

Town of Danville
Selectboard Minutes
June 3, 2021
Danville Town Hall (6:00 pm)

Board Members Present Using Zoom: Eric Bach, Kellie Merrell, Kristin Franson and Peter Griffin

Board Members Present: Ken Linsley

Others Present Using Zoom: Keith Gadapee, Clayton Cargill, Sam Bromberg, and Greg Prior

Others Present: Audrey DeProspero, Chris Burns and Scott Burns

1. **Meeting was called to order** by Chair Ken Linsley at 6:00 pm.
2. **Additions to the agenda:** None
3. *Motion by Eric Bach, 2nd by Kristin Franson to approve **minutes** of the **Regular meeting of May 20, 2021** as written. Vote 5-0-0. All in favor.*
4. **Visitor:** None
5. **Town Clerk** (Wendy Somers)
 - Outside Consumption for Red Barn Brewery. Location is off the left hand side of decking.

Motion by Eric Bach, 2nd by Kellie Merrell to approve the Outside Consumption for Red Barn Brewery. Vote 5-0-0. All in favor.

- Three bids received for three year loan in the amount of \$275,000 for Peacham Road:
 - Passumpsic – 1.32% fixed
 - Union Bank – 1.44% fixed
 - Community National - 1.39% fixed

Motion by Eric Bach, 2nd by Peter Griffin to approve and accept bid from Passumpsic at 1.32% for three year fixed. Vote 5-0-0. All in favor.

- Notice to increase sewer rates. Invoice billed semiannual due June/December.

Peter Griffin inquired why rates were going up.

Ken Linsley noted it has been fourteen years since rates have increased.

Motion by Kellie Merrell, 2nd by Peter Griffin to increase 10% effective with billing in December 2021. Vote 5-0-0. All in favor.

- Two sewer permits: Ryan Danphin on Peacham Road (property is currently for sale) and Windswept Properties owned by Steve Larrabee.

Ken Linsley spoke of current Sewer Ordinance, method of payment to keep the permit open but to be able to sell to someone else, and the need to determine if the ordinance needs modification.

Discussed was Peter Griffin reviewing the current ordinance and bringing any suggested changes to the Selectboard.

Sewer permits tabled until next meeting.

- Received property tax from school. Net over \$54,000.

6. Highway Foreman (Keith Gadapee)

- Grant Agreement for Joe's Brook Road (Class 2 Paving Grant) – some work will start this year.

Motion by Eric Bach, 2nd by Peter Griffin to approve Keith Gadapee to sign the Joe's Brook Road Class 2 Paving Grant and submit. Vote 5-0-0. All in favor.

- Danville was denied the Better Back Roads Grant. Keith Gadapee is reaching out to the State to find out why.
- Pilot in Aid Grant - Last year we received grant at the end of the construction season and it was too late in year to do work. Seeking permission to apply for Grant in Aid Program this year. The program is focused on hydraulically connected roads. Work will be done by next construction season.

Motion by Kellie Merrell, 2nd by Kristin Franson to authorize Keith Gadapee to apply for Pilot in Aid Grant. Vote 5-0-0. All in favor.

- Crack sealing procedure for asphalt – Seeking permission to purchase equipment and product for one year and share the cost with Peacham. Cost is \$2,000 for each town. Purchased will be application pump and four barrels of product. The following year the towns would only need to buy the product.

Motion by Eric Bach, 2nd by Peter Griffin to authorize the purchase of equipment and material to be shared with the Town of Peacham. Vote 5-0-0. All in favor.

- Curb Cut application for 266 Highland Avenue, owners are Gary and Barbara Fontaine. No culvert is necessary as grade recedes from highway.

Motion by Eric Bach, 2nd by Kristin Franson to authorize Ken Linsley to sign Gary and Barbara Fontaine's Curb Cut application for 266 Highland Avenue. Vote 5-0-0. All in favor.

- Peacham Road reclaiming will be complete tomorrow. From the Highway Garage to the Peacham line will be gravel for a few more weeks.

7. Issues and Information (All)

(a) Recycling (update) –

Greg Prior and Clayton Cargill discussed additional volunteers for Recycle Center.

Sam Bromberg volunteered to learn/assist at the Recycle Center.

Kellie Merrell discussed the draft press release and hearing back from quoted folks.

Keith Gadapee noted the drawings were in along with necessary load requirements for the roof. The Request for Proposal for construction may go out in July.

(b) IT – decision required on contract versus hourly.

Kellie Merrell thought a contract would be beyond the needs of the Town.

Ken Linsley favored hourly in case something comes out of VLCT as VLCT (Vermont League of Cities and Towns) is working with Champlain College and a survey regarding IT will be available at the end of summer.

Kristin Franson agreed with both Kellie Merrell and Ken Linsley.

Eric Bach favored hourly.

Peter Griffin recused himself due to his relationship with one vender.

Motion by Eric Bach, 2nd by Kellie Merrell to purchase Office 365 with Ormsby's. Vote 4-0-1. Peter Griffin abstained. Motion carries.

- (c) **Trees on Green** – Ken Linsey – Ash trees on Hill Street. Tree Warden Wes Everts has viewed the trees and agrees that both trees along Hill Street need to be removed and considered a safety issue. The Ash tree on the Grandview seems to be holding up well. Recommendation for replacement of the trees have been asked of the Conservation Commission and Wes Everts Tree Warden.

Eric Bach suggested to remove all three Ash trees and replace at a later date with same size and type.

Consensus is for the trees to be removed due to safety reasons.

- (d) **Route 2 Traffic** – Ken Linsley – spoke to NVDA Transportation Committee, West Danville Project Manager and Consultant Engineer to review V2V recommendations. Route 2 Reconstruction of Marshfield to Danville to take place in 2023 and Danville to St. Johnsbury in 2024. Radar survey to be put out on week day and weekends to collect speed, volume of traffic and time of day. A report from safety review will be received within 30-60 days. The Town could request Radar Feedback signs at the Town's expense from the state and a survey as to what can be done and when would be required before approval from State.

- (e) **Zoom** – Audrey DeProspero – Zoom contract expires in July. Inquiry if Selectboard want to renew or use Microsoft Teams which is software that comes with the installation of Office 365.

Consensus is to cancel yearly contract and do monthly Zoom until change to Office 365 is complete.

8. **Financials:** Orders to review and sign

Motion by Eric Bach, 2nd by Kristin Franson to authorize Chair Ken Linsley to review and sign the Financial Orders on behalf of the Selectboard. Vote 5-0-0. All in favor.

9. **Adjourn** – *Motion by Eric Bach, 2nd by Kellie Merrell to adjourn at 7:30 p.m. All in favor.*

Minutes taken by Audrey DeProspero submitted June 8, 2021 at 10:00 am.