

Town of Danville
Selectboard Emergency Meeting Minutes
April 6, 2020
Danville Town Hall (6:30 pm)

Board Members Present: Ken Linsley

Board Members Present Using Zoom: Eric Bach, Kellie Merrell, Kristin Franson and Henry Pearl

Others Present: Audrey DeProspero

Others Present Using Zoom: Wendy Somers, Keith Gadapee and Tim and Jeness Ide

1. **Meeting was called to order** by Chair Ken Linsley at 6:34 pm.
2. **Additions to the Agenda:**
 - Curb Cut
 - Mowing, Gardens & Heat Proposals

3. **2020 Sand Purchase**

Keith Gadapee requested the Selectboard to consider suspending putting the sand out for bid this year. The reason for this is that it would take an extra two weeks and hauling sand is a great individual job to do during COVID-19 as it adheres to social distancing. The 2019/2020 contract is with Gingue Construction and Gingue is willing to sell the Town of Danville winter sand this year for 2020/2021 at the same price as last year which would enable the Highway Department to start hauling right away between grading and graveling.

Eric Bach thought it was a reasonable use of time and wondered how it would affect the Purchase Policy.

Ken Linsley noted it was a valid reason and under the current situation they are trying to find work for individuals so the Selectboard could override the Purchase Policy.

Kristin Franson noted the price was not going up and this would keep people working.

Motion by Henry Pearl, 2nd by Kristin Franson to override Purchase Policy and to start hauling 2020/2021 sand at the same price as 2019/2020. Vote 5-0-0. Unanimous.

Curb Cut

Keith Gadapee discussed the commencing of Hawkins Road work. He has been out there visiting the site and checking the activity. The Curb Cut for Steve Larrabee on Hawkins Road is for the house on the corner because a new driveway is being installed and a new culvert is needed to be put in.

Motion by Eric Bach, 2nd by Kellie Merrell to authorize Ken Linsley to sign the Curb Cut for Hawkins Road (TH64) on behalf of the Selectboard. Vote 4-0-0. (Ken Linsley, Eric Bach, Kellie Merrell and Henry Pearl = yes) Kristin Franson did not vote as her conference line disconnected. Majority of the Selectboard voted. Motion carries. (Kristin Franson dialed back in but vote had already been taken).

4. **COVID-19 Update and Issues**

Playgrounds/Picnic Tables

Eric Bach discussed all playgrounds are to be closed to the public. Picnic tables will need to be removed to accommodate the requirements of six feet social distancing.

Ken Linsley discussed signs to be posted 'Closed due to COVID19'.

Work/Occupancy Town buildings

Kellie Merrell inquired about strategies that are being implemented to adhere to Addendum 6- Stay Home, Stay Safe.

Ken Linsley discussed strict compliance of no in person activity unless under special circumstances, maintaining all four items of distance six feet, practicing good hygiene, sick employees are to stay home and regularly cleaning surfaces.

Also discussed was current actions taking place at Town Hall related to COVID-19 along with Recycling Center which is open an extra hour and different entrance/exit is working well.

Addendum 7 - Persons coming in from out of state

Kellie Merrell discussed alerting folks of services provided locally. She suggested updating the guidance list on the Town's website and inquired if there was some other way they could help the people entering town.

Suggested was to add information to Front Porch Forum and to add the Front Porch Forum link to the Town's list.

Eric Bach noted persons entering town already know of the problem and tracking those entering town would be difficult. The Town has no authority to tell those entering town what to do. Businesses are working to get their information out to the public in various ways.

MOU (Memorandum of Understanding)

Kellie Merrell discussed having an MOU with other towns in case our essential workers fall ill.

Ken Linsley noted Danville currently works with other town such as the Fire Department through Mutual Aid and the Highway Departments.

5. Feedback on remote meeting capability – Subscription, Renewal or Alternative Capability

Ken Linsley inquired how the Selectboard felt about the current remote usage.

Selectboard favored the use of Zoom.

Consensus is to look into cost for monthly, six months and annually.

6. Mowing, Gardens and Heat Proposals

Audrey DeProspero inquired if the Selectboard wanted proposals posted in the newspaper. Information has been posted around town, emailed to persons, and posted on Town's website.

Consensus was not to put in the newspaper.

(Internet went down at Town Hall, Zoom Host was disconnected, meeting attendees were able to keep connection (4 Selectboard members) Ken Linsley called back in to finalize adjournment)

7. Adjourn – Motion by Kellie Merrell, 2nd by Henry Pearl to adjourn at 7:50 p.m. All in favor.

Minutes taken by Audrey DeProspero submitted April 7, 2020 at 2:00 pm.