

2021
Town of Danville
36 Route 2 West, PO Box 183
Danville, VT 05828

Mowing Specifications

Town Green
Town Hall
East and West Entrances
Fire Department
Recycle Center

Weekly:

Danville Green – Mowed and trimmed each week beginning the week of May 9th through the week of October 9th. (22 cutting/trimmings). One additional cutting will occur in the third or fourth week of October as defined by the Town at the time to chop the leaves for a total of 23 cuttings.

The West Green is used by Farmer’s Market on Wednesdays (June through October) from approximately 8 AM to 2 PM. The Danville Fair will occupy the Green (date to be determined) end of July/beginning of August, if COVID restrictions are lifted. Autumn on the Green will occupy the Green (date to be determined) beginning of October, if COVID restrictions are lifted.

Vendor will work around these dates, still meeting the 22 planned cuttings.

Town Hall: Cut/trim around the Town Hall weekly per the schedule above.

Extreme caution is to be exercised when moving tables around Green as damage will be at expense of contractor.

Every Two Weeks:

Entrances to Town: To be cut and trimmed every other week beginning the week of May 9th. This will entail 11 cuttings/trimmings

West Entrance to town: On either side of the road, keep cut/ trimmed a rectangular portion extending from the road to a point 3 feet beyond the new trees alongside the fence and extending 20 feet along the road beyond the existing streetlights. This is a linear distance along the road of about 150 feet. This area includes the fencing between the streetlights.

East Entrance to town: The area between the sidewalk and the property owners land on the north side of Route 2 along the tall cedars will be cut/trimmed back at least 3 feet if practical or to the nearest obstruction or ditch. Further east along Route 2 where the sidewalk shifts away from Route 2, the ditched area between the sidewalk and Route 2 will be cut/trimmed on the same schedule as for the West Entrance. The area around the fence and streetlights on the south side of Route 2 will be treated the same as the West Entrance.

Fire Department and Recycle Center: String trimming and mowing around building and parking area.

Greenbank's Hollow Historical Town Park (GBHP)

The park's anticipated needs for mowing and trimming of several small parcels will be:

Mowing - 4 times each in June, and July; 3 times in August, and 2 times in Sept. (total of 13).

String trimming to be done around foundations, certain plantings, signs and kiosks, etc. as needed.

North Danville School and Ballfield

The property around the North Danville School as well as the adjoining ballfield which is enclosed by fencing will be cut and trimmed weekly beginning the week of May 9th through the week of October 9th. (22 cutting/trimmings)

Quote on the basis of per cutting or annually.

Town Maintained Cemeteries

There are 11 cemeteries of varying size for which the Town of Danville is responsible for general maintenance. These are geographically dispersed and access to them varies from ready to difficult access. A listing is attached.

It is the intent to have all of these cemeteries cut and/or trimmed as follows:

- Pope, Massey, Drew-Kelsey and Little Drew – weekly (22 cuttings)
- Ward, Stanton and Danville Center – every two weeks (11 cuttings)
- Bennett, Swett and Pumpkin Hill – monthly in May, June, July, August, September, October (6 cuttings)
- Pettengill – three times a year in May, July and September (3 cuttings)

Cuttings will begin the week of May 9th and will continue through the week of October 9th.

Special emphasis should be focused on having the sites mowed and trimmed as close as practical before Memorial Day, July 4th and Labor Day.

Vendors should request copy of A Driving Guide To Danville Cemeteries, which can also be found on the Town's website by going to:

<https://www.danvillevermont.org/wp-content/uploads/2019/06/edited-driving-guide-with-pictures-4.19.pdf>

This document identifies the 11 cemeteries involved and does provide for a self-guided tour of the sites.

Should the selected vendor find any downed trees, broken markers, they should report them to the Audrey DeProspero, Assistant to Selectboard at 802-684-3426 or email: adeprospero@danvillevermont.org. The Selectboard will then determine what, if any, subsequent action will be taken.

Cemetery Walk Thru is scheduled for **Wednesday, April 19th @ 9am** – all to meet at **Town Hall**. It is highly recommended that prospective vendors attend this tour or visit the sites involved due to there being several small parcels. Attendees must notify Audrey DeProspero of attendance.

Quotation Submission:

Quote on the basis of per cutting or annually. **Provide separate pricing** for those parcels cut weekly and those cut every two weeks.

Quote must be broken down by location:

Cemeteries (Pope, Massey, Drew-Kelsey, Little Drew, Ward, Stanton, Bennett, Swett, Pumpkin Hill, Pettengil and Danville Center);

Danville Green and Town Hall;

North Danville School/Ballfield Town;

West entrance and East entrance;

Greenbanks Hollow;

Fire Department;

Recycle Center.

Submitted proposals should be in a sealed enveloped labelled “MOWING” to the attention of Selectboard, PO Box 183, Danville, VT 05828, either by US Mail or placed in the box located outside the main entrance of Town Hall at 36 Route 2 West.

Proposals must be received prior to 4pm on Wednesday, May 5, 2021.

Proposals must include proof of \$1,000,000 liability insurance coverage. Upon acceptance of proposal, the chosen vendor must be able to name the Town of Danville as Additional Insured on their liability policy and proof must be delivered upon request.

Proposals will be opened at the Selectboard meeting on Thursday, May 6th – at 6pm. Meeting details can be found at: <https://www.danvillevermont.org/meetings/selectboard-agenda/>

The Town of Danville has the right to refuse any and all submitted proposals.