

Town of Danville
Selectboard Minutes
August 20, 2020
Danville Town Hall (6:00 pm)

Board Members Present Using Zoom: Ken Linsley, Kellie Merrell, Kristin Franson, and Henry Pearl

Board Members Present: Eric Bach

Others Present: Audrey DeProspero, Laurie Speicher, Ed Ledo and Walter McNeil

1. **Meeting was called to order** by Vice Chair Eric Bach at 6:00 pm.
2. **Additions to the agenda:**
 - 2018 Report on options for Train Station/Recycle Center
 - Masks
3. *Motion by Kellie Merrell, 2nd by Henry Pearl to approve **minutes** of the **Regular meeting of August 6, 2020** was written. Vote 4-0-0. Unanimous. (Kristin Franson arrived 6:08 pm)*
4. **Visitor**
 - Walter McNeil – NEKWMD – discussed the August District Board meeting not having a quorum, no meeting in July, and the September meeting is for budgeting. The cardboard market has gone down however revenues are up a bit. A new lift gate is needed for one of their trucks so one is being purchased.
 - Lori Speicher – gun shooting in the area of 1319 North Danville Road – owner of Pet Hotel in Danville has been hearing gun shooting two houses down from her. Individuals are shooting a 45 caliber hand gun along with 22s. It is very noisy and concerning to her. She would like an ordinance put in place for shooting during the day.

Selectboard discussed contacting State Police regarding how close shooting can be done to other homes and getting legal opinion from VLCT.
 - Ed Ledo – deteriorating condition of Dole Hill Road – discussed condition of road. There are voids in the pavement which make people drive on the opposite side of the road. The resident has spoken to the Highway Foreman about patch maintenance but there is no money in the budget. Black top chunks are on people's property. Resident would like to see the road put in the budget to be fixed.

Consensus is for Selectboard to discuss with Highway Foreman regarding cleaning it up and hot patch the bad spots this fall.

- Cyndy Phillips – Cyber Awareness services – spoke about herself and her work describing her background and experience with various trainings via Zoom.

Kellie Merrell discussed State training.

Ken Linsley noted training would be on an ongoing basis and continuous as people need to be challenged.

Consensus is to get a proposal for multi-year, individual and group.

Cyndy Phillips will send training analysis out to the Selectboard so that she can put a proposal

5. **Town Clerk** (Wendy Somers) - absent

6. **Highway Foreman** (Keith Gadapee) – absent

7. **Issues and Information** (All)

(a) **Drainage Project – Hill Street** – postponed

(b) **Class 4 Roads** – discussion postponed until Keith Gadapee was present.

Henry Pearl discussed looking into Class 4 item whereas a person wanted to build a garage and he noted that the road could possibly be thrown up. The road is less than 700 feet and there is no reason for it to be there. Henry Pearl thought this was one instance whereas throwing up a road could be done.

(c) **Cyber Awareness services** – Cyndy Phillips – see above (Visitor)

(d) **Governance Issue** – Ken Linsley – discussed having subcommittees of the Board who can analyze things and bring things to the Selectboard. Noted was only two persons to a subcommittee. Subcommittees would discuss such items as cemeteries and budget and bring findings to the Selectboard.

Kristin Franson thought it was a great idea and was interested in being part of the Cemetery subcommittee.

Henry Pearl thought it was a good idea and spoke of creating a subcommittee for the Highway to address highway issues.

Item to be added to the following agenda for further discussion.

(e) **Cemetery** – Audrey DeProspero – trees down in Pettengil Cemetery

Ken Linsley noted he would discuss with Keith Gadapee and see if the Highway Crew could take care of the trees.

Eric Bach suggested he and Kristin Franson take a look at the area.

Kristin Franson agreed.

(f) **Cost Proposal (WET test permit)** – Ken Linsley – required by permit for waste water treatment facility. The terms of the permit require this testing to be done. It is beyond the current contract with Utility Partners and has to be done by the end of September.

Motion by Kellie Merrell, 2nd by Henry Pearl to expend monies, not to exceed \$1,380, as per NPDES permit (aka wastewater facility treatment permit).

(g) **Town Property Criteria List, Green Rental, Town Hall Rental** – Ken Linsley – criteria list is only a proposal and will not apply to currently booked items. Suggested was for all to look at the list in detail and determine how to proceed.

Kellie Merrell did not see conflicts with other policy items, however the criteria list was something that needed to be looked at again. Nonprofits should not be charged however for profits should be charged.

Eric Bach agreed.

Ken Linsley noted the Town was operating on what they have done in the past. The criteria list is being held in abeyance so that a determination can be done on local, nonprofit and profit.

(h) **Rusty DeWees update** – Eric Bach – 100 persons on the Town Green can fit safely in 6 x 6 spaces and the school is all set for parking.

- (i) **Elections** – Eric Bach – set up was done well, the planning process was thoroughly thought out and elections went very smoothly.

Selectboard discussed elections day policy in effect and applied along with candidate polling and social media. All was handled properly.

- (j) **Lab Test** – Ken Linsley – fees for testing at Joe’s Pond are going up by \$2 per test. This information will need to be added to the budget for next year.

Eric Bach and Kellie Merrell discussed the quantity of test and frequency of tests.

- (k) **Draft Zoning Bylaws** – Ken Linsley – Planning Commission has made quite a bit of updates to the Bylaws and the Selectboard have been asked to review and send questions/comments to the Planning Commission Chair Jenni Lavoie.

- (l) **Masks** – Selectboard discussed free masks received from the State for Danville residents. Mask distribution will be Saturday, September 29th from 8am until noon. There is a limited supply so distribution will be on a first come first served basis.

- (m) **2018 Report on options for Train Station/Recycle Center** – Kellie Merrell – discussed document survey of options which she thought would be a good thing for the subcommittee of the Planning Commission to start with. She wondered what the thoughts of others were along with where should recycling go, should it be supported, should it be changed to zero sort, should it be put in the budget and what other options were there.

Eric Bach thought it was something to revisit.

Informational Items:

Ken Linsley discussed grant for Danville Senior Meal Site and inquired if the Selectboard had any objections in pursuing the grant.

Selectboard supported the idea.

Ken Linsley discussed webinar he attended regarding reimbursement for COVID-19 expenses noting that hours spent reorganizing office by hourly personnel are reimbursable.

8. Financials: Orders to review and sign

Motion by Ken Linsley, 2nd by Kellie Merrell to authorize Vice Chair Eric Bach to review and sign the Financial Orders on behalf of the Selectboard. Vote 5-0-0. Unanimous.

9. **Adjourn** – *Motion by Ken Linsley, 2nd by Henry Pearl to adjourn at 7:43 p.m. All in favor.*

Minutes taken by Audrey DeProspero submitted August 31, 2020 at 12:50 pm.