

Town of Danville
Selectboard Minutes
September 3, 2020
Danville Town Hall (6:00 pm)

Board Members Present Using Zoom: Eric Bach, Kristin Franson, and Henry Pearl

Board Members Present: Ken Linsley

Board Members Absent: Kellie Merrell

Others Present Using Zoom: Jenness Ide

Others Present: Audrey DeProspero, Wendy Somers, Keith Gadapee, Tim Ide, Marcia Pettigrew, and Eleanor Perry

1. **Meeting was called to order** by Chair Ken Linsley at 6:01 pm.
2. **Additions to the agenda:**
 - VLCT update
 - Leased Lands
 - Animal Control: pigs
 - UVM Survey
3. *Motion by Eric Bach, 2nd by Henry Pearl to approve **minutes** of the **Regular meeting of August 20, 2020** with change to page two. Vote 4-0-0. All in favor.*
4. **Visitor**
 - Tim Ide and Marcia Pettigrew – Listers – an error was found in one property which is causing change in Grand List. The error is in the table in the computer. The error was caught while mailing out the tax bills. The Grand List needs an adjustment of \$39,451. An option is to rebill and send everyone a revised bill however this would be expensive, time consuming and confusing. The second options is to accept the short fall and reduce the budgets or roll over the shortfall into next year's budget.

A motion is required to change the Grand List.

Discussion on exact numbers transpired and it was decided to have the Listers go back and determine the exact financial implication.

Further discussion is to be held at the next Selectboard meeting.
5. **Town Clerk** (Wendy Somers) –
 - Applied for digitizing grant. Grant was submitted this week. Contract for digitizing land records was signed. Current documents will be scanned next week.
 - PPE reimbursement grant applied for
 - Secretary of State Office will send out absentee ballots
 - A larger mailbox is required for absentee ballots and the Town Clerk's Office is in the process of figuring it out. The larger box will be paid for by the State.
6. **Highway Foreman** (Keith Gadapee) –
 - Truck body is in need of being painted. The money is in the budget to repaint the truck body. It was not done last year as planned. Two estimates were received (St J Auto and Charlebois). Comparison of estimates done and Charlebois was found to be the lowest.

Motion by Henry Pearl, 2nd by Kristin Franson to approve the painting estimate from Charlebois in the amount of \$7,323.86. Vote 4-0-0. All in favor.

- Picnic tables removed from the park have been offered for usage to the school for outside classroom use.

Selectboard were in favor of this.

- A posting near the time clock at the Highway Garage regarding quarantining and a link to the travel map were posted. The Highway Foreman sought support of the Selectboard for employees who willing choose to go to a restrictive zone for non-emergency situations to use their personal time, comp time or vacation time when quarantining.

Selectboard supported the Highway Foreman.

- Highway Foreman sought permission to use the line item in the budget for subcontractors to do an additional project in Town (water problem in North Danville). There is money in the budget and it will expedite getting something else done.

Consensus was for this action to take place.

7. **Issues and Information (All)**

- (a) **Drainage Project – Hill Street** – landowner Marty Beattie has no interest in taking the water on his property. This decision leaves the Town with two choices: do nothing but the catch basin still needs replacement or run water down through catch basin down Hill Street. Discussion with Shawna Clifford at Vermont Agency of Transportation has indicated that the Town can then refuse a private entity from tapping in to it. The Town would have the option of saying no at a later date. Suggested was getting Tim Ruggles to design system and get rid of any open culverts, put in catch basin in street and connect runoff and excess water.

Kristin Franson agreed with having Tim Ruggles get involved.

The Town Hall parking lot was discussed with regards to possible direction of water being done through an unground pipe however a study would need to be done. The water would go into the State's water however the Town would need an easement from Marty Beattie to go across his property but Marty Beattie may want to tie into the Town's system.

Further discussion on catch basins and possible issues discussed.

Eleanor Perry of 53 Hill Street was concerned with the water run off if the Town Hall parking lot got paved because her property abuts the Town Hall parking lot. Currently there is no water problem because the parking lot is grassed and the water gets soaked in.

Keith Gadapee noted there was \$45,000 set aside in the budget for cost share of this project. He suggested to use some of that money for the study by Tim Ruggles.

Motion by Kristin Franson, 2nd by Henry Pearl to go into a contract with Tim Ruggles for a survey. Vote 4-0-0. All in Favor.

Keith Gadapee to get estimate for money and time.

Henry Pearl noted the sign at the junction of Jamison and Route 2 was missing.

- (b) **Class 4 Roads** – Henry Pearl – a landowner wants to build a garage on an old Class 4 road on the north end of Partridge Road. The garage will be in the right of way. The road is deemed untraveled for about 700 feet. Currently there is a barn too close to the right of way. Henry Pearl's suggestion was to throw up the road and let the landowner build the garage in right of way. There are only three landowners who abut the road.

Ken Linsley was concerned for future development in that area.

Selectboard discussed taking a site visit to see the area.

Keith Gadapee discussed the process for throwing up roads.

Eric Bach was concerned with setting a precedent.

Ken Linsley discussed setting a criteria list for evaluation of what gets thrown up and what does not.

Ken Linsley had concern for hindering future use.

Henry Pearl to see if other towns have a policy for this type of process.

- (c) **Cyber Awareness services** – Selectboard to generate questions and concerns and to give to Audrey DeProspero to combine all and send to Cyndy Phillips.
- (d) **Governance Issue** – Ken Linsley – general areas discussed along with having two Selectboard members and others they deem appropriate to address issues.

Budget – Eric Bach and Kristin Franson

Cemeteries – Eric Bach and Kristin Franson

Highways – Henry Pearl and Kellie Merrell

Resident Concerns – Ken Linsley

- (e) **Town Property Criteria List, Green Rental, Town Hall Rental** – postponed
- (f) **Train Station Committee Charter Draft feedback for Planning Commission** – No changes suggested.

Ken Linsley suggested to give document to Wendy Somers to review to get her feedback and then forward to Planning Commission.

- (g) **Shooting** – Ken Linsley – discussed was ordinance to limit firearms that does not regulate hunting, fishing or trapping.

Eric Bach referenced ATV ordinance and nonsupport of law enforcement.

Kristin Franson's concern was to enforcement.

Selectboard did not favor an ordinance at the present time due to enforcement

Ken Linsley noted in the past the Clerk of the Selectboard would send a letter.

Discussion on sending a letter to persons shooting advising the party of concerns would be possible if the shooter was known. If this was a safety issue then it would need to be taken up with the State Police or Sheriff.

- (h) **Bulky Waste Day** – Audrey DeProspero – scheduled for Saturday, September 12th at the Wood Dump from 8am till 3pm. Selectboard shifts are 8am-10am Ken Linsley, 10am-noon Kellie Merrell, and noon-3pm Henry Pearl.

Kristin Franson Volunteered to be an alternate.

- (i) **Railroad Station Landscaping** – Audrey DeProspero for Kate Whitehead – an additional idea for the Railroad Station landscaping project is to paint the base of the bike repair station. A design has been sketched, V2V Committee has seen it and it aligns with the 'place making initiatives' that are mentioned in the Activity Center Plan.

Consensus is for the painting to be done.

- (j) **Water Andric Road discussion** – Henry Pearl discussed issues with road: shooting and dirt bike usage.

Ken Linsley noted the Town can establish an ordinance for discharge of fire arms.

Kristin Franson discussed ordinance for discharge of fire arms to proximity of homes.

Discussion ensued regarding trail status, missing portions of right of way, taking a look at trails, trails being public right of ways and no statutory obligations for trails.

- (k) **Animal Control (Pigs)** – Eric Bach – pigs have been found running loose around Town. There is a concern for the pigs being in the road however it is not a Health Officer concern. The pigs are just a nuisance along the road. The Animal Control Officer has been called but she doesn't feel that it falls under her but she has noted she would be willing to go with Health Officer to speak to the persons who own pigs. In the past, the Selectboard has sent a letter to the owners about their roaming animals.

Informational Items:

Ken Linsley discussed:

- VLCT update regarding delinquent water and sewer fees going up.
- Nominations for board membership, VLCT has asked Ken Linsley to serve two more years.
- VLCT Town Fair is now virtual and at no cost.
- Leased land inquiry from an attorney who was doing research in Danville. Some lands were leased, they were not of significance and the Town was just going to let them go. The Selectboard took no action because action needed to be taken effective 1-1-2020.
- UVM 2021 physical year survey

8. Financials: Orders to review and sign

Motion by Eric Bach, 2nd by Kristin Franson to authorize Chair Ken Linsley to review and sign the Financial Orders on behalf of the Selectboard. Vote 4-0-0. All in favor.

9. **Adjourn** – *Motion by Eric Bach, 2nd by Henry Pearl to adjourn at 8:16 p.m. All in favor.*

Minutes taken by Audrey DeProspero submitted September 11, 2020 at 3:29 pm.