

# Danville Train Station Agenda

January 5, 2021 5:30-6:45

**Location: Choate House (Danville Historic Society) or by Zoom**

Contact Michael Hogue at 802 535 2016 for a ZOOM invite

1. Planning Committee Secretary Kate Whitehead-Roll Call and identification of guests
2. Planning Committee Secretary Kate Whitehead-Election of Chair
  - A. Duties of the Chair
    1. Sets meeting agenda and manages meetings
    2. Guides the Committee toward fulfilling the “Town of Danville Train Station Charter”
    3. Appoints a Secretary to record key discussions and decisions of each meeting
  - B. Nominations
  - C. Election  
(Elected Chair assumes role and responsibility)
3. Appointment of Secretary for the meeting, Agenda review and meeting Schedule
4. Review of the Charter provided by the Planning Committee *file attached*
5. Review, modification and adoption of Team Working Structure
  - A. Organizational Structure-*file attached*
  - B. Responsibilities and Coordination
  - C. Appointment of Team Co-Chairs
  - D. Assignment of members to Teams
6. Team reports: **tasks to be completed by the next meeting and decisions needed for implementation**
  - A. Building/Land
    1. Cost estimate to remove chimney
    2. Evaluation of need to stabilize the building
    3. Input to Funding
      - a. Removal of chimney
      - b. Stabilization of the Building
      - c. Coordination with Funding re in-kind contractor work

B. Use

1. Draft of a request for proposal to assess the best uses of the Station
2. Identification of train station restorations/repurposes in Vermont, particularly along the rail trail. Analysis of at least two stations completed.

C. Funding

1. Determination of possible grants for funding chimney removal and stabilization
2. Identification of Danville's portion of the construction costs
3. Identification of funding sources and timing for a Use Assessment presented by the Use Team.
4. Development of a Funding plan

7. New Business

8. Motion to adjourn

Zoom information for RR Station Committee meeting:

Topic: RR Station Committee

Time: Jan 5, 2021 05:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81100036935?pwd=Vk5xTWxoTnpmZjBoQ1BXSkpMZkxnUT09>

Meeting ID: 811 0003 6935

Passcode: 246198

One tap mobile

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