **Budget** – budget line items discussed and reviewed extensively.

Selectboard discussed new additions to the Town Meeting Warning: 29. Constable appointment, 30. NEK Community Broadband, 31. Danville Senior Citizens Housing Inc., and 32. Lamoille Valley Rail Trail support.

Motion by Eric Bach 2nd by Kristin Franson to approve appropriations submitted for Selectboard approval, Upper Valley Habitat for Humanity in the NEK is new appropriation for 2020 in the amount of \$500 bringing the total appropriations to \$47,902.00. Vote 5-0-0. Motion carries.

Motion by Eric Bach, 2nd by Kristin Franson to approve the General Fund Budget in the amount of \$720,495. Vote 5-0-0. Motion carries

Motion by Eric Bach, 2nd by Kristin Franson to approve the Highway Fund Budget in the amount of \$1,524,822. Vote 5-0-0. Motion carries.

- (g) **Sheriff Contract** – Caledonia County Sheriff's Office Service Contract has been received. Amount, date and signature is required on document.

Kellie Merrell discussed history of information for previous contracts and reimbursements for tickets.

Motion by Eric Bach 2nd by Kristin Franson to authorize Chair to sign the 2020 Caledonia County Sheriff's Office Service Contract with a beginning date of June 1, 2020 not to exceed \$5,000. Vote 5-0-0. Motion carries.

- (h) **VLCT**

- VERB (Vermont Employment Resource Benefit Trust) is looking for an Alternate Director.
- Ken attended the VLCT (Vermont League of Cities and Towns) meeting today. Legislative bills and Property Valuation Review was discussed.
- Received informational letter from VLCT.

- (i) **Selectboard Town Report** – Selectboard reviewed and accepted changes.

- (j) **Marty Beattie – Drainage Project** – attending next Selectboard meeting.

9. **Financials: Orders to review and sign** – Financials signed.

10. **Adjourn** – *Motion by Henry Pearl, 2nd by Eric Bach to adjourn at 9:14 p.m. All in favor.*

Minutes taken by Audrey DeProspero submitted January 19, 2020 at 9:00 pm.