

**Town of Danville
Planning Commission Meeting
Approved Minutes
January 28, 2021
Danville Town Hall 7:30pm**

In Attendance: Glenn Herrin, Jeff Paquet, Kate Whitehead, Jenni Lavoie, Vince Foy, Mark Nichols, Michael Hogue

Minutes

MOTION: Glenn Herrin made a motion to approve the minutes of December. Mark Nichols seconded. Motion carried.

General Updates

Train Station Subcommittee

Chimney stabilization work has been done. Looking at applying for a USDA – Rural Business Development Grant for feasibility study re: market research & draft architectural conceptual designs for potential uses. NVDA reaching out to consultants for cost estimates. Match not required, but will make application more competitive. Preservation Trust of VT Sincerbeaux Grant to fund building assessment study – requires a \$250 match. Looking into 501c3 status for Train Station Committee. Determination of Eligibility for Historic Register has been submitted.

Train Station Committee Charter Review & Update

Add language to section D # 2 (agenda & meeting notices) – about meeting places/required postings. Michael proposed new language for section C #5 (organization) of the charter to allow for working group discussions between regular scheduled monthly meetings w/groups reporting back to committee during regular monthly meetings.

MOTION: Glenn Herrin made a motion to authorize Glenn Herrin to make changes to the Train Station Charter. Vince Foy seconded. Motion Carried.

Zoning Administrator Position/Nomination

MOTION: Glenn Herrin made a motion to nominate Audrey Deprospero for the Danville Zoning Administrator position. Michael Hogue seconded. Motion Carried.

Zoning Bylaw – Draft Editing

PC continued through NVDA comments & questions: discussed definitions for dwelling accessories, home childcare, light industry, travel trailer vs recreation vehicle. Added language to

603.1 non-conforming structures re: structures outside of flood hazard area. Added language to 804.2 include “VTrans highway access permit if project requires site plan review”.

MOTION: Glenn Herrin made a motion to authorize Jenni Lavoie to make any required formatting and grammar changes to the zoning bylaws for submission to the Selectboard. Jeff Paquet seconded. Motion carried.

- Zoning Map Changes
 - North Danville – MDR 2 to Village Residential
 - West Danville – MDR 2 to Village Core
 - Developed Shoreland Overlay for Joe’s Pond
 - Design Control Districts

MOTION: Jeff Paquet made a motion to authorize Glenn Herrin to make and forward zoning map changes to NVDA for map development. Michael Hogue seconded. Motion Carried.

Planning Commission Goals 2021

- North Danville - Village Center Designation Application
- Readopt Rules & Procedures
- Start Review of Town Plan
 - SMART objectives, goals & recommendations – assign partners to action items for implementation

Next Meeting: February 25, 2021 at 7:30 pm at the Danville Town Hall

Meeting Adjourned at 8:45pm

Respectfully submitted by Kate Whitehead