

Town of Danville
Selectboard Minutes
June 4, 2020
Danville Town Hall (6:00 pm)

Board Members Present Using Zoom: Eric Bach, Kristin Franson, Henry Pearl and Kellie Merrell(6:05 pm)

Board Members Present: Ken Linsley

Others Present: Audrey DeProspero

Others Present Using Zoom: Judy Corso, Jennie Lavoie, Craig Morris, Nigel Friend of Pike Industries and Kate Whitehead

1. **Meeting was called to order** by Chair Ken Linsley at 6:00 pm.
2. **Additions to the agenda:**
 - Flag Expenditure
 - VT Local Government Resolution
 - KnowBe4 Cyber Awareness
 - Project Safe Neighborhoods Grant
 - Dog bite
 - Health Officer form
 - DRB resignation
3. *Motion by Henry Pearl, 2nd by Eric Bach to approve **minutes of Regular meeting of May 21, 2020.** Vote 4-0-0. Unanimous.*
4. **Visitor**
 - Kate Whitehead, Planning Commission, discussed the installation of the advisory shoulder on Peacham Lane scheduled for Monday, July 13. One week prior, road signs will be installed but covered up to notify residents and travelers of upcoming work.

Letters and flyers about the advisory shoulder have been mailed to residents on Brainerd, Mountain View, Oneida and Greenbanks Hollow. A press release to the North Star and Caledonian Record will be done, information has been posted to Front Porch Forum, posters will be placed around Town and social media posts have been done as outreach of the event.

An informational event about how the advisory shoulder works is to be held at the railroad station on Saturday, July 18th for one hour. The time of the event is to be determined.

General consensus of the Selectboard was in favor of the event.

Landscaping at the railroad station is to be done. The area will be cleaned up, crushed stone will be added and possibly shrubs. Planters which will not be permanent structures will also be added.

Suggested was to have the Sheriff's speed sign located in the advisory shoulder area.

Judy Corso inquired if there was any outreach to Peacham residents in Barnet.

Kate Whitehead noted social media was done via Front Porch Forum and the newspaper but she could send information to Town Office.

5. **Town Clerk** (Wendy Somers) absent
 - On behalf of Wendy Somers, Ken Linsley discussed taxes paid to the school were overpaid by \$76,000 and the monies will come back to the Town. The Town did not budget anything so this is a net gain.

6. **Highway Foreman** (Keith Gadapee)

- Windswept – storm water permit update – every three years an outside firm has to inspect. The third party is Ruggles Engineering who has found a list of items needing to be corrected. The HOA reviewed the list and has agreed to take care of the items. The Town is being asked to do hydro seeding in that area to help with one of the items found. There will be a shared cost for maintenance through the HOA agreement.
- Wheelock Road – Better Roads Project deadline is June 30th.
- July 4th will be observed on July 2nd by the Highway Department.
- Suggested to recognize two volunteers, Clayton Cargill and Shannon Pelletier who assisted on Bulky Waste Day at the Wood Dump.

7. **Issues and Information** (All)

(a) **Paving Bids – Bruce Badger Memorial Highway**

J. Hutchins, Inc.

Paving 2,064.00 tons at \$60.43 per ton – total \$124,727.52

Reclaiming 9,289.00 SY at \$1.06 – total \$9,846.34

TOTAL \$134,573.86

Pike Industries

Pave 2,064 tons at \$61.93 per ton – total \$127,823.52

Reclaim and compact 9,289.00 SY at \$0.82 – total \$7,616.98

TOTAL \$135,440.50

Blaktop, Inc.

Paving estimated 2,064 tons at \$68.55 per ton – total \$141,487.20

Reclaim at \$1.19 per square yard – total \$11,053.91

TOTAL \$152,541.11

Motion by Henry Pearl, 2nd by Kristin Franson to award paving bid to J. Hutchins, Inc. Vote 5-0-0. Unanimous.

(b) **Highway Work Manual – Keith Gadapee** – An update to wording is being sought for a clearer definition/understanding of Section 9: Paid Holidays.

Selectboard discussed opinions regarding current wording.

Suggested was for Keith Gadapee to survey other towns to see how work schedule differences for holidays are handled and to bring information back to Selectboard.

(c) **Rescue Vehicle Bid – Audrey DeProspero** – no bids have been received, however discussion held with Fire Chief Troy Cochran suggested advertising for another two weeks.

Consensus was to advertise for another two weeks.

(d) **Food Truck/Use of Recycle Center Parking Lot Criteria** – Selectboard discussed criteria and made suggestions.

(e) **Bulky Waste Day Update** – \$2,089 in donations were received. Discussed was extensive assistance by volunteers Clayton Cargill and Shannon Pelletier. Selectboard suggested to send letters of appreciation to each. Also discussed was tires found on the side of the road during Green Up Day and not charging those persons when they brought the tires to Bulky Waste Day which was going on at the same time.

(f) **2020 Rules of Procedure** – Updates on wording reviewed.

Motion by Eric Bach, 2nd by Henry Pearl to accept Interim Rules of Procedure. Vote 5-0-0. Unanimous.

- (g) **Hours: Zoning/Selectboard** – Audrey DeProspero discussed number of hours to date spent on zoning versus selectboard.
- (h) **Expenditure Reimbursement for Monument Flags** – Ken Linsley purchased flags for the monuments on the Town Green.

Motion by Eric Bach, 2nd by Henry Pearl to authorize payment of \$7.88 to Ken Linsley for the purchase of replacement flags for the monuments on the Green from Marion Sevigny's fund. Vote 5-0-0. Unanimous.

- (i) **Discounted Rate for KnowBe4 cyber awareness services for PACIF members**
Selectboard requested more information. Item to be put on next agenda.
- (j) **Vermont Local Government Resolution** – campaign to lobby Congress for direct federal aid to cities and towns throughout the country.

Consensus of Selectboard was to review document provided and submit information to Audrey DeProspero before June 12th.

- (k) **DRB Resignation** – Mike Smith, Chair of the Development Review Board has resigned because he and his wife are moving to Shelburne. Selectboard suggested to write a letter of appreciation thanking Mike Smith for his volunteerism on the DRB.
- (l) **Health Officer** – Jenny Rafuse resigned as Health Officer, so Eric Bach who is currently Deputy Health Office has agreed to be Town Health Officer.

Motion by Henry Pearl, 2nd by Kellie Merrell to nominate Eric Bach as Town Health Officer and to approve Ken Linsley to sign the Town Health Officer Recommendation Form. Vote 5-0-0. Unanimous.

- (m) **Dog Bite** – Eric Bach discussed a dog bite incident which is the fourth bite by the dog. The dog is up to date on its shots but it is a very aggressive dog. He suggested updating the Animal Control Ordinance and to seek guidance from Vermont League of Cities.
- (n) **Project Safe Neighborhoods Grant** – Selectboard needs to review. Information to be put on next agenda.

8. **Financials: Orders to review and sign**

Motion by Kellie Merrell, 2nd by Henry Pearl to authorize Chair Ken Linsley to review and sign the Financial Orders on behalf of the Selectboard. Vote 5-0-0. Unanimous.

9. **Adjourn** – *Motion by Eric Bach, 2nd by Kellie Merrell to adjourn at 8:00 p.m. All in favor.*

Minutes taken by Audrey DeProspero submitted June 09, 2020 at 2:00 pm.