

Town of Danville  
Selectboard Minutes  
July 16, 2020  
Danville Town Hall (6:00 pm)

**Board Members Present Using Zoom:** Eric Bach, Kellie Merrell, Kristin Franson, and Henry Pearl

**Board Members Present:** Ken Linsley

**Others Present:** Audrey DeProspero, David Crucitti and Deb Stressing

**Others Present Using Zoom:** Virginia Incerpi, Craig Morris, and Evangelyn Morse

1. **Meeting was called to order** by Chair Ken Linsley at 6:00 pm.
2. **Additions to the agenda:**
  - Green Usage
  - David Crucitti
  - VLCT Board meeting update
3. *Motion by Henry Pearl, 2<sup>nd</sup> by Eric Bach to approve **minutes of Regular meeting of July 2, 2020** as written. Vote 5-0-0. Unanimous.*

*Motion by Henry Pearl, 2<sup>nd</sup> by Eric Bach to approve **minutes of Emergency meeting of July 7, 2020** as written. Vote 5-0-0. Unanimous.*

4. **Visitor**

- Conservation – Roger’s Lot Timber Sale bids – Evangelyn Morse

Gerald Riendeau - \$14,906.30

Michael Lemieux, M & K Lemieux Logging - \$12,644.00

Heath Bunnell, HB Logging LLC - \$20,855.54

Evangelyn Morse noted the Conservation Commission recommended Heath Bunnell as his was the highest bid and he was interested in doing this winter.

Ken Linsley noted the money would be going into a fund to be used strictly to support the Town Forest.

*Motion by Kristin Franson, 2<sup>nd</sup> by Henry Pearl to award Roger’s Lot Timber Sale bid to Heath Bunnell of HB Logging LLC per the recommendation of Conservation Commission. Vote 5-0-0. Unanimous.*

- Walter McNeil – NEKWMD – not attending, no District meeting held.
- Food truck/recycle center update – Craig Morris – Use of Recycle Center was a huge success. Positive feedback was received from people. The persons that stopped by the food truck were community folks. Some persons on the rail trail even stopped to get food. Specifically having the Sunday option for takeout was a positive aspect. There were quite a few cars in and out of the parking lot and parking was not an issue. Craig Morris is interested in having his food truck back at the Recycle Center in the near future.

Selectboard discussed participation of other vendors and noted they would have to hold further discussions regarding how to handle.

5. **Town Clerk** (Wendy Somers absent) Audrey DeProspero spoke on her behalf
- Outside Consumption Permit for Goodfella's located at 59 Parker Road.

*Motion by Henry Pearl, 2<sup>nd</sup> by Eric Bach to approve Outside Consumption Permit for Rustic Haven LLC dba Goodfella's Restaurant & Tavern to increase their outdoor seating area by adding a 30x60 area behind the building which will be contained with a rope boarder. Vote 5-0-0. Unanimous.*

6. **Highway Foreman** (Keith Gadapee)
- Curb Cut at TH044-018.000 (2467 Stanton Road) for an existing driveway of Robert and Debra Roraback. This is a pre-existing field access which meets all requirements for a permanent drive. No culvert present and one is not required in this drive.

*Motion by Kellie Merrell, 2<sup>nd</sup> by Eric Bach to approve Ken Linsley to sign Curb Cut for 2467 Stanton Road on behalf of the Selectboard. Vote 5-0-0. Unanimous.*

- Bruce Badger pavement grinding to start on Monday the 27<sup>th</sup>.

7. **Issues and Information** (All)

- (a) **Portable Toilets at beach** – Discussion ensued on portable toilets at rest area, current pandemic and keeping people safe. Daily cleaning was discussed along with Fish & Wildlife informational feedback on portable toilets and VT Department of Health's suggestion for bathrooms in buildings to be sanitized once a day. Discussion of local folks not being the only persons using the beach created questions on how to handle the situation and how to minimize the least liability to the Town.

Kellie Merrell discussed not providing service as the Park and Ride has a portable toilet and people are making other plans for bathroom use.

Deb Stressing discussed receiving complaints and questions regarding why there is no portable toilet at the beach and having to explain the COVID-19 situation.

Ken Linsley discussed the Town covering the cost of the portable toilet at the Park and Ride and recovering that cost under Act 137.

Deb Stressing spoke of the \$350 cost for every 28 days for the next three months including this month.

Eric Bach noted not having a portable toilet at the beach may be an inconvenience however it discourages persons from gathering in that area.

Henry Pearl noted he was in favor of reimbursing the funds spent by Deb Stressing on behalf of WDCC (Wests Danville Community Club).

*Motion by Henry Pearl, 2<sup>nd</sup> by Kristin Franson to reimburse WDCC and seek restitution under Act 137. Vote 5-0-0. Unanimous.*

- (b) **Signs** – Kellie Merrell discussed people not seeking permission to put signs on the Green or on Town property because they do not know what they are supposed to do. She would like an easier way to tell people the process so that they understand permission is required and by whom.

Eric Bach discussed having a generic item on the website for people to see what needs to be done.

Discussed was seeking permission for any sign to be put on Town Property and whom to contact. Assistant to Selectboard would approve items not out of the ordinary and the Selectboard would approve more detailed ones.

*Consensus was for generic information to be placed on the website depicting above details.*

(c) **PACIF Members discounted rate for KnowBe4 cyber awareness services –**

Discussion ensued regarding expenditure of \$1,194.75 for three years. Customer service person would be a liaison to Town employees who would initiate five levels of testing giving the employees a chance to think about the organization and how to protect the organization. Fake phishing would be done to educate people.

Eric Bach wondered if Danville could team up with another town to split the cost. He also suggested creating their own phishing emails to test employees.

Kellie Merrell was not in favor of spending the money.

Henry Pearl suggested reaching out to Cyndy Phillips to see if she could assist.

*Consensus was not to spend money for expenditure but to put cyber awareness back on agenda.*

- (d) **Zoom extension/expenditure –** Audrey DeProspero discussed Zoom pricing. Monthly rate of \$14.99 drops to \$12.49 for a one year contract. At \$14.99 monthly, the Town would be spending \$179.88 versus \$149.90, a \$29.98 savings.

Ken Linsley noted the Town Hall is the designated location for meetings however anyone can attend by Zoom until the Executive Order is lifted. Costs associated with Covid-19 can be recovered under Act 137 which was passed by the Legislation.

*Motion by Eric Bach, 2<sup>nd</sup> by Kristin Franson to approve a one year contract with Zoom as it is a cost savings. Vote 5-0-0. Unanimous.*

- (e) **Composting update – Audrey DeProspero –** NEKWMD will supply two compost totes and one sawdust tote at Recycling Center for use starting Saturday, July 18. Shannon Choquette, Outreach Coordinator for Northeast Kingdom Waste Management District has discussed with Bob Larose the possibility of placing the totes in the side room, as that would be easy enough to access through the Recycling Center but also would be separate from the rest of the Recycling Center. As the facility is set-up now, the side room seems to be the best option however, since V2V is looking to use the space, there might be some issue with keeping the food scraps there and other considerations may need to be made.

Discussion ensued regarding concerns with use of the passenger side of the building as the Town is working on grants and V2V is using that area.

- (f) **Green Usage –** Audrey DeProspero – request received from Washburn Lodge to use the Town Green on August 8<sup>th</sup> from 1:30 to 3 pm for a Masonic Funeral Service for an outdoor requested setting. A Certificate of Liability has been acquired.

*Consensus is for permission to be granted.*

- (g) **David Crucitti –** spoke of Peacham Road's new bike lanes noting there is now confusion in that area as people are not understanding the new lanes. He frequently travels Peacham Road and is displeased with the change as he was almost hit by an oncoming driver who apparently did not understand that they needed to pull over for oncoming traffic.

Kate Whitehead noted the lane change is to slow down traffic.

David Crucitti noted signs or flashing speed limit signs slow traffic. He also saw a bike rider not riding in lane for bicyclist but in the middle of the road. He inquired if the Town had a mobile speed sign.

Ken Linsley discussed the approval of lane change from the Federal Highway Administration noting the mileage for that area is 25 mph.

David Crucitti suggested the Sheriff be present in that area. He also thought more education for parents of children bike riders is required.

Kate Whitehead noted V2V wanted feedback on the new road design whether positive or negative. There is an Open House July 18<sup>th</sup> from 12:30 until 2:00 p.m. at the RR station for education on the advisory shoulder. The temporary pilot study is to see if this is a solution that will work for Danville. The advisory shoulder is a little confusing at the beginning but people will get used to it and awareness will help. It is a shared roadway with bikers and walkers. Peacham Road is a narrower Road and it is trying to be determined if this will work. This is a trial for three months. She noted she is open to suggestions for what can be done to make people more aware of the new traffic pattern such as flashing lights and flags. The confusion itself makes people slow down.

*Consensus was to contact Sheriff Department and see if they could put the mobile speed sign on Peacham Road*

- (h) **VLCT Board meeting update** – Ken Linsley discussed VLCT's current Executive Director Maura Carroll retiring in April and Karen Horn putting together information 'What's happened so far in the Legislature as a result of pandemic'.

- 8. Financials: Orders to review and sign

*Motion by Eric Bach, 2<sup>nd</sup> by Kellie Merrell to authorize Chair Ken Linsley to review and sign the Financial Orders on behalf of the Selectboard. Vote 5-0-0. Unanimous.*

- 9. **Adjourn** – *Motion by Eric Bach, 2<sup>nd</sup> by Henry Pearl to adjourn at 8:01 p.m. All in favor.*

Minutes taken by Audrey DeProspero submitted July 20, 2020 at 8:38 pm.